

Courthouse  
Emmetsburg Iowa  
October 13th, 2015, 8:00 a.m.

The Palo Alto County Board of Supervisors met in regular session. Members present: Craig Merrill, Chair; Linus Solberg, Ron Graettinger, Keith Wirtz and Ed Noonan. Present: Peter Hart, County Attorney.

Unless otherwise indicated, all of the motions offered at this meeting were carried with the following vote: Ayes: Noonan, Wirtz, Graettinger, Solberg, Merrill. Nays: None. Abstentions: None.

Motion by Graettinger, seconded by Wirtz to approve the agenda for October 13th, 2015. Motion carried.

Motion by Noonan, seconded by Graettinger to approve the minutes of September 29th, 2015. Motion carried.

Motion by Noonan, seconded by Solberg to approve the Recorder's monthly report for September 2015. Motion Carried.

Motion by Graettinger, seconded by Wirtz to approve the Veteran Affairs monthly report for October 1, 2015, and the quarterly report ending September 2015. Motion Carried.

Maureen Sandberg, CPC, met with the Board. Ron Graettinger discussed Upper Des Moines as an option to cover general assistance hours after Maureen's retirement.

Joe Neary, Zoning, met with the Board and presented final plat of South Shore Third Addition. Present: Chuck Schany, Randy Bahs, Alvin Smit, Jackie Smit, Anna M. Weir, Eugene Weir, Jeff Nielsen, Jan Nielsen. Peter Hart, County Attorney.

Planning & Zoning met on August 31, 2015, and recommended approval of final plat of South Shore Third Addition. On September 8<sup>th</sup>, 2015, the Board of Supervisors approved the preliminary plat and requested Chuck Schany to come back with all required documents to consider approval of final plat.

Chuck Schany presented area being platted. Landowners present discussed concerns and issues with the area being platted and 16' access easement. Peter Hart stated that all legal requirements have been met under the county ordinance.

Motion by Wirtz, seconded by Noonan to introduce and approve the following Resolution Approving the Plat of South Shore Third Addition. Ayes: Noonan, Wirtz, Merrill. Nays: Graettinger, Solberg. Resolution Carried.

**RESOLUTION APPROVING THE PLAT OF  
SOUTH SHORE THIRD ADDITION**

**WHEREAS**, the Plat of South Shore Third Addition, located in part of Government Lot 1 in Section 6, Township 96 North, Range 34 West of the 5<sup>th</sup> P.M., Palo Alto County, Iowa, as more particularly described on said Plat, attached hereto, has been filed with the Palo Alto County Auditor and is found to be correct and in accordance with the provisions of the laws of the State of Iowa and the ordinances of Palo Alto County, Iowa.

**NOW THEREFORE, BE IT RESOLVED** by the Board of Supervisors of Palo Alto County, Iowa, that the Plat of South Shore Third Addition and the public dedications thereon be and the same is hereby acknowledged and approved, and the Chairman of the Palo Alto County Board of Supervisors and the Palo Alto County Auditor are hereby directed to certify this Resolution of approval and affix the same to said Plat as by law provided.

**PASSED AND APPROVED** this 13<sup>th</sup> day of October, 2015.

/s/ Craig Merrill

Craig Merrill, Chairman

Palo Alto County Board of Supervisors

ATTEST:

/s/Carmen Moser

Carmen Moser

Palo Alto County Auditor

Kim Wilson, Director of Northwest Iowa Care Connections met with the Board to discuss mental health and general assistance position. Present: Maureen Sandberg and Peter Hart. Kim presented Northwest Iowa Care Connections Administrative revised structure and estimated costs. Kim presented two new staff scenarios.

Carmen Moser, Auditor, presented Annual Urban Renewal Report for FY2014-2015. Motion by Graettinger, seconded by Solberg to approve the Annual Urban Renewal Report for FY2014-2015. Motion Carried.

Walter Davis-Oeth, County Engineer, met with the Board. Present: Pat Madsen. Walter presented several partial acquisition contracts for approval.

Motion by Noonan, seconded by Graettinger to approve the following partial acquisition contracts for project on county road B55. Keith Wirtz abstained from voting. Motion Carried.  
Parcel 6: Wirtz Farm Partnership, L.P.; Michael Verner Wirtz; James Leroy Wirtz; Charles Dean Wirtz and Douglas Alan Wirtz;  
Parcel 7: Luan Mary Montag; Tara Joan Thompson and Jay L. Bargman; Melva M. Bargman Life Estate;  
Parcel 8: Jay and Julie Bargman;  
Parcel 9: Wirtz Farm Partnership, L.P.; Charles Wirtz; James Wirtz; Douglas Wirtz and Michael Wirtz;  
Parcel 12: Anthony C. & Annette K. Girres; Ronald C. Girres & Judith A. Girres;  
Parcel 28: Patricia Ann Baumann;  
Parcel 29: Fern Valley Feeders.

Walter presented quotes for the price of a F250 regular cab pickup: West Bend Ford \$30,425 and Emmetsburg Ford \$30,173.00

Motion by Noonan, seconded by Wirtz to approve the purchase of 2 pickups from Emmetsburg Ford @ \$30,173. Motion Carried.

Rick Hopper, Jacobson-Westergard & Assoc, Inc. met with the Board to file the annexation report for Drainage District 48 Lateral 3 Tile and the preliminary engineering report for Drainage District 48 Lateral 3 Tile. A petition was filed on December 16, 2014, requesting improving the drainage coefficient and annexation of additional lands for Lateral 3.

Motion by Graettinger, seconded by Wirtz to accept the annexation report for Drainage District 48 Lateral 3 Tile and set the annexation hearing for 10:00 a.m. on December 1<sup>st</sup>, 2015, at the Courthouse Boardroom; and to accept the preliminary engineering report for Drainage District 48 Lateral 3 Tile and set the hearing on proposed improvement for 10:30 a.m. on December 1<sup>st</sup>, 2015. Motion Carried.

Robin Jamison, County Treasurer, and Jim Schmidt met with the Board to discuss a county held tax certificate for a piece of property located at 1207 South St., Ayrshire. The Board consensus was to forgive the past due taxes and the interest on the tax sale certificate and to move forward with the process.

Lynn Schultes, County Sheriff, met with the Board to discuss adding one full time staff person at the communications center. The Board asked Lynn to review his budget and visit with the City of Emmetsburg about additional funds for the communications center.

The Board appointed Terry Klooster to the Civil Service Commission on September 15<sup>th</sup>, 2015. Terry did not take the position because he is moving from the county. Motion by Solberg, seconded by Wirtz to appoint Mary Hilfiker to the Civil Service Commission. Motion Carried.

Joe Neary met with the Board to give update on recycling. The Board discussed with Joe information about windmill regulations. Joe will get information to Peter Hart to review.

Committee reports were given by the following: Ron Graettinger: Compass Pointe; Keith Wirtz: RC & D Board; Craig Merrill: update on drainage tile situation North Huron.

Motion by Solberg, seconded by Wirtz to approve county claims & drainage claims for October 13<sup>th</sup>, 2015. Motion Carried.

**General Basic Fund**

Alliant Energy	Utilities Payments	252.72	
PATRICK BAILEY	Rent Payments	250.00	
BETH BIRD	Misc Expense	30.00	
Building Center	Educational/Training Serv	35.22	
Canon	Office & Data Processing	133.24	
Central Ia Juv Detention Ctr	Legal & Ct-Related Servic	444.00	
Central Iowa Distributing Inc	Custodial Supplies	865.55	
Terry Chamberlain	Wages-Temp, Pt. Time Empl	272.50	
CHASE ELECTRONICS	Motor Vehicle Equipment	70.00	
Cliff Christensen	Misc Expense	330.58	
Christina Clausen	Employee Mileage & Subs.	36.00	
Counsel Office & Document	Other	60.07	
DATASPEC INC.	Misc Expense	399.00	
E-Pride	Stationery/Forms/Gen Ofc	399.28	
Emmetsburg Ford	Minor MV Parts & Access	41.65	
Emmetsburg Publishing Co.	Misc Expense	1245.06	
Fareway	Food & Provisions	1089.17	
Sheri Freeman	Employee Mileage & Subs.	25.00	
G T Enterprises	Official Pub & Legal Noti	1249.46	
DAN GLASER	Employee Mileage & Subs.	36.00	
Hardware Hank	Buildings	28.79	
Peter C Hart	Employee Mileage & Subs.	45.00	
Ronald Hersom	Misc Expense	155.00	
Virgil Huberty	Bus	154.82	
Hughes, Brennan & Wirtz Inc	Real Property Insurance	64436.00	
IA Dept Transportation	Buildings	86.10	
Iowa Lakes Regional Water	Utilities Payments	39.50	
IA State Assn of Counties	Educational/Training Serv	270.00	
IMWCA	Workmens' Comp Insurance	4281.00	
Iowa Trust & Savings Bank Attn	Stationery/Forms/Gen Ofc	53.93	
J. Robert Hopson	Misc Expense	600.00	
NICK JACKSON	Wages-Temp, Pt. Time Empl	22.50	
Robin Jamison	Employee Mileage & Subs.	175.00	
Keltek Inc	Motor Vehicle Equipment	6449.08	
Kossuth Co Sheriff	Legal & Ct-Related Servic	60.00	
KRISTAT AUTO PARTS LLC	Minor MV Parts & Access	3.29	
Mail Services	Postage & Mailing	286.23	
Martin-Mattice Fun. Home	Funeral Services	1800.00	
MEDIACOM LLC	internet	6.56	
MidAmerican Energy	electricity	2675.95	
NACCTFO Treasurer	Dues & Memberships	75.00	
NACO Nat'l Assoc of Counties	Dues & Memberships	450.00	
TIMOTHY NAIG	Rent Payments	250.00	
Joseph F. Neary	Engineering Services	185.92	
NORTH IOWA K-9	Secret Investigations	200.00	
Northwest Communications	Telecommunications Serv.-	79.95	
O'Leary Plumbing & Heat	Buildings	261.35	
Palo Alto Co Emergency Mgmt	Contrib to Other Gov & Or	2110.75	
Palo Alto Co Fair Assn	Contrib to Other Gov & Or	15319.19	
Palo Alto Co Historical Soc	Misc Expense	5600.84	
Palo Alto Co Sec Road	Fuels	333.71	
Palo Alto Co Sheriff	Legal & Ct-Related Servic	100.00	
QUALITY TIRE & SERVICE LLC	Minor MV Parts & Access	123.84	
Quill Corporation	Stationery/Forms/Gen Ofc	178.92	
Schumacher Elevator Company	Fixed Plant Equipment	227.98	
Solutions Inc.	services	518.55	
STATE HYGIENIC LABORATORY	Engineering Services	52.50	
Storey Kenworthy/Matt Parrott	Stationery/Forms/Gen Ofc	77.28	
The Cartridge Connection, Inc.	Stationery/Forms/Gen Ofc	437.95	
Robin Thomsen	Employee Mileage & Subs.	44.58	
TREASURER STATE OF IOWA OFFICE	Legal & Ct-Related Servic	2494.00	
U.S. Bank Equipment Finance	Photocopy & Dup. Serv.	215.26	
Verizon Wireless	Telecommunications Serv.-	194.03	
VISA	Educational/Training Serv	921.10	
West Bend Ford	Minor MV Parts & Access	124.90	
West Bend Journal	Official Pub & Legal Noti	124.95	

Donald Wichman	Bus	270.00	
Windstream	phone	1843.80	
WOODWARD YOUTH CORPORATION % F	Foster Family Home		961.40
Sidney Zylstra	Bus	270.00	

**General Supplemental Fund**

Compass Pointe	Information & Ref.Service	2125.00	
Dickinson County News	Official Pub & Legal Noti	110.50	
Dominion Voting Systems Inc	Other	385.00	
E-Pride	Stationery/Forms/Gen Ofc	167.94	
Hardware Hank	Stationery/Forms/Gen Ofc	5.98	
Henry M. Adkins & Son Inc	Stationery/Forms/Gen Ofc	2220.35	
Hughes, Brennan & Wirtz Inc	Fidelity & Security Bond	1457.00	
IMWCA	Workmens' Comp Insurance	8000.00	
MidAmerican Energy	electricity	27.05	
Carmen Moser	Employee Mileage & Subs.	110.00	
Storey Kenworthy/Matt Parrott	Stationery/Forms/Gen Ofc	56.80	

**MH-DD Services Fund**

NORTHWEST IOWA CARE CONN.	Co. Disb. to MHDS Reg. Fi		98543.75
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**Rural Services Basic Fund**

A.S.I.	Misc Expense	29.00	
Bomgaars	Safety & Protect.Supplies	59.98	
Building Center	Miscellaneous Repair	109.68	
Emmetsburg Library	Contrib to Other Gov & Or	12234.84	
EMS Auto	Buildings	138.30	
Graettinger Library	Contrib to Other Gov & Or	5199.80	
Hardware Hank	Buildings	12.47	
Hughes, Brennan & Wirtz Inc	Equipment Insurance	1439.00	
IA Lakes Electric Coop	Electric Light & Power	120.62	
Mallard Library	Contrib to Other Gov & Or	4282.19	
Palo Alto Co Sec Road	Fuels	880.46	
Randy's Repair	Equipment	287.28	
River Valley Telecommunication	Telecommunications Serv.-		68.47
Ruthven Library	Contrib to Other Gov & Or	4282.19	
West Bend Library	Contrib to Other Gov & Or	4588.06	
Windstream	phone	106.28	

**Secondary Road Fund**

AP Air, Inc.	Engineering Services	293.54	
Asher Motor Company	Engineering Services	213.24	
Ayrshire Communications	Engineering Services	37.45	
Bomgaars	Engineering Services	58.67	
City of Cylinder	Engineering Services	15.00	
Deitering Bros Inc	Engineering Services	71.72	
Don's Truck Sales Inc	Engineering Services	7.00	
Emmet County Engineer	Engineering Services	20818.76	
City of Emmetsburg	Engineering Services	53.00	
EMS Auto	Engineering Services	153.26	
Erpelding Exc. Enterprise	Engineering Services	355.00	
Fareway	Engineering Services	23.22	
City of Fort Dodge	Engineering Services	1410.00	
Fox International, Inc.	Engineering Services	519.49	
G&K Services	Engineering Services	56.00	
David Geerdes	Engineering Services	292.50	
Graettinger Mun. Utilities Gra	Engineering Services	155.80	
Hudson Law Firm	Engineering Services	186.00	
Hughes, Brennan & Wirtz Inc	Engineering Services	60007.00	
IA Dept Transportation	Engineering Services	55.00	
Iowa Lakes Regional Water	Engineering Services	39.50	
J.B. Mertz & Sons Inc	Engineering Services	659.45	
Johnston Automotive	Engineering Services	23.68	
KRISTAT AUTO PARTS LLC	Engineering Services		8.47
Patrick Madsen	Engineering Services	19.09	
City of Mallard	Engineering Services	46.57	
MidAmerican Energy	Engineering Services	503.94	
Murphy Tractor & Equipment	Engineering Services	136.26	
Northwest Communications	Engineering Services	62.20	
Palo Alto Co Health System	Engineering Services	56.00	
Palo Alto County Treasurer	Engineering Services	10717.20	
Picrays Welding & Fab.	Engineering Services	160.66	

Pro Cooperative	Engineering Services	26244.19
River Valley Telecommunication	Engineering Services	66.61
City of Ruthven	Engineering Services	63.19
Ronald Soenen	Engineering Services	21.91
Stanley Propane & Appliance	Engineering Services	288.63
State Steel of Spencer	Engineering Services	16.80
STT Scott Telephone & Telecom	Engineering Services	370.00
Unity Point Clinic- Occ Med	Engineering Services	37.00
Vander Haags Inc.	Engineering Services	400.00
VISA	Engineering Services	72.20
Wentzel's True Value	Engineering Services	253.42
West Bend Ford	Engineering Services	643.90
West Bend Journal	Engineering Services	50.85
West Bend Red Power	Engineering Services	6.60
City of West Bend	Engineering Services	69.46
Windstream	Engineering Services	617.97
Ziegler Inc	Engineering Services	484.28

**Emergency Mgmt Agency**

Hughes, Brennan & Wirtz Inc	Tort Liability Insurance	548.00
Palo Alto Co Sec Road	Parts	103.89

**E911 Surcharge Fund**

Ayrshire Communications	Engineering Services	154.30
Century Link	Engineering Services	394.60
Northwest Communications	Engineering Services	499.68
River Valley Telecommunication	Engineering Services	343.88
Windstream	phone	629.04
WINDSTREAM COMMUNICATIONS,INC	Engineering Services	132.46

**Drainage Claims**

Jacobson-Westergard & Assoc.	DD 5 Main Open Eng Exp	\$3,270.00
Palo Alto County Treasurer	DD 11 outlet charge	\$396.65
Bolton & Menk, Inc.	DD 15 S Main Open Eng Exp	\$4,124.00
Bolton & Menk, Inc.	DD 23 Open Fema	\$72.50
Bolton & Menk, Inc.	DD 28 Eng Exp	\$21,195.50
Hudson Law Firm	DD 28 Attorney Fees	\$910.00
Bolton & Menk, Inc.	DD 61 Main Open Fema	\$145.00
Jacobson-Westergard & Assoc.	DD 61 Lat B Tile Eng Exp	\$1,153.50
Hudson Law Firm	DD 61 Lat B Tile Attorney Fees	\$60.00
Jacobson-Westergard & Assoc.	DD 64 Eng Exp	\$903.40
Hudson Law Firm	DD 64 Attorney Fees	\$120.00
Bolton & Menk Inc	DD 80 Lateral F Open Fema	\$72.50
Bolton & Menk Inc	DD 84 Eng Exp Fema	\$145.00
Jacobson-Westergard & Assoc	DD 159 Open Ditch Eng Exp	\$752.50
Jacobson-Westergard & Assoc	DD 160 Open Eng Exp	\$679.00
Bolton & Menk, Inc	DD 175 Main Open Fema	\$582.50
Jacobson-Westergard & Assoc	DD 7 Lat 2 Tile Eng Exp	\$1,078.90
Bolton & Menk, Inc	DD 180 Lateral 1 Tile Eng Exp	\$1,273.50
Bolton & Menk, Inc	DD 80 Low Main Fema	\$72.50
Bolton & Menk, Inc	DD 80 Upper Main Fema	\$145.00
Palo Alto County Treasurer	DD N 15 outlet charge	\$482.53
Bolton & Menk, Inc	DD N 15 Main Open fema	\$145.00

Motion by Wirtz, seconded by Graettinger to adjourn. Motion Carried.

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Craig Merrill, Chair

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Carmen Moser, County Auditor