

Courthouse
Emmetsburg Iowa
August 11th, 2015, 8:00 a.m.

The Palo Alto County Board of Supervisors met in regular session. Members present: Craig Merrill, Chair; Linus Solberg, Ron Graettinger, Keith Wirtz and Ed Noonan. Present: Peter Hart, County Attorney.

Unless otherwise indicated, all of the motions offered at this meeting were carried with the following vote: Ayes: Noonan, Wirtz, Graettinger, Solberg, Merrill. Nays: None. Abstentions: None.

Motion by Graettinger, seconded by Wirtz to approve the agenda for August 4th, 2015, and to add Ritchie Berkland at 8:30 a.m. for drainage concerns. Motion carried.

Motion by Noonan, seconded by Wirtz to approve the minutes of August 4th, 2015. Motion carried.

Motion by Graettinger, seconded by Solberg to approve the County Recorder's monthly report for July 1, 2015 to July 30, 2015. Motion Carried.

Maureen Sandberg, CPC, met with the Board to request approval of the 28E Agreement for Northwest Iowa Care Connections. The 28E Agreement contains the amendment approved on July 28th, 2015. The Board discussed filling Maureen's position and to meet with Kim Wilson in the future.

Motion by Solberg, seconded by Noonan to approve the 28E Agreement for Northwest Iowa Care Connections. Motion Carried.

Walter Davis-Oeth, County Engineer, met with the Board. The Board signed a new coversheet for the Rodman bridge plans.

Motion by Noonan, seconded by Graettinger to open the Hearing to Establish a Class "A" Road in Ellington Township, Sections 17 & 18. Motion Carried. There were no objections on file. Motion by Noonan, seconded by Solberg to close the Hearing to Establish a Class "A" Road. Motion Carried.

Motion by Graettinger, seconded by Wirtz to introduce and approve the following Resolution No. 8-11-2015, Resolution to Establish a Class "A" Road. Ayes: Noonan, Wirtz, Graettinger, Solberg, Merrill. Nays: None. Resolution carried.

**PALO ALTO COUNTY
RESOLUTION NO. 8-11-2015**

RESOLUTION TO ESTABLISH A CLASS "A" ROAD

WHEREAS, Palo Alto County desires to classify certain roads on the area system in the County to provide for a standard level of maintenance; and

WHEREAS, Palo Alto County, after consultation with the County Engineer, has the authority to specify certain roads within the County as Area Service "A" roads pursuant to Iowa Code Section 309.57; and

WHEREAS, the Palo Alto County Board of Supervisors, after consulting with the County Engineer, desires to designate various roads in Palo Alto County on the Area Service "A" System to provide for a standard level of maintenance, and

WHEREAS, pursuant to Notice of Public Hearing duly published according to the Iowa Code, Public Hearing as held on August 11, 2015 at 8:30 a.m. in the Palo Alto County Board of Supervisors room at the Palo Alto County Courthouse, Emmetsburg, Iowa, to hear support and/or objections from the public on roads so designated.

NOW THEREFORE BE IT RESOLVED, That portion of 470th Avenue commencing at the intersection of 480th St. located between section 17 and 18, Township 94 North, Range 32 West of the Fifth P.M., Palo Alto County, Iowa thence running north to the intersection of 475th Street as an Area Service "A" road.

That portion of 475th Street commencing at the intersection of 470th Ave. located in section 18, Township 94 North, Range 32 West of the Fifth P.M., Palo Alto County, Iowa, thence running west as an Area Service "A" road.

Resolution adopted this 11th day of August, 2015.

Approved:

Craig Merrill, Chairperson
Linus Solberg, Vice Chair
Ron Graettinger, Supervisor
Keith Wirtz, Supervisor
Ed Noonan, Supervisor

Attest:

Carmen Moser
Palo Alto County Auditor

Motion by Solberg, seconded by Noonan to approve the gravel crushing contract with Reding's Gravel & Excavating. Motion Carried.

Motion by Wirtz, seconded by Noonan to approve an underground utility permit application for Iowa Lakes Electric Cooperative for new underground service in Booth Township Sections 9 & 10. Motion Carried.

Ritchie Berkland met with the Board in regard to the cleanout on Drainage District South 15. Walter will contact Valley Contracting to set up the work to be done on the open ditch of Drainage District South 15.

The Board discussed the personnel policy manual with Peter Hart, County Attorney. Also present: Joe Neary- Zoning, Maureen Sandberg-CPC, Lynn Schultes-Sheriff, Robin Jamison-Treasurer, Sue Ruppert-Recorder, Walter Davis-Oeth-Engineer, Carmen Moser-Auditor.

Motion by Graettinger, seconded by Noonan to approve and adopt the August 2015 revised Palo Alto County Personnel Policy Manual; and to rescind and remove the following dated policies now covered by the August 2015 revised Palo Alto county personnel policy manual including: the 8-2-2005 harassment in the work place policy; the 8-16-2005 motor vehicle operation policy; the 8-26-2003 family medical leave policy; the 8-26-2003 extended sick leave policy. Motion Carried.

Committee reports were given by the following: Ron Graettinger: Compass Pointe and PACEDC countywide breakfast.

Motion by Graettinger, seconded by Solberg to cancel the board meeting for August 18th, 2015. Motion Carried.

Motion by Solberg, seconded by Graettinger to approve claims & drainage claims for August 11th, 2015. Motion Carried.

General Basic Fund

A.S.I.	Tires & Tubes	607.88
AHLERS & COONEY P.C.	Consultants	484.00
Benton Co Sheriff Dept	Legal & Ct-Related Servic	136.25
C.H. McGuiness Co Inc	Buildings	1177.44
Carpenter Uniform Co	Wearing Apparel & Uniform	204.64
Central Iowa Distributing Inc	Custodial Supplies	214.65
Clay County Sheriff	Legal & Ct-Related Servic	83.00
BOB CODY	Motor Vehicle Equipment	60.00
E-Pride	Stationery/Forms/Gen Ofc	147.05
Emmetsburg Publishing Co.	Board Proceedings	1116.91
EMS Auto	Minor MV Parts & Access	11.20
Fareway	Food & Provisions	1317.92
Dan Funk	Wages-Temp, Pt. Time Empl	70.00
KALEI FUNK	Wages-Temp, Pt. Time Empl	52.50
Ronald D. Graettinger	Employee Mileage & Subs.	783.50
Hardware Hank	Buildings	103.91

Peter C Hart	Legal & Ct-Related Servic	12.00
Vincent H. Heller	Bus	90.28
TAMMY HORST	Park Maintenance & Suppli	400.00
Virgil Huberty	Bus	264.64
Hughes Pharmacy	Prescription Medicine	168.61
IA Division of Labor Services	Buildings	40.00
IMWCA	Workmens' Comp Insurance	4281.00
IOWA WATER WELL ASSOCIATION	Engineering Services	65.00
MISSY KING	Wages-Temp, Pt. Time Empl	15.00
Kossuth Co Sheriff	Legal & Ct-Related Servic	42.65
Mail Services	Postage & Mailing	304.45
MEDIACOM LLC	internet	6.56
Mercy Medical Center NI	Medical & Health Services	242.61
MidAmerican Energy	electricity	187.79
MURPHY REALTY & MGMNT INC.	Utilities Payments	317.00
Joseph F. Neary	Engineering Services	369.50
Palo Alto Co Comm Health Ser	Board of Health	860.00
Palo Alto Co.Econ.Dev.Corp.	Educational/Training Serv	15.00
Palo Alto Co Fair Assn	Contrib to Other Gov & Or	192.59
Palo Alto Co Health System	Educational/Training Serv	1500.00
Palo Alto Co Sec Road	Agric/Hort. Services	2295.66
Palo Alto Co Sheriff	Legal & Ct-Related Servic	86.90
QUALITY TIRE & SERVICE LLC	Tires & Tubes	396.42
U.S. Bank Equipment Finance	Photocopy & Dup. Serv.	230.33
U.S. Postal Service	Stationery/Forms/Gen Ofc	99.00
Verizon Wireless	Telecommunications Serv.-	193.95
VISA	Employee Mileage & Subs.	1447.10
Wentzel's True Value	Engineering Services	29.31
Donald Wichman	Bus	39.26
Windstream	phone	1414.71
Sidney Zylstra	Bus	135.00

General Supplemental Fund

IMWCA	Workmens' Comp Insurance	8000.00
ISACA TREASURER	Educational/Training Serv	35.00

Rural Services Basic Fund

Ag Partners LLC	Chemicals & Gases-Herb.	42.00
EMS Auto	Miscellaneous Repair	26.95
Hardware Hank	Stationery/Forms/Gen Ofc	233.40
Maxyfield Cooperative	Chemicals & Gases-Herb.	1413.46
Palo Alto Co Sec Road	Fuels	1014.94
River Valley Telecommunication	Telecommunications Serv.-	68.75
Vande Berg Scales	Stationery/Forms/Gen Ofc	188.31
Wentzel's True Value	Miscellaneous Repair	34.54

Secondary Road Fund

AP Air, Inc.	Engineering Services	75.07
Ayrshire Communications	Engineering Services	37.45
Carroll Distributing, Inc.	Engineering Services	58.63
Central Iowa Distributing Inc	Engineering Services	68.10
City of Cylinder	Engineering Services	15.00
Diamond Mowers	Engineering Services	103.87
Fareway	Engineering Services	15.48
G&K Services	Engineering Services	56.00
Graettinger Mun. Utilities Gra	Engineering Services	216.47
Hardware Hank	Engineering Services	32.99
Iowa Lakes Regional Water	Engineering Services	35.55
ICEOO Treasurer Wapello County	Engineering Services	200.00
Interstate Batteries	Engineering Services	315.90
J.B. Mertz & Sons Inc	Engineering Services	5.28
Jack's OK Tire	Engineering Services	1091.16
K.C. Nielsen Ltd	Engineering Services	4.51
Kirkham Michael	Engineering Services	1982.48
City of Mallard	Engineering Services	44.62
Martin Marietta Agg	Engineering Services	141.13
MidAmerican Energy	Engineering Services	396.29
Northern Safety Co., Inc.	Engineering Services	163.15
Pro Cooperative	Engineering Services	15303.63
River Valley Telecommunication	Engineering Services	65.93
City of Ruthven	Engineering Services	107.03

Safelite Fulfillment, Inc.	Engineering Services	216.85
VISA	Engineering Services	1819.17
Wentzel's True Value	Engineering Services	64.43
West Bend Ford	Engineering Services	100.80
West Bend Journal	Engineering Services	86.92
Windstream	Engineering Services	620.11
Ziegler Inc	Engineering Services	699.82

Emergency Mgmnt Agency

BUENA VISTA COUNTY EMA	Educational/Training Serv	150.00
Hardware Hank	Stationery/Forms/Gen Ofc	12.97
Palo Alto Co Sec Road	Parts	105.72

E911 Surcharge Fund

Ayrshire Communications	Engineering Services	154.30
Century Link	Engineering Services	394.60
River Valley Telecommunication	Data Processing Services	919.66
Windstream	phone	358.05
WINDSTREAM COMMUNICATIONS ATTE	phone	131.20

Drainage Claims

Jacobson-Westergard & Assoc.	DD 5 Open Ditch Eng Exp	\$5,522.50
Bolton & Menk, Inc.	DD South 15 Eng Exp	\$4,656.00
Bolton & Menk, Inc.	DD 23 Open FEMA Eng Exp	\$270.88
Bolton & Menk, Inc.	DD 28 Eng Exp	\$6,431.50
Bolton & Menk, Inc.	DD 61 Main Open Eng Exp	\$800.00
Bolton & Menk, Inc.	DD 61 Main Open FEMA Eng Exp	\$614.25
Jacobson-Westergard & Assoc.	DD 61 Lat B Eng Exp	\$2,807.30
Jacobson-Westergard & Assoc.	DD 64 Tile Eng Exp	\$885.00
Bolton & Menk, Inc.	DD 80 Lat F FEMA	\$270.88
Bolton & Menk, Inc.	DD 84 Eng Exp	\$170.00
Bolton & Menk, Inc.	DD 84 FEMA Eng Exp	\$614.25
Jacobson-Westergard & Assoc.	DD 159 Open Eng Exp	\$939.80
Jacobson-Westergard & Assoc.	DD 160 Open Eng Exp	\$3,006.60
Bolton & Menk, Inc.	DD 175 Main Open Eng Exp	\$212.50
Bolton & Menk, Inc.	DD 175 Main Open FEMA	\$2,113.62
IA Agricultural Mitigation Bank	DD 7 Lat 3 Mitigation Acres	\$115,000.00
Jacobson-Westergard & Assoc.	DD 48 Lat 3 Eng Exp	\$759.85
IA Agricultural Mitigation Bank	DD 29 Lat 7 Tile Mitigation Acres	\$2,000.00
Jacobson-Westergard & Assoc.	DD 29 Lat 7 Tile Eng Exp	\$361.50
IA Agricultural Mitigation Bank	DD 29 Lat 10 Mitigation Acres	\$173,000.00
Jacobson-Westergard & Assoc.	DD 29 Lat 10 Tile Eng Exp	\$115.50
Bolton & Menk, Inc.	DD 180 Lateral 1 Tile Eng Exp	\$994.50
Bolton & Menk, Inc.	DD 80 Low Main FEMA Eng Exp	\$564.00
Bolton & Menk, Inc.	DD 80 Low Main FEMA	\$270.88
Bolton & Menk, Inc.	DD 80 Upper Main FEMA	\$541.75
Bolton & Menk, Inc.	DD North 15 Main Open FEMA	\$641.25

Motion by Noonan, seconded by Wirtz to adjourn. Motion Carried.

Craig Merrill, Chair

Carmen Moser, County Auditor