

Courthouse  
Emmetsburg Iowa  
September 8th, 2015, 8:00 a.m.

The Palo Alto County Board of Supervisors met in regular session. Members present: Craig Merrill, Chair; Linus Solberg, Ron Graettinger, Keith Wirtz and Ed Noonan.

Unless otherwise indicated, all of the motions offered at this meeting were carried with the following vote: Ayes: Noonan, Wirtz, Graettinger, Solberg, Merrill. Nays: None. Abstentions: None.

Motion by Graettinger, seconded by Noonan to approve the agenda for September 8th, 2015. Motion carried.

Motion by Noonan, seconded by Solberg to approve the minutes of August 25th, 2015, and September 1<sup>st</sup>, 2015. Motion carried.

Motion by Graettinger, seconded by Wirtz to approve the Veteran Affairs report for September 1<sup>st</sup>, 2015. Motion Carried.

Maureen Sandberg, CPC, met with the Board. Requests for assistance were reviewed by the Board.

Motion by Graettinger, seconded by Wirtz to approve hiring Don Joyce as full time jailer effective September 8<sup>th</sup>, 2015, at \$14.71 per hour. Motion Carried.

Walter Davis-Oeth, County Engineer, met with the Board. Walter updated the Board on 400<sup>th</sup> Street and gave update on projects preparing for bid letting.

Motion by Graettinger, seconded by Wirtz to accept resignation of Andy Barnes. Motion Carried.

Motion by Wirtz, seconded by Noonan to approve overhead electric line permit application for Iowa Lakes Electric Cooperative in Booth Township Section 1 along 460<sup>th</sup> Street. Motion Carried.

Motion by Solberg, seconded by Noonan to award the contract to Merryman Construction for \$198,963.50 for Project L-B(EB27)-1404-73-74. Motion Carried.

Motion by Wirtz, seconded by Noonan to award contract to Merryman Construction for \$183,560.00 for Project L-B(WB77)-0714-73-74. Motion Carried.

Brett Pickar & Julia Rolston from Daybreak Foods met with the Board to revisit poultry traffic by their facility. Present: Mark Hunefeld, EMA; Joe Neary, Environmental Health; Walter Davis-Oeth, County Engineer. Pickar requested to continue to have signs posted through fall. The Board consensus was to leave the signs in place and to add one additional sign.

Joe Neary, Zoning, met with the Board and Tom Brown. Planning & Zoning met on August 31<sup>st</sup>, 2015, and recommended approval of a conditional use permit for Tom Brown, J2K LLC, to construct one hog finishing barn in the SW quarter of Section 20, Walnut Township. A waiver was signed by Keith Moran under the Good Neighbor Policy.

Motion by Solberg, seconded by Noonan to approve a conditional use permit for Tom Brown for J2K LLC in Section 20 of Walnut Township. Motion Carried.

The Board discussed the preliminary plat of South Shore Third Addition. Chuck Schany was not able to attend. Planning & Zoning did recommend approval of the preliminary & final plat of South Shore Third Addition.

Motion by Graettinger, seconded by Wirtz to approve the preliminary plat of South Shore Third Addition. Motion Carried. The Board requested Chuck Schany come back with the final plat for approval.

Maureen Elbert, PACEDC, met with the Board to request approval of Resolution for Non-501(c) (3) Tax Exempt Fiscal Sponsorship Agreement.

Motion by Solberg, seconded by Noonan to introduce and approve the following Resolution and Agreement for Non-501(c)(3) Tax Exempt Fiscal Sponsorship Agreement. Ayes: Noonan, Wirtz, Graettinger, Solberg, Merrill. Resolution Passed.

**RESOLUTION TO APPROVE  
Non-501(c) (3) Tax Exempt  
Fiscal Sponsorship Agreement**

WHEREAS the Palo Alto County Economic Development Corporation has received tax exempt status determination from the Internal Revenue Service in the form of a 501(c) (6) letter; and,

WHEREAS the Palo Alto County Economic Development Corporation has also made application for grant monies for financial assistance for marketing and accompanying expenses; and,

WHEREAS the Board of Supervisors have agreed to serve as a fiscal program sponsor for the Palo Alto County Economic Development Corporation, (hereafter referred to as the Applicant). The Applicant's financial activities will be accounted for as a program of the Organization for IRS auditing and financial reporting purposes; and,

WHEREAS the Palo Alto County Supervisors now seek to facilitate the pass through of any funds obtained by grant application from various sources by resolution required by Iowa Code Chapter 331.361(2) and,

WHEREAS this resolution authorizes the execution of the accompanying Non-501(c) (3) Fiscal Sponsorship Agreement, which should be adopted.

WHEREUPON, Supervisor Linus Solberg moved the adoption of the above and foregoing resolution which was seconded by Craig Merrill Supervisor.

Upon a roll call vote the supervisors voted as follows:

Ayes: Noonan, Wirtz, Graettinger, Solberg, Merrill.

Nayes: none

Resolution Carried (failed) Passed.

Chairman Palo Alto County Board of Supervisors /s/ Craig Merrill

/s/ Carmen Moser  
Attest: Palo Alto County Auditor

Motion by Noonan, seconded by Wirtz to approve Griggs Environmental Strategies Inc. proposal for wetland investigation for Drainage District 28. Motion Carried.

Motion by Wirtz, seconded by Noonan to recognize Drainage District 64 petition and to appoint Rick Hopper, Jacobson-Westergard & Assoc. Inc., to prepare preliminary engineering report. Motion Carried.

Committee reports were given by the following: Graettinger: Upper Des Moines meeting; Wirtz: Season's Center and insurance meeting; Merrill: insurance meeting. Board members received copies of the Palo Alto County Jail Inspection letter.

Motion by Wirtz, seconded by Graettinger to approve county claims & drainage claims for September 8<sup>th</sup>, 2015. Motion Carried.

**General Basic Fund**

Bomgaars	Minor Equip & Hand Tools	153.89
Canon	Office & Data Processing	133.24
Counsel Office & Document	Stationery/Forms/Gen Ofc	86.22
Margaret Drost	Employee Mileage & Subs.	25.00
E-Pride	Stationery/Forms/Gen Ofc	366.94
Elderbridge Agency on Aging	Contrib to Other Gov & Or	3000.00
Emmetsburg Ford	Minor MV Parts & Access	240.60
Emmetsburg Publishing Co.	Official Pub & Legal Noti	557.46
Fareway	Food & Provisions	138.19
Hardware Hank	Buildings	87.97
Peter C Hart	Employee Mileage & Subs.	192.00
Homestead Small Animal Prac	Secret Investigations	292.69
Virgil Huberty	Bus	129.64

IA State Assn of Counties	Educational/Training Serv	360.00	
IACCVSO	Misc Expense	60.00	
IMWCA	Workmens' Comp Insurance	4281.00	
Iowa Dept. of Insurance	Misc Expense	100.00	
NICK JACKSON	Wages-Temp, Pt. Time Empl	22.50	
Louscher Family Dentistry	Acute & Emergency Treat.	631.00	
Mail Services	Postage & Mailing	273.36	
MART	Dues & Memberships	1000.00	
MidAmerican Energy	electricity	89.79	
Carmen Moser	Employee Mileage & Subs.	125.00	
Joseph F. Neary	Shop Equipment	303.78	
Terry Neary	Engineering Services	264.00	
Northwest Communications	Equipment	3070.62	
Palo Alto Co Comm Health Ser	Board of Health	145.00	
Palo Alto Co Fair Assn	Contrib to Other Gov & Or	2443.44	
Palo Alto Co Health System	Acute & Emergency Treat.	177.75	
Palo Alto Co Sec Road	Fuels	844.12	
Palo Alto County Public Health	Other	31930.00	
PATC	Dues & Memberships	10.00	
The Print Shop	Stationery/Forms/Gen Ofc	301.86	
QS LAWN AND PEST, LLC	Contract Carriers	600.00	
QUALITY TIRE & SERVICE LLC	Minor MV Parts & Access	179.99	
Quill Corporation	Stationery/Forms/Gen Ofc	82.93	
Regional Trans.Authority	Other	1800.00	
Seasons	Other	220.00	
SHIELD TECHNOLOGY CORPORATION	Dues & Memberships		225.00
Solutions Inc.	services	7521.93	
U.S. Bank Equipment Finance	Photocopy & Dup. Serv.	215.26	
Upper Des Moines Opp.Inc.	Contrib to Other Gov & Or	9000.00	
VISA	Park Maintenance & Suppli	1321.18	
Von Bokern Associates, Inc	Consultants	5200.00	
Wallace's Water Conditioning	Buildings	70.69	
West Bend Ford	Minor MV Parts & Access	56.75	
West Bend Journal	Official Pub & Legal Noti	41.65	
Donald Wichman	Bus	154.69	
Windstream	phone	696.88	
Sidney Zylstra	Bus	63.80	

**General Supplemental Fund**

Emmetsburg Publishing Co.	Official Pub & Legal Noti	456.15	
IMWCA	Workmens' Comp Insurance	8000.00	
Carmen Moser	Employee Mileage & Subs.	61.50	
N Cen Reg Emer Response Comm	Dues & Memberships		6124.00
Storey Kenworthy/Matt Parrott	Stationery/Forms/Gen Ofc	22.40	
West Bend Journal	Official Pub & Legal Noti	174.53	

**Rural Services Basic Fund**

Emmetsburg Library	Contrib to Other Gov & Or	2126.22	
EMS Auto	Motor Vehicle Equipment	158.04	
Galens Pro-Mow	Equipment	326.63	
Graettinger Library	Contrib to Other Gov & Or	903.65	
Mallard Library	Contrib to Other Gov & Or	744.18	
River Valley Telecommunication	Telecommunications Serv.-		68.41
Ruthven Library	Contrib to Other Gov & Or	744.18	
SLASH POINT SALES	Stationery/Forms/Gen Ofc	157.85	
West Bend Library	Contrib to Other Gov & Or	797.33	

**Secondary Road Fund**

Arnold Motor Supply ATT: Sue	Engineering Services	82.73	
Ayrshire Communications	Engineering Services	37.45	
Bomgaars	Engineering Services	236.64	
Capital One Commerical Menards	Engineering Services	176.68	
Heritage-Crystal Clean, LLC	Engineering Services	298.44	
City of Cylinder	Engineering Services	15.00	
Fareway	Engineering Services	56.96	
Force America Distributing,LLC	Engineering Services	933.34	
City of Fort Dodge	Engineering Services	705.00	
Fox International, Inc.	Engineering Services	305.02	
G&K Services	Engineering Services	56.00	
IA Dept of Natural Resources S	Engineering Services	350.00	
Iowa Lakes Regional Water	Engineering Services	39.50	

Inland Truck Parts	Engineering Services	271.08	
J.B. Mertz & Sons Inc	Engineering Services	30.08	
Jack's OK Tire	Engineering Services	1459.94	
KRISTAT AUTO PARTS LLC	Engineering Services	15.58	
City of Mallard	Engineering Services	47.69	
Martin Marietta Aggregate	Engineering Services	113.43	
MidAmerican Energy	Engineering Services	398.39	
Murphy Tractor & Equipment	Engineering Services	2967.25	
Northwest Communications	Engineering Services	73.80	
Palo Alto County Treasurer	Engineering Services	5.00	
Precision Machine & Welding	Engineering Services	183.00	
Pro Cooperative	Engineering Services	20130.37	
Rees Truck & Trailer, Inc	Engineering Services	77.86	
SLASH POINT SALES	Engineering Services	122.95	
VISA	Engineering Services	284.22	
Wentzel's True Value	Engineering Services	57.96	
Wessels Oil Co Inc	Engineering Services	87.45	
West Bend Journal	Engineering Services	32.27	
City of West Bend	Engineering Services	68.99	
Windstream	Engineering Services	611.83	
Ziegler Inc	Engineering Services	1320.21	
<b><u>E911 Surcharge Fund</u></b>			
Ayrshire Communications	Engineering Services	154.30	
Counsel Office & Document	Miscellaneous Repair	702.00	
GeoComm Inc	Engineering Services	3500.00	
Ia Dept of Public Safety	Miscellaneous Repair	276.00	
Northwest Communications	Miscellaneous Repair	3000.00	
River Valley Telecommunication	Engineering Services	343.88	
SHIELD TECHNOLOGY CORPORATION	Miscellaneous Repair	4050.00	
Windstream	phone	358.05	
Ziegler Inc	Miscellaneous Repair	1014.45	

#### **Drainage Claims**

Emmetsburg Publishing Co.	DD 28 Pub Exp	\$82.56
Hudson Law Firm	DD 28 Attorney Fees	\$180.00
Hudson Law Firm	DD 61 Lat B Tile Atty Fees	\$1,608.50
West Bend Journal	DD 61 Lat B Pub Exp	\$74.16
Valley Contracting Inc	DD 159 Repairs	\$895.00
Palo Alto Co Sec Roads	DD 180 Lat 1 Tile Repair	\$2,368.90

Motion by Graettinger, seconded by Wirtz to adjourn. Motion Carried.

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Craig Merrill, Chair

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Carmen Moser, County Auditor