

Courthouse
 Emmetsburg Iowa
 March 22nd, 2016, 8:00 a.m.

The Palo Alto County Board of Supervisors met in regular session. Members present: Linus Solberg, Chair; Keith Wirtz, Ron Graettinger, Craig Merrill. Ed Noonan was present by telephone conference. Present: Peter Hart, County Attorney; Matt Veon.

Unless otherwise indicated, all of the motions offered at this meeting were carried with the following vote: Ayes: Wirtz, Graettinger, Solberg, Noonan, Merrill. Nays: None. Abstentions: None.

Motion by Graettinger, seconded by Wirtz to approve agenda for March 22nd, 2016. Motion Carried.

Motion by Wirtz, seconded by Merrill to approve minutes for March 15th, 2016. Motion Carried.

Motion by Graettinger, seconded by Merrill to accept the tentative agreement reached between the County and PPME Local 2003. Motion Carried.

Walter Davis-Oeth, County Engineer, met with the Board.

Motion by Graettinger, seconded by Merrill to introduce and approve Resolution No. 3-22-2016 to revise the Palo Alto County 2016 five year road program. Ayes: Noonan, Merrill, Graettinger, Wirtz, Solberg. Nays: None. Resolution passed.

Resolution to Revise Palo Alto County 2016 Five Year Road Program

Resolution No. 3-22-2016 _____

Unforeseen circumstances have arisen since adoption of the approved Secondary Road Construction Program, and previous revisions, requiring changes to the sequence, funding and timing of the proposed work plan,

The Board of Supervisors of Palo Alto County, Iowa, in accordance with Iowa Code section 309.22, initiates and recommends modification of the following project(s) in the accomplishment year (State Fiscal Year 2016), for approval by the Iowa Department of Transportation (Iowa DOT), per Iowa Code 309.23 and Iowa DOT Instructional Memorandum 2.050.

The following approved Priority Year projects shall be ADDED to the Program's Accomplishment year:

Project Number Local ID TPMS #	Project Location Description of work	AADT Length NBIS #	Type Work Fund basis	Accomplishment Year (\$1000's of dollars)		
					New amount	
L-1509(FR52)--73-74 Freedom 52 TPMS ID: 27093	On 350th ST, 1/4 mi E of N52 (FR52)	0 MI	Bridges LOCAL		\$58	
Totals					\$58	

Fund ID	Accomplishment year (\$1000's of dollars)		
	Previous Amount	New Amount	Net Change
Local Funds	\$1,223	\$1,281	\$58
Farm to Market Funds	\$1,559	\$1,559	\$0
Special Funds	\$4,826	\$4,826	\$0
Federal Aid Funds	\$993	\$993	\$0
Total construction cost (All funds)	\$8,601	\$8,659	\$58
Local 020 Construction cost totals (Local Funds + BROS-8J FA funds)	\$1,223	\$1,281	\$58

Recommended:

3-22-2016 /s/ Walter Davis-Oeth

Date

County Engineer

Approved:

3-22-2016 /s/ LJ Solberg

Date

Chair Board of Supervisors

Attested:

I, Carmen Moser, Auditor in and for Palo Alto County, Iowa, do hereby certify the above and foregoing to be a true and exact copy of a resolution passed and approved by the Board of Supervisors of Palo Alto County, Iowa, at its meeting held on the 22nd day of March, 2016.

/s/Carmen Moser
County Auditor

Motion by Wirtz, seconded by Noonan to approve FY16 DOT Secondary Road budget Amendment #1. Motion Carried.

Maureen Elbert, PACEDC, met with the Board to give an update on Homebased Iowa. The applications for both Kossuth & Palo Alto Counties have been submitted.

The Board discussed changes to the employee handbook. Present: Robin Jamison, Lois Naig, Matt Veon. The Board discussed the number of sick leave days to be used for the care of a family member.

Motion by Graettinger to leave the employee handbook the same with no changes. Motion died for lack of second.

Motion by Wirtz, seconded by Noonan to table the discussion on the employee handbook till next week. Ayes: Wirtz, Noonan, Merrill, Solberg. Nays: Graettinger. Motion Carried.

Walter Davis-Oeth, County Engineer, met with the Board for opening of bids for long stick contracts for repair maintenance on drainage ditches. Five bids were received and opened. Walter will review the bids received before the Board awards a contract.

Abel Drainage & Exc.	\$59,350
LA Carlson Contracting, Inc.	\$73,610
Joe Spalla	\$48,900
Valley Contracting	\$54,000
Michael Son, Inc.	\$54,950

Carmen Moser, Auditor, presented the proposed budget amendment for FY15-16. Motion by Graettinger, seconded by Wirtz to set the budget amendment hearing for April 12th, 2016, at 9:00 a.m. in the Courthouse Boardroom. Motion Carried.

The Board held a conference call with Angie Urosevich at ES&S to discuss a quote for voting machine equipment.

Motion by Merrill, seconded by Wirtz to approve the purchase of voting machines with a 4 year service agreement with ES&S. Motion Carried.

Committee Reports: Ed Noonan-RIDES and Northwest Iowa Planning & Development; Keith Wirtz-Grotto Board.

Motion by Graettinger, seconded by Wirtz to approve claims & drainage claims for March 22nd, 2016. Motion carried.

General Basic Fund

Bomgaars	Minor MV Parts & Access	38.02
BUDGET LIGHTING SPECIALISTS	Buildings	897.38
Carpenter Uniform Co	Wearing Apparel & Uniform	236.86
Central Iowa Distributing Inc	Custodial Supplies	970.30
Terry Chamberlain	Wages-Temp, Pt. Time Empl	37.50
Counsel Office & Document	Contract Carriers	272.58
District III IACCB	Employee Mileage & Subs.	40.00
E-Pride	Stationery/Forms/Gen Ofc	46.93
E.M.U.	utilities	1822.46
Emmetsburg Publishing Co.	Official Pub & Legal Noti	665.30
Fareway	Food & Provisions	623.26
MIKE FITZGERALD	Rent Payments	250.00
FIVE ISLAND LAKE BOARD	Misc Expense	10000.00
G T Enterprises	Official Pub & Legal Noti	853.72
Hardware Hank	Park Maintenance & Suppli	96.66
Harris Sanitation	Sanitation & Disposal Ser	90.00
AMY HARRIS	Wages-Temp, Pt. Time Empl	30.00
Homestead Small Animal Prac	Secret Investigations	250.00
IA Lakes Electric Coop	Electric Light & Power	591.63
Iowa Lakes Regional Water	Water & Sewer	166.05
IA Natural Heritage Fd	Dues & Memberships	250.00
IA Prison Industries	Buildings	26.50
IA State Assn of Counties	Educational/Training Serv	300.00
IBM CORPORATION	Data Processing Services	780.60
NICK JACKSON	Wages-Temp, Pt. Time Empl	150.00
Robin Jamison	Employee Mileage & Subs.	162.18
ANDY MANWARREN	Agric/Hort. Services	75.00
Martin's Flag Co	Custodial Supplies	194.01
MEDIACOM LLC	internet	126.64
Mercy Medical Center NI	Medical & Health Services	1685.22
MidAmerican Energy	electricity	1361.23
Carmen Moser	Employee Mileage & Subs.	11.65
MPH INDUSTRIES, INC	Other	3850.00
Lois Naig	Employee Mileage & Subs.	58.77
Office Max Inc.	Stationery/Forms/Gen Ofc	36.13
Office Systems Company	Photocopy & Dup. Serv.	22.00
Palo Alto Co Sec Road	Natural & LP Gas, Fuel Oi	223.35
Palo Alto Co Sheriff	Legal & Ct-Related Serv	280.96
PITNEY BOWES	Postage & Mailing	1151.88
Prairie Lakes AEA	Stationery/Forms/Gen Ofc	75.62
Prairie Lakes Print & Prod.	Stationery/Forms/Gen Ofc	9.00
Quill Corporation	Stationery/Forms/Gen Ofc	323.53
River Valley Telecommunication	Telecommunications Serv.-	261.94
Susan Ruppert	Employee Mileage & Subs.	153.00
Ruthven Coop Oil Co	Natural & LP Gas, Fuel Oi	297.00
AMY SALAS	Wages-Temp, Pt. Time Empl	558.00
Schumacher Elevator Company	Fixed Plant Equipment	235.84
Solutions Inc.	services	689.58
STATE HYGIENIC LABORATORY	Engineering Services	122.50
CARISSA SUNDALL	Wages-Temp, Pt. Time Empl	30.00

The Cartridge Connection, Inc.	Stationery/Forms/Gen Ofc	68.95	
R J Thomas Mfg Co Inc	Operating/Construction Eq	2460.00	
Thomson Reuters West Payment C	Legal Research Service	399.97	
TITAN PRO	Chemicals & Gases-Herb.	619.72	
VISA	Custodial Supplies	98.00	
West Bend Journal	Stationery/Forms/Gen Ofc	58.00	
Jeremy Wickman	Employee Mileage & Subs.	10.00	
Windstream	phone	632.89	
WOODFORD EQUIPMENT	Tires & Tubes	290.96	
WOODWARD YOUTH CORPORATION % F	Foster Family Home		169.75
<u>General Supplemental Fund</u>			
E.M.U.	utilities	118.89	
Emmetsburg Publishing Co.	Official Pub & Legal Noti	227.12	
MidAmerican Energy	electricity	31.02	
Palo Alto Co Sec Road	Employee Mileage & Subs.	30.17	
Palo Alto Co Treasurer	Employee G.Ins-Co.Contrib	1800.00	
<u>MH-DD Services Fund</u>			
NORTHWEST IOWA CARE CONN.	Disb between MHDS Reg & m		110587.50
<u>Rural Services Basic Fund</u>			
Hardware Hank	Miscellaneous Repair	20.97	
IA Lakes Electric Coop	Electric Light & Power	518.79	
Palo Alto Co Sec Road	Fuels	219.82	
Windstream	phone	73.63	
<u>Special Revenue-SheriffReserve</u>			
NICK JACKSON	Other	25.00	
<u>Secondary Road Fund</u>			
Alliant Energy	Engineering Services	13.07	
Emmet County Engineer	Engineering Services	13596.75	
E.M.U.	Engineering Services	693.70	
EMS Auto	Engineering Services	79.92	
Fareway	Engineering Services	26.94	
Force America Distributing,LLC	Engineering Services	44.11	
Fox International, Inc.	Engineering Services	1016.88	
G&K Services	Engineering Services	56.00	
Gateway Hotel	Engineering Services	99.68	
David Geerdes	Engineering Services	292.50	
Goodwin Law Office, P.C.	Engineering Services	90.75	
Hardware Hank	Engineering Services	81.94	
I Wireless	Cell phone for GPS Equipm	86.70	
Johnston Automotive	Engineering Services	227.44	
Martin Marietta Agg	Engineering Services	7430.66	
Maxyield Cooperative	Engineering Services	534.00	
Merryman Bridge Construction	Engineering Services	10062.29	
MidAmerican Energy	Engineering Services	1160.34	
Newman Traffic Signs	Engineering Services	945.70	
Overhead Door Company	Engineering Services	2586.97	
Palo Alto Co Extension Office	Engineering Services	270.00	
Palo Alto Co Health System	Engineering Services	714.00	
Palo Alto Co Treasurer	Engineering Services	1800.00	
Petersen Farm Equipment, Inc.	Engineering Services	56.62	
Precision Midwest	Engineering Services	50.60	
Ruthven Coop Oil Co	Engineering Services	15462.33	
Nancy Stegge	Engineering Services	21.87	
Unity Point Clinic- Occ Med	Engineering Services	222.00	
West Bend Red Power	Engineering Services	74.50	
<u>Emergency Mgmnt Agency</u>			
William Hunefeld	Educational/Training Serv	73.09	
Palo Alto Co Sec Road	Parts	114.97	
<u>E911 Surcharge Fund</u>			
IA Prison Industries	Addressing (Signs)	2114.70	
Verizon	phone service	.86	
Windstream	phone	80.44	
<u>Drainage Claims</u>			
Jacobson-Westergard & Assoc.	DD 5 Main Open Eng Exp		\$802.50
Emmetsburg Publishing co.	DD 5 Main Open Pub Exp		\$38.18
Bolton & Menk, Inc.	DD 28 Engineer Exp		\$740.00

West Bend Journal	DD 61 Main Open Pub Exp	\$115.93
Bolton & Menk, Inc.	DD 61 Main Open Eng Exp	\$2,459.00
Joseph F. Neary	DD 61 Lat B Tile Mileage Reimb	\$26.00
King Excavation	DD 61 Lat B Tile Repair	\$853.00
Jacobson-Westergard & Assoc.	DD 61 Lat B Tile Eng Exp	\$1,850.00
B & W Control Specialists	Tri Jt. 73 maintenance	\$99.75
Jacobson-Westergard & Assoc.	DD 159 Main Open Eng Exp	\$352.10
Emmetsburg Publishing	DD 159 Main Open Pub Exp	\$38.18
Jacobson-Westergard & Assoc.	DD 160 Main Open Eng Exp	\$582.70
Emmetsburg Publ. Co.	DD 160 Main Open Pub Exp	\$38.18
Bolton & Menk, Inc.	DD 175 Main Open Eng Exp	\$374.00
Jacobson-Westergard & Assoc	DD 7 Lat 2 Tile Eng Exp	\$2,035.00
Jacobson-Westergard & Assoc	DD 48 Lat 3 Tile Eng Exp	\$3,471.00
Jacobson-Westergard & Assoc	DD 29 Low Main Tile Eng Exp	\$111.00
Jacobson-Westergard & Assoc	DD 29 Lat 7 Tile Eng Exp	\$120.00
Jacobson-Westergard & Assoc	DD 29 Lat 10 Tile Eng Exp	\$526.50
Brent Howing	DD 114 Open Beaver trapping	\$300.00

Motion by Graettinger, seconded by Wirtz to adjourn. Motion Carried.

LJ Solberg, Chairman

Carmen Moser, County Auditor