

Courthouse  
Emmetsburg Iowa  
April 12<sup>th</sup>, 2016, 8:00 a.m.

The Palo Alto County Board of Supervisors met in regular session. Members present: Linus Solberg, Chair; Keith Wirtz, Ron Graettinger, Craig Merrill, Ed Noonan. Present: Peter Hart, Co. Attorney.

Unless otherwise indicated, all of the motions offered at this meeting were carried with the following vote: Ayes: Wirtz, Graettinger, Solberg, Noonan, Merrill. Nays: None. Abstentions: None.

Motion by Graettinger, seconded by Wirtz to approve agenda for April 12<sup>th</sup>, 2016. Motion Carried.

Motion by Graettinger, seconded by Merrill to approve minutes for April 5<sup>th</sup>, 2016. Motion Carried.

Motion by Noonan, seconded by Wirtz to approve the Recorder's monthly report for March 1<sup>st</sup>, 2016, through March 31<sup>st</sup>, 2016. Motion Carried.

Motion by Noonan, seconded by Graettinger to approve a cigarette permit for Lakeland E-Z Stoppe for 7-1-2016 through 6-30-2017. Motion Carried.

Penny Murphy, General Assistance, met with the Board and gave a report on the number of clients coming into the general assistance office.

Mike Scott & Dan Scheinder, Scott Technologies & Telecom, met with the Board to present a proposal for a new phone system.

Motion by Noonan, seconded by Wirtz to approve proposal with Scott Technologies & Telecom for \$18,410.00. Motion Carried.

Motion by Graettinger, seconded by Merrill to introduce and approve the following Resolution for Amendment of the Current County Budget. Resolution Carried.

RESOLUTION # 4-12-2016  
NOTICE OF PUBLIC HEARING  
AMENDMENT OF CURRENT COUNTY BUDGET  
2015/2016

The Board of Supervisors met this date for the purpose of amending the current FY16 County Budget. No objectors were present therefore,

BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF PALO ALTO COUNTY TO adopt the amended budget as published and change the following appropriations as listed:

| Department Number | Department Title                 | Appropriation Prior to Resolution | Appropriation Adjustment Per Resolution | Final Appropriation Per Resolution |
|-------------------|----------------------------------|-----------------------------------|---|------------------------------------|
| 04                | Attorney                         | \$329,860                         | \$13,889                                | \$343,749                          |
| 05                | Sheriff                          | \$704,628                         | \$6,975                                 | \$711,603                          |
| 05                | Sheriff-Reserves                 | \$3,800                           | \$3,800                                 | \$7,600                            |
| 20                | Engineer-Capital Projects        | \$1,170,990                       | \$133,000                               | \$1,303,990                        |
| 22                | Conservation                     | \$715,386                         | \$431,889                               | \$1,147,275                        |
| 71                | Solid Waste                      | \$451,610                         | \$8,250                                 | \$459,860                          |
| 73                | IRVM                             | \$143,766                         | \$5,609                                 | \$149,375                          |
| 99                | Non-Departmental Animal bounties | \$0                               | \$2,500                                 | \$2,500                            |

Adopted this 12th day of April, 2016 by the Palo Alto County Board of Supervisors, with the vote thereon being as follows:

Ayes: Merrill, Noonan, Graettinger, Wirtz, Solberg.

Nays: none.

Resolution Carried.

/s/LJ Solberg, Chairman

/s/Carmen Moser, Auditor

Motion by Noonan, seconded by Merrill to authorize the County Auditor to transfer \$43.40 from Fund 30000 Capital Projects-Sec Roads to Fund 30004 (Bond #4) Capital Projects-Sec Roads. Motion Carried.

Motion by Graettinger, seconded by Noonan to authorize the County Auditor to transfer \$30,441.39 from Fund 15001 Special Revenue-Broin to Fund 40000 Debt Service Fund. Motion Carried.

Motion by Merrill, seconded by Graettinger to authorize the County Auditor to transfer \$381,656 from 15004 Special Revenue-Tif Road to Fund 40000 Debt Service Fund. Motion Carried.

Motion by Merrill, seconded by Graettinger to authorize the County Auditor to transfer \$25,576.95 from 68000 Conservation Land Acquisition Trust Fund to Fund 01000 General Basic Fund. Motion Carried.

Motion by Wirtz, seconded by Merrill to appoint Bill Whitney and Darrel Reed as Commissioners with Jon Rosengren, Engineer for Bolton & Menk, to classify lands benefitted by Drainage District No. 15 South. Motion Carried.

Motion by Graettinger, seconded by Wirtz to approve the library contract for FY16-17. Motion Carried.

Motion by Graettinger, seconded by Merrill to appoint Eagle Ridge Services as the Third Party Administrator for July 1, 2016. Ayes: Merrill, Graettinger, Wirtz, Solberg. Nays: Noonan. Motion Carried.

Lois Naig, Assessor, met with the Board and presented the Business Property Tax Credit Applications for the 2015 Assessment Year.

Motion by Wirtz, seconded by Noonan to approve the business property tax credit applications for the 2015 assessment year. Motion Carried.

Thomas Stillman, Nick Fank, Frank Kliegl, John Bird, and Dan Chism met with the Board to discuss adding 17<sup>th</sup> Street as a farm-to-market road and removing one mile of North Huron from the farm-to-market road system. The Board will discuss with Walter.

The Board received copies of a certified letter from FEMA requesting addition information.

Walter Davis-Oeth, County Engineer, met with the Board.

Motion by Noonan, seconded by Wirtz to approve an underground utility permit application for Northwest Communications in Fern Valley Township, Sections 17, 18, 19,20,21,28,29,& 33. Motion Carried.

Motion by Graettinger, seconded by Noonan to approve an overheard electric line permit application for Iowa Lakes Electric Cooperative in Rush Lake Township, Section 28 & 33. Motion Carried.

Motion by Graettinger, seconded by Noonan to introduce and approve resolution 4-12-2016 (A) FY 2017 - Palo Alto County 5 year construction program. Ayes: Wirtz, Graettinger, Noonan, Merrill. Nays: Solberg. Resolution Carried.

Motion by Wirtz, seconded by Noonan to approve the FY 2017 Iowa DOT Secondary Road Budget. Motion Carried.

Motion by Graettinger, seconded by Merrill to approve work proposal & agreement for misc. small project assignments for open ditch excavation maintenance for calendar year 2016 to Joe Spalla, from Ridgeway, Iowa. Motion Carried.

Committee Reports: Keith Wirtz—Grotto Board; Ed Noonan—Iowa Drainage District Association.

Motion by Graettinger, seconded by Wirtz to approve claims & drainage claims for April 12<sup>th</sup>, 2016. Motion carried.

**General Basic Fund**

|                                |                           |          |
|--------------------------------|---------------------------|----------|
| Gary Bolte                     | Animal Bounties & Apiaris | 250.00   |
| Canon                          | Office & Data Processing  | 133.24   |
| Carpenter Uniform Co           | Wearing Apparel & Uniform | 259.61   |
| Central Iowa Distributing Inc  | Custodial Supplies        | 431.80   |
| Christina Clausen              | Employee Mileage & Subs.  | 24.00    |
| Counsel Office & Document      | Stationery/Forms/Gen Ofc  | 321.69   |
| E-Pride                        | Office Equip & Furniture  | 437.17   |
| Electronic Specialties         | Minor MV Parts & Access   | 153.88   |
| Emmetsburg Ford                | Minor MV Parts & Access   | 572.23   |
| E.M.U.                         | utilities                 | 100.00   |
| Emmetsburg Publishing Co.      | Misc Expense              | 1259.15  |
| Fareway                        | Food & Provisions         | 334.37   |
| Lyle D. Frederick              | Rent Payments             | 250.00   |
| G T Enterprises                | Board Proceedings         | 53.23    |
| DAN GLASER                     | Employee Mileage & Subs.  | 36.00    |
| ROGER GRAFF                    | Animal Bounties & Apiaris | 50.00    |
| Hardware Hank                  | Buildings                 | 25.05    |
| Peter C Hart                   | Employee Mileage & Subs.  | 79.50    |
| Ronald Hersom                  | Bus                       | 210.00   |
| Homestead Small Animal Prac    | Secret Investigations     | 122.00   |
| BRENT HOWING                   | Animal Bounties & Apiaris | 1100.00  |
| Virgil Huberty                 | Bus                       | 270.00   |
| Hughes Pharmacy                | Prescription Medicine     | 300.15   |
| IA County Attorneys Assn       | Dues & Memberships        | 381.00   |
| IOWA DEPARTMENT OF JUSTICE     | Secret Investigations     | 200.00   |
| Daniel Jackson                 | Salary-Regular Employees  | 370.00   |
| Mail Services                  | Postage & Mailing         | 298.56   |
| Debra M. McKeever, CSR,RPR MCK | Legal & Ct-Related Servic | 175.50   |
| MidAmerican Energy             | electricity               | 204.30   |
| Brian Morey                    | Animal Bounties & Apiaris | 150.00   |
| David Naig                     | Engineering Services      | 1000.00  |
| SANDY NAIG                     | Engineering Services      | 500.00   |
| Joseph F. Neary                | Educational/Training Serv | 424.00   |
| Terry Neary                    | Engineering Services      | 294.00   |
| Northwest Communications       | Telecommunications Serv.- | 1562.78  |
| NW IA Youth Emergency Services | Legal & Ct-Related Servic | 102.50   |
| Office Elements                | Stationery/Forms/Gen Ofc  | 178.50   |
| P.A. CO. COUNCIL ON AGING      | Misc Expense              | 2227.00  |
| Palo Alto Co Comm Health Ser   | Board of Health           | 11517.59 |
| Palo Alto Co Emergency Mgmt    | Contrib to Other Gov & Or | 2110.75  |
| Palo Alto Co Fair Assn         | Contrib to Other Gov & Or | 13509.49 |
| Palo Alto Co Gun Club          | Misc Expense              | 3527.50  |
| Palo Alto Co Historical Soc    | Misc Expense              | 509.50   |
| Palo Alto Co Sec Road          | Fuels                     | 2124.03  |
| Palo Alto Co Sheriff           | Legal & Ct-Related Servic | 924.46   |
| PALO ALTO CO HIST. SOCIETY SCH | Misc Expense              | 1108.35  |
| LENA PETERS                    | Wages-Temp, Pt. Time Empl | 60.00    |
| The Print Shop                 | Stationery/Forms/Gen Ofc  | 114.36   |
| QS LAWN AND PEST, LLC          | Buildings                 | 110.00   |
| Quill Corporation              | Stationery/Forms/Gen Ofc  | 129.57   |
| RESERVE ACCOUNT                | Postage & Mailing         | 2000.00  |
| Ricoh USA, Inc.                | Office & Data Processing  | 10.07    |
| DANIE RIESENBERG               | Animal Bounties & Apiaris | 150.00   |
| City of Ruthven                | Utilities Payments        | 100.00   |
| Sirchie                        | Other                     | 2785.45  |
| SLASH POINT SALES              | Stationery/Forms/Gen Ofc  | 81.90    |
| Solutions Inc.                 | services                  | 284.64   |
| CHAD STROHMAN                  | Animal Bounties & Apiaris | 50.00    |
| STT Scott Telephone & Telecom  | Buildings                 | 16.13    |
| U.S. Bank Equipment Finance    | Photocopy & Dup. Serv.    | 215.26   |
| ULTRAMAX                       | Other                     | 684.00   |
| Upper Des Moines Opp.Inc.      | Contrib to Other Gov & Or | 8000.00  |
| Verizon Wireless               | Telecommunications Serv.- | 160.04   |

|   |                           |          |        |
|---|---------------------------|----------|--------|
| VISA                                    | Educational/Training Serv | 4497.20  |        |
| Wallace's Water Conditioning            | Buildings                 | 166.95   |        |
| Wentzel's True Value                    | Engineering Services      | 11.16    |        |
| West Bend Journal                       | Official Pub & Legal Noti | 71.40    |        |
| City of West Bend                       | Utilities Payments        | 225.86   |        |
| LaDonna R. Wildeman                     | Stationery/Forms/Gen Ofc  | 38.98    |        |
| Windstream                              | phone                     | 1496.10  |        |
| <b><u>General Supplemental Fund</u></b> |                           |          |        |
| Compass Pointe                          | Information & Ref.Service | 2125.00  |        |
| GOVERNMENT FORMS AND SUPPLIES           | Stationery/Forms/Gen Ofc  |          | 109.66 |
| ISACA TREASURER                         | Educational/Training Serv | 50.00    |        |
| <b><u>MH-DD Services Fund</u></b>       |                           |          |        |
| Windstream                              | phone                     | 149.35   |        |
| <b><u>Rural Services Basic Fund</u></b> |                           |          |        |
| A.S.I.                                  | Equipment                 | 64.50    |        |
| ALL STATE TRAILER SALES                 | Equipment                 | 362.36   |        |
| Emmetsburg Library                      | Contrib to Other Gov & Or | 10618.24 |        |
| EMS Auto                                | Miscellaneous Repair      | 7.61     |        |
| Fox International, Inc.                 | Miscellaneous Repair      | 435.40   |        |
| Galens Pro-Mow                          | Equipment                 | 109.75   |        |
| Graettinger Library                     | Contrib to Other Gov & Or | 4512.76  |        |
| Hardware Hank                           | Stationery/Forms/Gen Ofc  | 180.51   |        |
| Jackson Sports                          | Equipment                 | 41.99    |        |
| Mallard Library                         | Contrib to Other Gov & Or | 3716.38  |        |
| John McNally Construction, LLC          | Equipment                 | 2128.64  |        |
| River Valley Telecommunication          | Telecommunications Serv.- | 79.42    |        |
| Ruthven Library                         | Contrib to Other Gov & Or | 3716.38  |        |
| Shamrock Recycling, Inc                 | Sanitation & Disposal Ser | 2065.42  |        |
| City of Spencer                         | Sanitation & Disposal Ser | 21397.33 |        |
| Vande Berg Scales                       | Stationery/Forms/Gen Ofc  | 770.00   |        |
| West Bend Library                       | Contrib to Other Gov & Or | 3981.84  |        |
| <b><u>Secondary Road Fund</u></b>       |                           |          |        |
| A.S.I.                                  | Engineering Services      | 376.45   |        |
| Alliant Energy                          | Engineering Services      | 216.04   |        |
| Allied Oil & Tire Company               | Engineering Services      | 6734.00  |        |
| Arnold Motor Supply ATT: Sue            | Engineering Services      | 290.42   |        |
| Ayrshire Farmers Mut Telephone          | Engineering Services      | 40.21    |        |
| Blacktop Service Company                | Engineering Services      | 682.50   |        |
| Certified Laboratories                  | Engineering Services      | 362.56   |        |
| Class C Solutions Group                 | Engineering Services      | 1037.71  |        |
| City of Cylinder                        | Engineering Services      | 35.00    |        |
| Don's Truck Sales Inc                   | Engineering Services      | 237.00   |        |
| Emmet County Engineer                   | Engineering Services      | 7283.72  |        |
| Emmetsburg Ford                         | Engineering Services      | 61.23    |        |
| Emmetsburg Publishing Co.               | Engineering Services      | 49.00    |        |
| EMS Auto                                | Engineering Services      | 33.27    |        |
| Family Bakery                           | Engineering Services      | 36.00    |        |
| Fareway                                 | Engineering Services      | 15.55    |        |
| Flannegan Western & Associates          | Engineering Services      | 21.00    |        |
| Fox International, Inc.                 | Engineering Services      | 762.59   |        |
| G&K Services                            | Engineering Services      | 84.00    |        |
| Gateway Hotel                           | Engineering Services      | 99.68    |        |
| GATR of Des Moines, Inc.                | Engineering Services      | 380.89   |        |
| Graettinger Mun. Utilities Gra          | Engineering Services      | 514.71   |        |
| Hardware Hank                           | Engineering Services      | 6.98     |        |
| Iowa Lakes Regional Water               | Engineering Services      | 103.16   |        |
| IA State University                     | Engineering Services      | 90.00    |        |
| J.B. Mertz & Sons Inc                   | Engineering Services      | 34.50    |        |
| City of Mallard                         | Engineering Services      | 50.44    |        |
| Martin Marietta Agg                     | Engineering Services      | 1248.17  |        |
| Merryman Bridge Construction            | Engineering Services      | 81722.73 |        |
| MidAmerican Energy                      | Engineering Services      | 1210.63  |        |
| Murphy Tractor & Equipment              | Engineering Services      | 1632.37  |        |
| NW Telephone Coop                       | Engineering Services      | 61.58    |        |
| Palo Alto Co Health System              | Engineering Services      | 266.00   |        |
| R&A Risk Professionals                  | Engineering Services      | 3338.00  |        |

|                                |                      |          |
|--------------------------------|----------------------|----------|
| River Valley Telecommunication | Engineering Services | 70.26    |
| Ruthven Coop Oil Co            | Engineering Services | 18061.07 |
| City of Ruthven                | Engineering Services | 71.13    |
| Scott Van Keppel               | Engineering Services | 201.41   |
| Scott Van Keppel, LLC          | Engineering Services | 673.43   |
| SLASH POINT SALES              | Engineering Services | 1152.95  |
| Spencer Red Power              | Engineering Services | 203.35   |
| Staples Credit Plan            | Engineering Services | 114.12   |
| Verdon Acres, LLLP             | Engineering Services | 2953.34  |
| Verizon Wireless               | Engineering Services | 160.04   |
| VISA                           | Engineering Services | 41.20    |
| Wentzel's True Value           | Engineering Services | 320.37   |
| West Bend Journal              | Engineering Services | 67.92    |
| City of West Bend              | Engineering Services | 297.47   |
| Windstream                     | Engineering Services | 543.47   |
| WIRTZ BROTHERS                 | Engineering Services | 50.00    |
| Wirtz Farm Partnership LP      | Engineering Services | 1845.69  |
| Ziegler Inc                    | Engineering Services | 589.24   |

**Emergency Mgmnt Agency**

|                  |                           |       |  |
|------------------|---------------------------|-------|--|
| Fareway          | Parts                     | 37.17 |  |
| William Hunefeld | Educational/Training Serv | 24.08 |  |

**E911 Surcharge Fund**

|                                |                      |          |
|--------------------------------|----------------------|----------|
| Ayrshire Farmers Mut Telephone | Engineering Services | 154.30   |
| Century Link                   | Engineering Services | 394.32   |
| CENTURYLINK                    | Miscellaneous Repair | 5829.49  |
| Electronic Specialties         | Equipment            | 58089.55 |
| Northwest Communications       | Engineering Services | 499.68   |
| River Valley Telecommunication | Engineering Services | 343.88   |
| Verizon                        | phone service        | 3.58     |
| Windstream                     | phone                | 549.50   |
| WINDSTREAM COMMUNICATIONS ATTE | phone                | 131.09   |

**Drainage Claims**

|                              |                            |            |
|------------------------------|----------------------------|------------|
| Jacobson-Westergard & Assoc. | DD 5 Eng Exp               | \$1,046.60 |
| Max Orsborn                  | DD 5 Crop Loss             | \$1,148.00 |
| Brent Howing                 | DD 21 West beaver bounty   | \$400.00   |
| Brent Howing                 | DD 41 beaver bounty        | \$350.00   |
| Brent Howing                 | DD 48 Main beaver bounty   | \$300.00   |
| Bolton & Menk, Inc.          | DD 61 Main Eng Exp         | \$2,482.00 |
| Jacobson-Westergard & Assoc. | DD 61 Lat B Tile Eng Exp   | \$2,492.40 |
| Tom Domek                    | DD 62 beaver bounty        | \$150.00   |
| Brent Howing                 | DD 114 beaver bounty       | \$300.00   |
| Brent Howing                 | DD 114 beaver bounty       | \$350.00   |
| Andy Soenen                  | DD 114 beaver bounty       | \$150.00   |
| Brent Howing                 | DD 116 beaver bounty       | \$300.00   |
| Jacobson-Westergard & Assoc. | DD 159 Eng Exp             | \$437.65   |
| Jacobson-Westergard & Assoc. | DD 160 Eng Exp             | \$501.15   |
| Bolton & Menk, Inc.          | DD 175 Eng Exp             | \$1,628.00 |
| Andy Soenen                  | DD 180 Main beaver bounty  | \$100.00   |
| King Excavation              | Jt1 PA&K Lat 119 Repair    | \$3,225.00 |
| Joseph F. Neary              | Jt1 PA&K Lat 119 mileage   | \$35.00    |
| Jacobson-Westergard & Assoc. | DD 7 Main Eng Exp          | \$172.50   |
| Jacobson-Westergard & Assoc. | DD 7 Lat 2 Eng Exp         | \$2,360.05 |
| Jacobson-Westergard & Assoc. | DD 7 Lat 3 Eng Exp         | \$230.00   |
| Brent Howing                 | DD 923 Lat 2 beaver bounty | \$250.00   |
| Jacobson-Westergard & Assoc. | DD 48 Lat 3 Eng Exp        | \$4,947.95 |
| Emmetsburg Publ. Co.         | DD 48 Lat 3 Tile pub exp   | \$91.58    |
| West Bend Journal            | DD 48 Lat 3 Tile pub exp   | \$47.96    |
| Steve & Donna Morey          | DD 29 Lat 7 crop loss      | \$493.50   |
| Herbert & Charlotte Morey    | DD 29 Lat 7 crop loss      | \$493.50   |
| Daniel R. & Amy D. Classen   | DD 29 Lat 7 crop loss      | \$1,500.00 |
| Brent Howing                 | DD 80 Low Main beaver      | \$950.00   |
| Andy Soenen                  | DD 80 Low Main beaver      | \$300.00   |

Motion by Noonan, seconded by Wirtz to adjourn. Motion Carried.