

Courthouse
Emmetsburg, Iowa
January 8th, 2019, 8:00 a.m.

The Palo Alto County Board of Supervisors met in regular session. Members present: Craig Merrill, Chair; Linus Solberg, Keith Wirtz, Ron Graettinger. Absent: Roger Faulstick. Present: Peter Hart, County Attorney; Mitch Baum; Joe Neary, Zoning.

Unless otherwise indicated, all of the motions offered at this meeting were carried with the following vote: Ayes: Graettinger, Wirtz, Solberg, Merrill. Nays: None. Absent: Faulstick.

Motion by Graettinger, seconded by Wirtz to approve the agenda for January 8th, 2019. Motion Carried.

Motion by Wirtz, seconded by Graettinger to approve the minutes for January 2nd, 2019. Motion Carried.

Motion by Wirtz, seconded by Graettinger to approve the Veteran Affairs monthly report for January 2nd, 2019; and the quarterly report for December 31, 2018. Motion Carried.

Donald Etlar, P.E., Bolton & Menk, met with the Board to file the plans and specifications for Drainage District 180 Lateral 1 Tile. The Board discussed Drainage District 182 tile repairs requested by Mader and Madsen with Don Etlar. Don discussed watershed quality initiatives through IDALS with the Board.

Motion by Graettinger, seconded by Solberg to set the bid letting date for Drainage District 180 Lateral 1 Tile improvements for January 29th, 2019, at 9:00 a.m. at the Courthouse Boardroom. Motion Carried.

Motion was made by Solberg, and seconded by Graettinger to reappoint Sam Henkelvig to the County Conservation Board for a 5-year term expiring on December 2023. Motion Carried.

No one was present for public comment.

Walter Davis-Oeth, County Engineer, met with the Board to give update on roads and traffic count machine. Walter also updated the Board on 17th Street repairs.

Committee Reports: Keith Wirtz—DD 5 Lat 1 update; Craig Merrill—courthouse security meeting.

Joe Neary, Zoning, met with the Board. Present: Dean Gunderson; Mitch Baum, Summit. Planning & Zoning recommended approval of the conditional use permit for Summit Pork in Section 11 of Nevada Township. This site meets the Good Neighbor Policy.

Motion by Solberg, seconded by Wirtz to approve a conditional use permit & master matrix for Summit Pork II LLP in Section 11 of Nevada Township. Motion Carried.

The Board of Supervisors considered the compensation board recommendations for salary increases for the elected officials for FY19-20. Present: Sue Ruppert, County Recorder; Lynn Schultes, County Sheriff; Sherman Hilfiker, Dean Gunderson.

Motion by Linus Solberg to approve a zero percent increase for the supervisor salaries. Motion died for lack of second.

The following Resolution was considered for the Board of Supervisors salary increase:

RESOLUTION 1-8-2019

WHEREAS, the Palo Alto County Compensation Board meets annually to recommend a compensation schedule for elected officials for the fiscal year immediately following, in accordance with Iowa Code Chapters 331.905 and 331.907, and

WHEREAS, the Palo Alto County Compensation Board met on December 17, 2018, and made the following salary recommendations for the following elected officials for the fiscal year beginning July 1, 2019:

<u>Elected Official</u>	<u>Current Salary</u>	<u>Proposed Increase</u>	<u>Recommended Salary</u>
Supervisors	\$27,380	4%	\$28,475

OPTION 1:

THEREFORE, BE IT RESOLVED that the Palo Alto County Board of Supervisors adopts the salary recommendations for elected officials for the fiscal year beginning July 1, 2019 as recommended by the Palo Alto County Compensation Board.

OPTION 2: (if different than compensation board recommendation)

THEREFORE, BE IT RESOLVED that the Palo Alto County Board of Supervisors approves the following salary adjustments for the following elected officials for the fiscal year beginning July 1, 2019:

<u>Elected Official</u>	<u>Approved Salary</u>	<u>Approved Increase</u>
Supervisors	\$28,201	3%

Approved this 8th day of January, 2019.

ATTEST:

/s/Craig Merrill, Chairperson

/s/Carmen Moser, Auditor

Moved by: Ron Graettinger, Seconded by: Keith Wirtz
Ayes: Graettinger, Wirtz, Merrill.

Nays: Solberg. Absent: Faulstick. Resolution Passed.

The following Resolution was considered for all other Elected Officials salary increases for FY19-20:

RESOLUTION 1-8-2019 (A)

WHEREAS, the Palo Alto County Compensation Board meets annually to recommend a compensation schedule for elected officials for the fiscal year immediately following, in accordance with Iowa Code Chapters 331.905 and 331.907, and

WHEREAS, the Palo Alto County Compensation Board met on December 17, 2018, and made the following salary recommendations for the following elected officials for the fiscal year beginning July 1, 2019:

<u>Elected Official</u>	<u>Current Salary</u>	<u>Proposed Increase</u>	<u>Recommended Salary</u>
Auditor	\$58,669	4%	\$61,016
Attorney	\$81,134	4%+4,250	\$88,629
Recorder	\$58,669	4%	\$61,016
Sheriff	\$79,411	4%	\$82,587
Treasurer	\$58,669	4%	\$61,016

OPTION 1:

THEREFORE, BE IT RESOLVED that the Palo Alto County Board of Supervisors adopts the salary recommendations for elected officials for the fiscal year beginning July 1, 2019 as recommended by the Palo Alto County Compensation Board.

OPTION 2: (if different than compensation board recommendation)

THEREFORE, BE IT RESOLVED that the Palo Alto County Board of Supervisors approves the following salary adjustments for the following elected officials for the fiscal year beginning July 1, 2019:

<u>Elected Official</u>	<u>Approved Salary</u>	<u>Approved Increase</u>
Auditor	\$60,429	3%
Attorney	\$83,568	3% + 4,250 = \$87,818
Recorder	\$60,429	3%
Sheriff	\$81,793	3%
Treasurer	\$60,429	3%

Approved this 8th day of January, 2019.

ATTEST:

/s/Craig Merrill, Chairperson

/s/Carmen Moser, Auditor

Moved by: Ron Graettinger, Seconded by: Keith Wirtz.

Ayes: Merrill, Wirtz, Graettinger.

Nays: Solberg. Absent: Faulstick. Resolution Passed.

Hugh Lively, RIDES, met with the Board for the annual update and budget request for FY19-20. The budget request is \$6,000 for FY20.

Jamey Whitney, Upper Des Moines, met with the Board for annual update and Board restructuring for Upper Des Moines. Jamey requested \$19,000 for FY 19-20 for Upper Des Moines funding.

At 10:30 a.m., PPME Local 2003 (Union) representing the employees of the Secondary Road Department presented their initial bargaining proposals to the County for 2019-2020 Collective Bargaining Agreement. Initial proposal on file in the Auditor's Office.

The Board of Supervisors presented their initial bargaining proposals to the Secondary Roads Union. Renee VonBokern presented the proposal. Initial proposal on file in the Auditor's Office.

Motion by Solberg, seconded by Wirtz to approve claims and drainage claims for January 8th, 2019. Motion Carried.

General Basic Fund

Brown Winick	Consultants	31875.00	
Christina Clausen	Employee Mileage & Subs.	36.00	
E-Pride	Stationery/Forms/Gen Ofc	146.63	
E.M.U.	utilities	125.00	
Farm & Home Publishers	Misc Expense	220.00	
Graettinger Times	Board Proceedings	882.22	
Ronald Hersom	Bus	185.00	
IA State Assn of Counties	Educational/Training Serv	380.00	
IOWA WATER WELL ASSOCIATION	Educational/Training Serv	90.00	
ISSDA	Dues & Memberships	300.00	
Mail Services, LLC	Postage & Mailing	283.54	
ANDY MANWARREN	Agric/Hort. Services	150.00	
Matt's Cleaning Service	Salary-Regular Employees	450.00	
MEDIACOM LLC	Telecommunications Serv.-	746.37	
Joseph F. Neary	Employee Mileage & Subs.	263.00	
Northwest Communications	Telecommunications Serv.-	99.95	
NW IA Youth Emergency Services	Legal & Ct-Related Serv	1525.00	
Office Systems Company	Office Equip & Furniture	2840.57	

Palo Alto Co Comm Health Ser	Board of Health	2795.90	
Palo Alto Co Sheriff	Legal & Ct-Related Servic	583.50	
The Print Shop	Stationery/Forms/Gen Ofc	179.16	
QS LAWN AND PEST, LLC	Buildings	95.00	
Quill Corporation	Data Processing	223.18	
RESERVE ACCOUNT	Postage & Mailing	1100.00	
River Valley Telecommunication	Electric Light & Power	64.80	
Rouse Tire and Repair, LLC	Tires & Tubes	226.63	
Susan Ruppert	Stationery/Forms/Gen Ofc	17.98	
Ruthven Zipcode	Official Pub & Legal Noti	137.84	
HOWARD SMITH	Bus	120.00	
Verizon Wireless	Telecommunications Serv.-	320.44	
VISA	Conservation Board	1168.46	
Von Bokern Associates, Inc	Consultants	5200.00	
Weekly Bulletin	Stationery/Forms/Gen Ofc	150.00	
Wentzel's True Value	Employee Mileage & Subs.	65.93	
West Bend Ford	Minor MV Parts & Access	77.36	
West Bend Journal	Official Pub & Legal Noti	137.84	
Windstream	phone	149.94	
Sidney Zylstra	Bus	155.00	
<u>General Supplemental Fund</u>			
Compass Pointe	Information & Ref.Service	2187.50	
IMWCA	Workmens' Comp Insurance	4714.50	
PELZER LAW FIRM JENNIFER BENNE	Legal & Ct-Related Servic	288.00	
<u>Rural Services Basic Fund</u>			
Ag Partners LLC	Chemicals & Gases-Herb.	348.75	
IMWCA	Workmens' Comp Insurance	8755.50	
K.C. Nielsen Ltd	Miscellaneous Repair	71.90	
KRISTAT AUTO PARTS LLC	Minor Equip & Hand Tools	147.22	
River Valley Telecommunication	Telecommunications Serv.-	74.55	
Shamrock Recycling, Inc	Sanitation & Disposal Ser	2351.39	
SLASH POINT SALES	Stationery/Forms/Gen Ofc	54.95	
Swanson Hardware	Minor Equip & Hand Tools	230.78	
<u>Secondary Road Fund</u>			
Arnold Motor Supply ATT: Sue	Engineering Services	1196.24	
Ayrshire Farmers Mut Telephone	Engineering Services	41.24	
Cintas	Engineering Services	93.98	
Continental Research Corp	Engineering Services	1206.65	
City of Cylinder	Engineering Services	45.00	
Deitering Bros Inc	Engineering Services	4839.42	
City of Emmetsburg	Engineering Services	57.25	
Emmetsburg Publishing Co.	Engineering Services	220.20	
Fleet Pride Truck & Trailer	Engineering Services	487.84	
Force America Distributing,LLC	Engineering Services	131.86	
Graettinger Hardware	Engineering Services	59.99	
IA Dept of Natural Resources W	Engineering Services	130.00	
Iowa Lakes Regional Water	Engineering Services	95.18	
Inland Truck Parts	Engineering Services	1132.26	
Jack's OK Tire	Engineering Services	7049.16	
KRISTAT AUTO PARTS LLC	Engineering Services	59.88	
Lube Tech Accelerating Perform	Engineering Services	400.35	
Michael Todd & Co., Inc.	Engineering Services	177.45	
MidAmerican Energy	Engineering Services	533.25	
MSC INDUSTRIAL SUPPLY CO	Engineering Services	306.89	
Murphy Tractor & Equipment	Engineering Services	694.54	
North Iowa Lumber & Design,Inc	Engineering Services	44.04	
Northwest Communications	Engineering Services	43.22	
Palo Alto Co Auditor	Engineering Services	42.62	
Picrays Welding & Fab.	Engineering Services	48.11	
River Valley Telecommunication	Engineering Services	82.96	
Ruthven Coop Oil Co	Engineering Services	3861.27	
City of Ruthven	Engineering Services	93.29	
Andrew Stolley	Engineering Services	50.00	
Swanson Hardware	Engineering Services	18.49	
Trans Iowa Equipment	Engineering Services	2486.92	
Verizon Wireless	Engineering Services	208.02	

Wentzel's True Value	Engineering Services	40.78
Windstream	Engineering Services	485.79
Ziegler Inc	Engineering Services	2003.94

E911 Surcharge Fund

Ayrshire Farmers Mut Telephone	Engineering Services	154.30
Century Link	Engineering Services	319.94
Electronic Specialties	Miscellaneous Repair	70.00
MEDIACOM LLC	Engineering Services	135.49
Northwest Communications	Equipment	1192.54
River Valley Telecommunication	Engineering Services	613.40
Windstream	phone	358.05

Drainage Claims

Jacobson-Westergard & Assoc.	DD 5 Lat 1 Eng Exp	\$433.80
Jacobson-Westergard & Assoc.	DD 47 Eng Exp	\$339.50
Jacobson-Westergard & Assoc.	DD 57 Eng Exp	\$1,661.40
Jacobson-Westergard & Assoc.	DD 61 Lat B Eng Exp	\$245.00
Pocahontas County Auditor	DD Jt 85 office exp reimb.	\$3.38
Jacobson-Westergard & Assoc.	DD 92 Eng Exp	\$984.60
Jacobson-Westergard & Assoc.	DD 23 Lat 11 Eng Exp	\$465.00
Jacobson-Westergard & Assoc.	DD 23 Lat 8 Eng Exp	\$327.50
B & B Farm Drainage Inc.	DD 23 Main Tile Est. #4	\$141,694.48
Jacobson-Westergard & Assoc.	DD 23 Main Tile, Eng Exp	\$4,367.50

Motion by Graettinger, seconded by Wirtz to adjourn at 10:31 a.m. Motion Carried.

Craig Merrill, Chairman

Carmen Moser, County Auditor