

Courthouse
Emmetsburg, Iowa
November 12th, 2019, 8:00 a.m.

The Palo Alto County Board of Supervisors met in regular session. Members present: Craig Merrill, Chair; Roger Faulstick, Linus Solberg, Keith Wirtz, Ron Graettinger. Present: Peter Hart, County Attorney.

Unless otherwise indicated, all of the motions offered at this meeting were carried with the following vote: Ayes: Wirtz, Faulstick, Solberg, Merrill, Graettinger. Nays: None. Abstentions: None.

Motion by Solberg, seconded by Graettinger to approve the agenda for November 12th, 2019. Motion Carried.

Motion by Solberg, seconded by Wirtz to approve the minutes for October 29th, 2019. Motion Carried.

Motion by Solberg, seconded by Faulstick to approve the Veteran Affairs monthly report for November 1st, 2019. Motion Carried.

Motion by Wirtz, seconded by Graettinger to approve the Recorder's monthly report for October 1st, 2019, through October 31, 2019. Motion Carried.

Motion by Wirtz, seconded by Faulstick to approve \$5,000 to Gary Weishaar for completion of watershed septic grant. Motion Carried.

Motion by Graettinger, seconded by Wirtz to approve \$5,000 to Daniel & Madelyn Beazley for completion of watershed septic grant. Motion Carried.

Motion by Faulstick, seconded by Wirtz to approve a watershed septic grant application for Regis Hoffman. Motion Carried.

The Board held a public hearing to consider Rezoning 3.99 acres from "A-C" Agricultural Conservation to "C" Commercial in Section 29, Freedom Township. Nick Steinkamp was present and presented concerns regarding spot zoning of the 3.99 acres.

Motion by Graettinger, seconded Wirtz to introduce and approve the 1st reading of the Ordinance to rezone 3.99 acres from A-C Agricultural –Conservation ACRES in Section 29 Township 96 North Range 32 West of the 5th Principal Meridian in Palo Alto County which is parallel to US Highway 18 and is adjacent / contiguous to the Eastern boundary of the City of Emmetsburg to C-Commercial as requested by Shane Kogel. Ayes: All. Resolution Passed.

The second reading of the Ordinance to rezone 3.99 acres from A-C Agricultural –Conservation ACRES in Section 29 Township 96 North Range 32 will be held on November 19th 2019, at 8:15 a.m. in the Courthouse Boardroom.

No one was present for public comment.

Walter Davis-Oeth, County Engineer, met with the Board. Walter updated the Board on road projects.

Motion by Solberg, seconded by Faulstick to approve a utility permit for Alliant Energy in Independence Township, Section 23 to bore and install 2" conduit west of intersection of 570th Ave and 310th Street. Motion Carried.

Motion by Graettinger, seconded by Wirtz to approve a utility permit for Alliant Energy in Independence Township, Section 23 to replace pole and install new anchor at SE corner of intersection of 570th Ave and 310th Street. Motion Carried.

Motion by Wirtz, seconded by Solberg to approve a utility permit for Alliant Energy in Ellington Township, Section 19,20,21,28,29,30. Motion Carried.

Robin Jamison, County Treasurer, met with the Board to discuss a county held tax sale. Robin was contacted by Mike Farris regarding a piece of property in Emmetsburg. Motion by Solberg, seconded by Graettinger to approve allowing Mike Farris to pay the current & past taxes without interest and to pay everything to bring abstract up to date and then the county will give a deed to the property. Motion Carried.

Robin Jamison also presented a letter to the Board from Jerry Holland.

Motion by Graettinger, seconded by Wirtz to appoint Rick Hopper, Jacobson-Westergard & Assoc., to determine damages on Drainage District 47 (private tile). Motion Carried.

Motion by Wirtz, seconded by Solberg to approve the canvass of votes for the combined city/school election held on November 5th, 2019. Motion carried.

The Board drew lots for the following winners:

City of Mallard Council - To Fill Vacancy: Lyle Larson.

City of Ayrshire Mayor: April Green

City of Ayrshire Council: Cynthia Dorr-Harthan

The Board held a conference call with the Kossuth Co. Board of Supervisors for the bid opening on Joint PA&K 1 Main open ditch. The joint board will consider awarding the contract on November 19th, 2019.

The following bids were opened:

Cory Juergens Construction, LLC \$1,545,770

Reutzel Excavating, Inc. \$1,683,831

L.A. Carlson Contracting, Inc. \$1,987,778

Maureen Elbert, PACEDC, met with the Board for the budget request for FY21 and to request annual dues for Mid-Iowa Growth Partnership. The Palo Alto Economic Development board members were present and several spoke on the following initiatives: HR management; Intern Program, City Clerk quarterly meetings; Ag Committee; leadership development programs and revolving loan funds. The budget request for FY21 is \$100,000. Mid Iowa Growth Partnership request is the same amount \$5,250 for FY21.

Motion by Graettinger, seconded by Solberg to introduce & approve the following:

**RESOLUTION TO APPROVE
Non-501(c) (3) Tax Exempt
Fiscal Sponsorship Agreement**

WHEREAS the Palo Alto County Economic Development Corporation has received tax exempt status determination from the Internal Revenue Service in the form of a 501(c) (6) letter; and,

WHEREAS the Palo Alto County Economic Development Corporation has also made application for grant monies for financial assistance for **Workforce and Marketing Initiatives**.

WHEREAS the Board of Supervisors have agreed to serve as a fiscal program sponsor for the Palo Alto County Economic Development Corporation, (hereafter referred to as the Applicant). The Applicant's financial activities will be accounted for as a program of the Organization for IRS auditing and financial reporting purposes; and,

WHEREAS the Palo Alto County Supervisors now seek to facilitate the pass through of any funds obtained by grant application from various sources by resolution required by Iowa Code Chapter 331.361(2) and,

WHEREAS this resolution authorizes the execution of the accompanying Non-501(c) (3) Fiscal Sponsorship Agreement, which should be adopted.

WHEREUPON, Supervisor Ron Graettinger moved the adoption of the above and foregoing resolution which was seconded by Linus Solberg Supervisor.

Upon a roll call vote the supervisors voted as follows:

Ayes: Ron Graettinger, Keith Wirtz, Linus Solberg, Roger Faulstick, Craig Merrill.

Nays: none

Resolution Failed or Carried: Resolution Carried.

Chairman Palo Alto County Board of Supervisors /s/ Craig Merrill

/s/Carmen Moser

Attest: Palo Alto County Auditor

**Palo Alto County Economic Development
Non-501 (c)(3) Tax Exempt
Fiscal Sponsorship Agreement
With Palo Alto County Auditor's Office**

WHEREAS the Palo Alto County Board of Supervisors have agreed to serve as the fiscal/program sponsor for the Palo Alto County Economic Development Corporation, (hereafter referred to as the Applicant) for grant applications.

WHEREAS the accompanying Resolution authorizes the execution of Non-501(c)(3) Fiscal Sponsorship Agreement; and,

WHEREAS since the applicant has not yet received its Internal Revenue Service (I.R.S.) letter recognizing Palo Alto County Economic Development Corporation as a tax-exempt entity, Palo Alto County Auditor's Office must exercise full control over disbursement of grant monies to the Applicant. The Palo Alto County Auditor's Office has delegated the Administrative Staff of Palo Alto County Economic Development Corporation to be responsible for fulfilling these accounting and reporting functions subject to the ultimate authority of the Board of Supervisors for Palo Alto County. Palo Alto County Economic Development Corporation is responsible for ensuring completion of timely reports and submission of necessary financial statements to receive pass-through funds.

This agreement will be in effect from the date of a grant award to support the above-named project until the grant funds are expended and the final report has been submitted and accepted. We agree to the terms stated above in this agreement and accompanying resolution.

/s/ Maureen Elbert, Dated:11-4-19

Executive Director, Palo Alto County Economic Development Corporation, as Applicant

/s/Carmen Moser 11-12-2019

Palo Alto County Auditor

/s/Craig Merrill 11-12-2019

Chairperson for Palo Alto County Board of Supervisors

Brady Evans, MidAmerican Energy, met with the Board to give an update on the wind energy project. Brady informed the Board that all 170 foundations are poured. There are 36 wind turbines online and 125 towers will be done by December 31st, 2019.

Motion by Wirtz, seconded by Graettinger to approve a petition for repairs to Joint EPA21 Open Ditch Line B, Lateral 1 for repairs less than \$50,000. Motion Carried.

The Board held a conference call with Bob Goodwin, Attorney for Drainage District No. 180 Lateral 1 Tile.

Motion by Solberg, seconded by Graettinger to go into closed session at 11:34 a.m. per Iowa Code Section 21.5 (1) (c). Ayes: Graettinger, Wirtz, Solberg, Faulstick, Merrill. Motion Carried.

The Board exited closed session at 12:07 p.m.

Committee Reports: Ron Graettinger—Upper Des Moines, Ag Committee; Keith Wirtz—drainage updates; Roger Faulstick—Iowa Workforce Development; Craig Merrill—Northwest Iowa Care Connections.

Motion by Solberg, seconded by Graettinger to approve the claims and drainage claims for November 12th, 2019. Motion Carried.

General Basic Fund

American Business Phones	Telecommunications Serv.-	55.00
Madalyn Beazley	Engineering Services	191.68
Terry Chamberlain	Employee Mileage & Subs.	215.00
Cliff Christensen	Employee Mileage & Subs.	795.84
Christina Clausen	Employee Mileage & Subs.	210.00
Clay County Sheriff	Inmate Housing-out of cou	240.00
Counsel Office & Document	Stationery/Forms/Gen Ofc	162.62
Aimee Kramer-Devereaux	Employee Mileage & Subs.	234.60
E-Pride	Stationery/Forms/Gen Ofc	574.92
Electronic Specialties	Minor MV Parts & Access	37.50
Emmetsburg Ford	Minor MV Parts & Access	345.72
E.M.U.	utilities	90.00
Nick Fank Fank Farms	Engineering Services	247.28
Fareway	Food & Provisions	300.00
Vincent H. Heller	Bus	363.00
Ronald Hersom	Bus	665.00
Hometown Electric	Buildings	963.00
IA COUNTY ATTORNEYS ASSN	Educational/Training Serv	350.00
IA Dept of Natural Resources W	Well Permit Fee to State	150.00
IA Drainage District Assn c/o	Educational/Training Serv	3555.00
IA Great Lakes Lutheran School	Office Equip & Furniture	1200.00
IA Law Enforcement Academy	Other	150.00
IMWCA	Workmens' Comp Insurance	3811.35
Inman Electric Co Inc	Engineering Services	44.46
IA Office of State Medical Exm	Medical & Health Services	2207.00
J.T. Body Shop	Minor MV Parts & Access	135.00
Daniel Jackson	Salary-Regular Employees	210.00
NICK JACKSON	Buildings	22.50
Robin Jamison	Buildings	284.46
Joyce Funeral Home	Funeral Services	3600.00
Aletha King	Employee Mileage & Subs.	375.50
Mail Services, LLC	Postage & Mailing	279.13
Martin-Mattice Fun. Home	Funeral Services	1800.00
Matt's Cleaning Service	Salary-Regular Employees	500.00
Maxyfield Cooperative	Agric/Hort. Services	56.33
MEDIACOM LLC	Telecommunications Serv.-	911.57
MidAmerican Energy	electricity	583.53
MIDWEST CONSTRUCTION CONSULTAN	Buildings	6320.08
Northwest Communications	Telecommunications Serv.-	304.90
One Office Solution	Stationery/Forms/Gen Ofc	61.48
Palo Alto Co Comm Health Ser	Board of Health	5470.77
Palo Alto Co Fair Assn	Contrib to Other Gov & Or	2402.74
The Print Shop	Stationery/Forms/Gen Ofc	160.88
RESERVE ACCOUNT	Postage & Mailing	800.00
River Valley Telecommunication	Electric Light & Power	64.80
City of Ruthven	Utilities Payments	100.00
Secretary of State Notary Divi	Dues & Memberships	30.00
HOWARD SMITH	Bus	120.00
Solutions Inc.	services	5037.95
Storey Kenworthy/Matt Parrott	Stationery/Forms/Gen Ofc	77.28
Swanson Hardware	Buildings	213.60
Thomson Reuters West Payment C	Legal Research Service	798.97
Tim Trick	Engineering Services	297.14
U.S. Postal Service	Stationery/Forms/Gen Ofc	64.00
VISA	Minor Equip & Hand Tools	893.90
Von Bokern Associates, Inc	Consultants	5200.00
Wells Fargo Financial Leasing	Office Equipment	92.00

Wentzel's True Value	Engineering Services	48.37
West Bend Ford	Minor MV Parts & Access	60.31
Windstream	phone	151.65
Sidney Zylstra	Bus	415.00
<u>General Supplemental Fund</u>		
Audrey Baatz	Election Officials	153.00
Donald Banwart	Election Officials	175.50
Irene R. Banwart	Election Officials	36.00
Marcia Beatty	Election Officials	144.00
Barb Brennan	Election Officials	163.00
Sharolyn Dickey	Election Officials	90.00
Jacquelyn Ellingrod	Election Officials	63.00
Suzanne Faulstick	Election Officials	153.00
Melanie Flynn	Election Officials	162.00
Diane Geerts	Election Officials	153.00
Beverly Goodchild	Election Officials	103.00
Barb Goodlaxson	Election Officials	153.00
Ruthann Haywood	Election Officials	27.00
JAN HELMKE	Election Officials	93.50
Ronald Hersom	Election Officials	153.00
Deborah Hughes	Election Officials	178.00
Scott F. Hughes	Election Officials	178.00
Linda Jones	Election Officials	153.00
Karen Kauffman	Election Officials	159.00
Patricia Lauck	Election Officials	61.00
Anna McDevitt	Election Officials	294.50
Margaret McNally	Election Officials	153.00
Kathy Mehan	Election Officials	153.00
Betty Millea	Election Officials	103.00
JUDY MILLER	Election Officials	234.00
PATRICIA MOLITOR	Election Officials	96.50
Carmen Moser	Employee Mileage & Subs.	150.50
JEAN MURPHY	Election Officials	81.00
Nancy L Wentzel	Election Officials	153.00
Linda Rouse	Election Officials	153.00
Duane L. Sandberg	Election Officials	116.00
Maureen Sandberg	Election Officials	153.00
Joyce Schnell	Election Officials	153.00
JULIE SCHONING	Election Officials	274.00
Myram Tunnicliff	Election Officials	45.00
Jane Whitmore	Election Officials	153.00
Bonnie Whitney	Election Officials	165.00
Lisbeth J. Zeigler	Election Officials	153.00
<u>Rural Services Basic Fund</u>		
Emmetsburg Library	Contrib to Other Gov & Or	2041.06
Forestry Suppliers Inc	Equipment	229.45
Graettinger Library	Contrib to Other Gov & Or	867.44
Growmark FS	Fertilizer & Seed	1215.40
Hughes, Brennan & Wirtz Inc	Equipment Insurance	1383.18
IMWCA	Workmens' Comp Insurance	5668.65
Aletha King	Employee Mileage & Subs.	61.50
Mallard Library	Contrib to Other Gov & Or	714.37
Northwest Communications	Telecommunications Serv.-	79.95
The Retrofit Companies, Inc.	Sanitation & Disposal Ser	886.95
River Valley Telecommunication	Telecommunications Serv.-	74.87
Rouse Tire and Repair, LLC	Equipment	115.00
Ruthven Library	Contrib to Other Gov & Or	714.37
Summit Companies	Equipment	424.00
Swanson Hardware	Fertilizer & Seed	1031.88
Wentzel's True Value	Motor Vehicle Equipment	329.71
West Bend Library	Contrib to Other Gov & Or	765.40
<u>Secondary Road Fund</u>		
Alliant Energy	Engineering Services	137.87
Arnold Motor Supply ATT: Sue	Engineering Services	23.85
Ayrshire Farmers Mut Telephone	Engineering Services	41.24
Bid State Industrial Supply	Engineering Services	99.00
Cintas	Engineering Services	150.21
City of Cylinder	Engineering Services	45.00
Deitering Bros Inc	Engineering Services	355.00
DLT Solutions	Engineering Services	10444.84
Don's Truck Sales Inc	Engineering Services	181.65
Emmet County Engineer	Engineering Services	7694.05
City of Emmetsburg	Engineering Services	57.25
Fareway	Engineering Services	29.23
Fleet Pride Truck & Trailer	Engineering Services	1070.60
Fox International, Inc.	Engineering Services	46.46
Gehrt's Garage	Engineering Services	86.00
Graettinger Hardware	Engineering Services	151.05
Graettinger Mun. Utilities Gra	Engineering Services	250.32
Hallett Materials	Engineering Services	16478.29
Hope Haven Inc.	Engineering Services	1652.50
Christopher Hurlburt	Engineering Services	103.50
IA Dept of Transportation	Engineering Services	180.00
IA Great Lakes Doors, Inc.	Engineering Services	125.00
Iowa Lakes Regional Water	Engineering Services	95.43
Jack's OK Tire	Engineering Services	836.48
K.C. Nielsen Ltd	Engineering Services	194.63
KRISTAT AUTO PARTS LLC	Engineering Services	59.91
Lube Tech Accelerating Perform	Engineering Services	1877.68
City of Mallard	Engineering Services	63.70
Metal Culverts Inc.	Engineering Services	8154.00
MidAmerican Energy	Engineering Services	548.86

Midwest Wheel	Engineering Services	2035.98
Robin K Moore	Engineering Services	352.05
MSC INDUSTRIAL SUPPLY CO	Engineering Services	166.81
Murphy Tractor & Equipment	Engineering Services	210926.91
Newman Traffic Signs	Engineering Services	1259.60
Northern Safety Co., Inc.	Engineering Services	2474.80
Northwest Communications	Engineering Services	46.14
Palo Alto Co Auditor	Engineering Services	43.04
Palo Alto Co Extension Office	Engineering Services	70.00
Picrays Welding & Fab.	Engineering Services	29.92
Rick's Home Repair	Engineering Services	266.00
River Valley Telecommunication	Engineering Services	156.14
Ruthven Coop Oil Co	Engineering Services	36904.45
City of Ruthven	Engineering Services	202.82
SLASH POINT SALES	Engineering Services	306.00
Spencer Auto Parts	Engineering Services	109.76
Swanson Hardware	Engineering Services	114.91
Verizon Wireless	Engineering Services	208.02
Wentzel's True Value	Engineering Services	64.11
City of West Bend	Engineering Services	109.17
Wiley Electric	Engineering Services	483.61
Windstream	Engineering Services	495.31
Ziegler Inc	Engineering Services	996.45

Debt Service Fund

UMB BANK, N.A. Attn: Diana Van	Interest-GO Bonds	78241.25
Emergency Mgmt Agency		
Emmetsburg Ford	Parts	111.85
Hughes, Brennan & Wirtz Inc	Tort Liability Insurance	1293.49
William Hunefeld	Educational/Training Serv	228.56

E911 Surcharge Fund

Ayrshire Farmers Mut Telephone	Engineering Services	154.30
Century Link	Engineering Services	325.38
MCI Comm Service	Engineering Services	32.65
MEDIACOM LLC	Engineering Services	146.87
Northwest Communications	Engineering Services	758.78
River Valley Telecommunication	Data Processing Services	1359.21
Verizon	phone service	3.52
Wentzel's True Value	Addressing (Signs)	53.13
Windstream	phone	358.05
WINDSTREAM COMMUNICATIONS ATTE	phone	201.21

Drainage Claims

DD 29 Lower Main Tile	DD 29 Upper Main Transfer	\$8,935.82
DD 175	DD 175 Common Outlet Transfer	\$223,453.21
Palo Alto County Treasurer	Jt 21 Outlet Charge	\$634.64
Jacobson-Westergard & Assoc.	DD 19 Eng Exp	\$2,276.50
Jacobson-Westergard & Assoc.	DD 47 Eng Exp	\$1,667.00
Jacobson-Westergard & Assoc	DD 57 Eng Exp	\$1,947.80
Jacobson-Westergard & Assoc	DD 61 Lat B Eng Exp	\$392.90
Sindergard Excavating	DD 61 Lat B Tile Repair	\$1,680.00
Jacobson-Westergard & Assoc	DD 162 Eng Exp	\$626.90
Jacobson-Westergard & Assoc	DD 23 Lat 8 Eng Exp	\$385.00
Jacobson-Westergard & Assoc	DD 23 Lat 9 & 10	\$1,547.00
Jacobson-Westergard & Assoc	DD 23 Lat 11 Eng Exp	\$400.00
Luft & Son, Inc.	DD 180 Lat 1 tile improv.	\$467,126.76
Reutzel Excavating Inc.	DD 80 Low Main Change Order	\$35,600
Palo Alto Co. Treasurer	DDN 15 Outlet Charge Jt 21	\$772.05
Jacobson-Westergard & Assoc	DD 23 Tile Eng Exp	\$2,812.60

Motion by Faulstick, seconded by Solberg to adjourn. Motion Carried.

Craig Merrill, Chairman

Carmen Moser, County Auditor