

Courthouse
Emmetsburg, Iowa
November 26th, 2019, 8:00 a.m.

The Palo Alto County Board of Supervisors met in regular session. Members present: Craig Merrill, Chair; Roger Faulstick, Linus Solberg, Keith Wirtz, Ron Graettinger. Present: Peter Hart, County Attorney.

Unless otherwise indicated, all of the motions offered at this meeting were carried with the following vote: Ayes: Wirtz, Faulstick, Solberg, Merrill, Graettinger. Nays: None. Abstentions: None.

Motion by Faulstick, seconded by Graettinger to approve the agenda for November 26th, 2019. Motion Carried.

Motion by Graettinger, seconded by Wirtz to approve the minutes for November 19th, 2019. Motion Carried.

Robin Jamison, County Treasurer, met with the Board to discuss a tax abatement for a mobile home trailer.

Motion by Faulstick, seconded by Wirtz to approve tax abatement for mobile home trailer owned by Mary & Jerry Saylor. Motion Carried.

Kent Malm, Weed Commissioner, met with the Board to present the 2019 Weed Commissioner Report. Motion by Solberg, seconded by Graettinger to approve the weed commissioner report for 2019. Motion Carried.

Motion by Faulstick, seconded by Graettinger to approve a cigarette permit for Lakeland EZ Stop effective November 20th, 2019. Motion Carried.

Motion by Graettinger, seconded by Wirtz to approve a liquor license for Lakeland EZ Stop for a beer permit and Sunday Sales effective November 20th, 2019. Motion Carried.

No one was present for public comment.

Bob Goodwin, Attorney, and Don Etler, Bolten & Menk, were contacted by conference call for discussion on Drainage District 28. Present: Wade Lundgren, Stewart Ohrtman; Kent Kiburz; Don Gardner by conference call; Jordan Morey, Auditor's Office.

Bob Goodwin explained that Don Etler has worked with the NRCS to get an agreement in regards to this project. Bob Goodwin has prepared a Resolution # 11-26-2019 to modify the engineer's report. The Board considered the following Resolution.

Resolution # 11-26-2019
Drainage District No. 28

Whereas, on August 13, 2019, at public hearing with Drainage District No. 28 landowners the Board approved the construction of drainage improvements recommended in an engineer's report and authorized the solicitation of bids.

Whereas, it has been determined that a large USDA-labeled farmed wetland located in land in Section 7-97-31 would be converted by the construction of the approved Upper Main Tile improvement and each owner of that farmed wetland ineligible for farm program participation if they continued to crop said farmed wetland.

Whereas, there remain active, uncompleted USDA wetland determinations appeals from this large farmed wetland that could result in its elimination or a significant change in its size and the Board believes that it would be of benefit to the landowners for said wetland determination appeals to be completed before proceeding with the construction of the upper main tile.

Whereas, the USDA has agreed that an indefinite delay to the construction of the Upper Main Tile, with an approved restriction at the connection of the existing upper main tile to the new main, would allow the landowners to continue to farm said farmed wetland pending the results of the wetland appeals.

Be it therefore resolved, that the Board hereby indefinitely delays the construction of the Upper Main Tile and directs the engineer to modify the plans for which bids are to be solicited by removing the Upper Main Tile from the project.

Be it therefore resolved, that in the future, when all wetland appeals are completed, the Board will schedule a time to take up the decision to lift the delay and to construct the Upper Main Tile and will provide written notice of the meeting and opportunity to comment to the owners of the land benefited by said Upper Main Tile.

Moved by Supervisor Ron Graettinger, seconded by Linus Solberg, to introduce and approve the foregoing Resolution #11-26-2019.

Ayes: Graettinger, Wirtz, Solberg, Faulstick, Merrill.

Nays: none

Resolution Passed.

/s/Craig Merrill, Chair

Attest: /s/ Carmen Moser, Auditor

Motion by Solberg, seconded by Wirtz to set the bid letting date for Drainage District No. 28 for December 17th, 2019, at 10:30 a.m. in the Courthouse Boardroom. Motion Carried. Conference call adjourned at 8:45 a.m. regarding Drainage District No. 28

Matt Horihan, CAASA, met with the Board to give an update on CAASA and to request funding for FY21. Matt requested \$2,500 for the next funding cycle.

Cindy Hennigar and Issac Novak, Holmes Murphy, met with the Board to give an update on insurance claims and usage. Cindy presented 2019 mid-year executive summary.

Rick Hopper, Jacobson-Westergard & Assoc., met with the Board. Present: Ed Noonan, Marilyn Noonan, Mary Greene.

Rick presented the engineering report to add tile to county system for Drainage District No. 23 and the appraiser's report for Drainage District No. 23 Lateral 19 Extension.

Motion by Solberg, seconded by Wirtz to accept the Appraiser's Report for Drainage District No. 23 Lateral 19 extension and to accept the engineer's report to add tile to county system and set the hearing date for January 7th, 2020, at 9:30 a.m. at the Courthouse Boardroom. Motion Carried.

Rick Hopper, Jacobson-Westergard & Assoc., met with the Board to present the annexation report for Drainage District No. 23 with total acres to be annexed of 110.78 acres.

Motion by Graettinger, seconded by Faulstick to accept the Annexation report for Drainage District No. 23 and set the annexation hearing for January 7th, 2020, at 10:00 a.m. at the Courthouse Boardroom. Motion Carried.

Rick Hopper, Jacobson-Westergard & Assoc., met with the Board to present the Drainage District 61 Lateral B Tile Reclassification Report.

Motion by Solberg, seconded by Wirtz to accept the Drainage District 61 Lateral B tile reclassification report and set the hearing date for January 7th, 2020, at 11:00 a.m. at the Election Center, Emmetsburg. Motion Carried.

Rick Hopper, Jacobson-Westergard & Assoc., met with the Board on Joint Drainage District No. 13. The Board held a conference call with Pocahontas County Board of Supervisors as Joint Trustees of Drainage District No. 13. Present: Craig Merrill, Roger Faulstick, Linus Solberg, Keith Wirtz, Ron Graettinger, Carmen Moser, Auditor; Jordan Morey, Auditor's Office. Pocahontas: Jeff Ives, Ed Dewey, Brent Aden, Louis Stauter. Kelly Jepsen, Auditor. Present: Aletha King.

Motion by Linus Solberg, seconded by Jeff Ives to appoint Craig Merrill as Chair, and Carmen Moser, as Secretary of the Joint 13 Meeting. Ayes: All both counties. Motion Carried.

Rick opened quotes received for the repairs on cleanout of outlet waterway on Jt. Drainage District No. 13. The engineer's estimate was \$17,400. The following bids were received:

King Excavation	\$14,100
Abel Drainage	\$23,500
Marlan's Excavating	\$14,925

Motion by Louis Stauter, seconded by Linus Solberg to accept the low bid of \$14,100 from King Excavation for repairs to Jt. 13 outlet waterway. Ayes: All both counties. Motion Carried.

Motion by Keith Wirtz, seconded by Brent Aden to adjourn the joint conference call at 11:07 a.m. Ayes: All both counties. Motion Carried.

Don Reffer, B & W Control Specialists, met with the Board to review quotes for spraying the drainage districts in the northwest part of the county.

Motion by Solberg, seconded by Graettinger to approve the quotes from B & W Control Specialist for spraying Drainage Districts. Motion Carried.

Committee Reports: Merrill-NW IA Care Connections; Faulstick—RIDES, IA Workforce Development; NW Iowa Planning; Keith Wirtz—IDDA meeting.

Motion by Solberg, seconded by Wirtz to approve the claims and drainage claims for November 26th, 2019. Motion Carried.

General Basic Fund

Arnold Motor Supply ATT: Sue	Minor MV Parts & Access	135.62
Axon Enterprise, Inc.	Safety Items	2240.00
Bob Barker Co.	Household & Institutional	21.63
Virginia Barquero	Wages-Temp, Pt. Time Empl	25.50
Bomgaars	Fertilizer & Seed	583.31
Buhrow Construction	Buildings	596.28
Central Ia Juv Detention Ctr	Foster Family Home	2880.00
Central Iowa Distributing Inc	Custodial Supplies	84.50
Renee Chism	Employee Mileage & Subs.	232.07
Wes Christensen	Wages-Temp, Pt. Time Empl	125.00
Cintas	Custodial Supplies	45.38
Donaldson Docks	Park Maintenance & Suppli	423.00
E-Pride	Stationery/Forms/Gen Ofc	22.00
E.M.U.	utilities	527.12
Emmetsburg Publishing Co.	Official Pub & Legal Noti	1567.65
ESRI	Misc Expense	350.00
Fairmont Roofing	Buildings	39300.00
Family Practice Clinic	Acute & Emergency Treat.	180.75
Fareway	Food & Provisions	591.76
Farm & Home Publishers	Engineering Services	516.00
GALLS, LLC	Wearing Apparel & Uniform	182.55
GATOR- TRAVIS BROWN	Buildings	175.00
Graettinger Times	Board Proceedings	1100.26
Amanda Hansen	Employee Mileage & Subs.	50.35
Harris Sanitation	Sanitation & Disposal Ser	300.00
HEARTLAND SECURITY SERVICES	Park Maintenance & Suppli	525.79
Hometown Convenience	Cash Allowances	40.00
Homeward, Inc.	Contrib to Other Gov & Or	2500.00
HP INC	Telecommunications Serv.-	115.00
Hughes Pharmacy	Acute & Emergency Treat.	158.00
Ia Dept of Ag & Land Steward	Stationery/Forms/Gen Ofc	15.00
IA Lakes Electric Coop	Electric Light & Power	711.78
Iowa Lakes Regional Water	Water & Sewer	274.07
IA Law Enforcement Academy	Educational/Training Serv	750.00
J.D. Power	Stationery/Forms/Gen Ofc	240.00
Daniel Jackson	Salary-Regular Employees	90.00
JCL Solutions	Custodial Supplies	14.20
DON JOYCE	Employee Mileage & Subs.	106.96
Koenig Portable Toilets	Park Maintenance & Suppli	25.00
KRISTAT AUTO PARTS LLC	Operating/Construction Eq	375.93
Mail Services, LLC	Postage & Mailing	456.81
Martin-Mattice Fun. Home	Funeral Services	1800.00
Timothy McCarthy	Animal Bounties & Apiaris	1850.00
MidAmerican Energy	electricity	692.88
Jordan Morey	Employee Mileage & Subs.	454.93
NW AEA	Stationery/Forms/Gen Ofc	123.12
Northwest Communications	Telecommunications Serv.-	171.20
Palo Alto Co Comm Health Ser	Board of Health	2163.89
Palo Alto Co Sec Road	Fuels	3761.82
Palo Alto Co Sheriff	Other	200.00
Palo Alto County Treasurer	Planning/Mngmnt Consultan	3631.38

Quill Corporation	Stationery/Forms/Gen Ofc	112.08
Raw Customs & Line X	Tires & Tubes	696.28
Ricoh USA, Inc.	Office & Data Processing	14.77
River Valley Telecommunication	Telecommunications Serv.-	383.85
Rooney's Auto & Custom Exhaust	Operating/Construction Eq	64.63
Deb Rouse	Household & Institutional	79.05
Travis Rouse	Engineering Services	5000.00
Ruthven Coop Oil Co	Natural & LP Gas, Fuel Oi	810.00
Ruthven Zipcode	Official Pub & Legal Noti	189.44
St. Johns Lutheran Church Pars	Engineering Services	5000.00
STATE HYGIENIC LABORATORY	Engineering Services	363.00
SUNSET LAW ENFORCEMENT	Other	660.00
Swanson Hardware	Minor Equip & Hand Tools	372.48
Thomson Reuters West Payment C	Legal Research Service	806.03
TLC Properties	Rent Payments	200.00
U.S. Bank Equipment Finance	Photocopy & Dup. Serv.	166.30
Van Diest Supply Company	Agricultural & Horticult.	46195.20
VAN HEUVELEN PROPERTIES LLC	Rent Payments	250.00
Verizon Wireless	Telecommunications Serv.-	320.10
VISA	Postage & Mailing	547.77
Wells Fargo Financial Leasing	Equipment	66.00
West Bend Journal	Board Proceedings	397.82
Windstream	phone	97.86
Angela Wise	Employee Mileage & Subs.	24.85
WOODFORD EQUIPMENT	Minor MV Parts & Access	130.84
<u>General Supplemental Fund</u>		
E.M.U.	utilities	55.26
Emmetsburg Publishing Co.	Official Pub & Legal Noti	924.09
Diane Geerts	Election Officials	9.00
Graettinger Times	Official Pub & Legal Noti	420.64
IA Secretary of State	Stationery/Forms/Gen Ofc	2873.49
Kossuth County IT Department	Stationery/Forms/Gen Ofc	700.00
MidAmerican Energy	electricity	43.03
Ruthven Zipcode	Official Pub & Legal Noti	420.64
Myram Tunnicliff	Election Officials	9.00
West Bend Journal	Official Pub & Legal Noti	402.50
<u>MH-DD Services Fund</u>		
NORTHWEST IOWA CARE CONN.	Disb between MHDS Reg & m	68190.00
<u>Rural Services Basic Fund</u>		
Blossoming Creations	Stationery/Forms/Gen Ofc	36.00
Fleet Pride Truck & Trailer	Equipment	376.05
IA Lakes Electric Coop	Electric Light & Power	418.00
K.C. Nielsen Ltd	Equipment	48.44
Northern Rolloff	Sanitation & Disposal Ser	47.75
Palo Alto Co Sec Road	Fuels	807.78
Rouse Tire and Repair, LLC	Equipment	700.00
Shamrock Recycling, Inc	Sanitation & Disposal Ser	2555.88
City of Spencer	Sanitation & Disposal Ser	25573.92
Swanson Hardware	Misc Expense	30.46
Weights & Measures Bureau	Misc Expense	46.50
Windstream	phone	60.29
<u>Secondary Road Fund</u>		
Alliant Energy	Engineering Services	277.22
Arnold Motor Supply ATT: Sue	Engineering Services	636.24
Central Iowa Distributing Inc	Engineering Services	348.50
Cintas	Engineering Services	100.12
Coffman's Locksmith Shop	Engineering Services	502.00
Heritage-Crystal Clean, LLC	Engineering Services	376.19
Don's Truck Sales Inc	Engineering Services	458.02
E.M.U.	Engineering Services	107.91
Fleet Pride Truck & Trailer	Engineering Services	1699.93
City of Fort Dodge	Engineering Services	705.00
Fox International, Inc.	Engineering Services	129.02
GCR Tire Centers	Engineering Services	526.44
Graettinger Hardware	Engineering Services	81.67
Hilton	Engineering Services	962.10
Ia Dept of Ag & Land Steward	Engineering Services	15.00
IA Great Lakes Doors, Inc.	Engineering Services	125.00
IA Lakes Electric Coop	Engineering Services	26.52
Jack's OK Tire	Engineering Services	1686.44
Kirkham Michael	Engineering Services	6949.02
KRISTAT AUTO PARTS LLC	Engineering Services	10.11

Metal Culverts Inc.	Engineering Services	13524.00
Michael Todd & Co., Inc.	Engineering Services	572.40
MidAmerican Energy	Engineering Services	225.44
Midstates Equipment	Engineering Services	22499.40
MSC INDUSTRIAL SUPPLY CO	Engineering Services	305.20
Northern Safety Co., Inc.	Engineering Services	137.29
Reedsburg Hardware	Engineering Services	1060.00
Road Machinery & Supplies Co	Engineering Services	1177.40
Rouse Tire and Repair, LLC	Engineering Services	639.28
Ruthven Coop Oil Co	Engineering Services	12127.36
Spencer Auto Parts	Engineering Services	154.30
Staples Credit Plan	Engineering Services	172.64
Stratford Gravel, Inc.	Engineering Services	250010.00
Swanson Hardware	Engineering Services	93.22
Wentzel's True Value	Engineering Services	72.47
West Bend Ford	Engineering Services	549.07
City of West Bend	Engineering Services	137.09
Ziegler Inc	Engineering Services	1158.21
<u>Emergency Mgmt Agency</u>		
Fareway	Stationery/Forms/Gen Ofc	44.80
Palo Alto Co Sec Road	Parts	176.43
<u>E911 Surcharge Fund</u>		
William Hunefeld	Postage & Mailing	44.00
MCI Comm Service	Engineering Services	32.65
SLASH POINT SALES	Miscellaneous Repair	534.72
Windstream	phone	80.44
WINDSTREAM COMMUNICATIONS ATTE	phone	201.89
<u>Drainage Claims</u>		
Jacobson-Westergard & Assoc.	DD Jt.13 Outlet Eng Exp	\$577.50
Emmetsburg Publishing Co.	DD 19 Completion Hearing	\$41.22
Reutzel Excavating Inc.	DD 19 Tile Repair Final Pay	\$105,672.25
Nick Leuer	DD 23 Appraiser	\$75.00
Bill Brown	DD 23 Reclass Comm	\$75.00
Bill Whitney	DD 23 Appraiser	\$75.00
Bill Whitney	DD 23 Reclass Comm	\$75.00
Bolton & Menk, Inc.	DD 28 Eng Exp	\$27,541.50
Reutzel Excavating Inc.	DD 47 Repair Final Pay #8	\$124,508.29
Emmetsburg Publishing Co.	DD 47 Completion Hearing	\$41.22
King Excavation	DD 57 Tile Improvement	\$49,439.70
King Excavation	DD 61 Lat B Tile Repair	\$3,573.00
Bill Whitney	DD 61 Lat B Reclass Comm	\$75.00
Allen Stangl	DD 61 Lat B Reclass Comm	\$75.00
Bolton & Menk, Inc.	DD 84 Eng Exp	\$2,021.00
Bolton & Menk, Inc.	DD 84 Eng Exp	\$2,645.00
Bolton & Menk, Inc.	DD 84 Eng Exp	\$492.00
Hudson Law Firm	DD 180 Lat 1 Attorney Fees	\$1,025.00
Bolton & Menk, Inc.	DD 180 Lat 1 Eng Exp	\$12,972.00
Bolton & Menk, Inc.	DD 80 Low Main Eng Exp	\$12,574.00
Reutzel Excavating, Inc.	DD 80 Low Main Open Repair #3	\$48,582.43

Motion by Solberg, seconded by Wirtz to adjourn. Motion Carried.

Craig Merrill, Chairman

Carmen Moser, County Auditor