

Courthouse
Emmetsburg, Iowa
June 23, 2020, 8:00 a.m.

The Palo Alto County Board of Supervisors met in regular session. Members present: Roger Faulstick, Chair; Craig Merrill, Ron Graettinger, Keith Wirtz, Linus Solberg. Present: Peter Hart, County Attorney; Robin Jamison, County Treasurer.

Unless otherwise indicated, all of the motions offered at this meeting were carried with the following vote: Ayes: Merrill, Graettinger, Wirtz, Solberg, Faulstick. Nays: None. Abstentions: None.

Due to COVID-19 the meeting was held by conference call. The conference call bridge number and conference ID number was posted and provided at the top of the agenda that was emailed.

Motion by Graettinger, seconded by Wirtz to approve the agenda for June 23, 2020. Motion Carried.

Motion by Solberg, seconded by Merrill to approve the minutes for June 16, 2020. Motion Carried.

Mark Hunefeld, EMA, met with the Board by conference call to give an update on COVID-19 update. Palo Alto County has 23 positive case reported of COVID-19. Mass testing for health care workers and 1st responders will be held on Thursday, June 25th, 2020.

The Board reviewed the Palo Alto County COVID19 Policy.

Motion by Solberg, seconded by Merrill to approve the Palo Alto County COVID19 policy. Motion Carried.

Robin Jamison, County Treasurer, met with the Board. Robin presented the abatement of taxes for abandoned property at 1304 Washington St, in Ruthven.

Motion by Solberg, seconded by Merrill to abate the taxes of \$3,650.90 for abandoned property at 1304 Washington Street in Ruthven. Motion Carried.

No one was present for public comment.

Motion by Ron Graettinger, seconded by Craig Merrill to introduce and approve the following Resolution 6-23-2020 (A) for appropriations for FY2021. Ayes: Graettinger, Merrill, Wirtz, Solberg, Faulstick. Nays: none. Resolution passed.

Resolution 6-23-2020 (A)

SECTION 1

BE IT RESOLVED BY THE BOARD OF SUPERVISORS of Palo Alto County that they hereby appropriate from the resources of each fund for each of the different officers and departments for the fiscal year beginning July 1, 2020 and in accordance with Section 331.434, Sub. 6, 2019 Code of Iowa, the amounts itemized by department or office as listed below:

General Basic and General Supplemental Fund

<u>Dept. Code</u>	<u>Department</u>	<u>Appropriations</u>
1	Board of Supervisors	\$305319
2	Auditor	\$300106
	Elections	\$ 62450
3	Treasurer	\$211027
	Vehicle	\$243050
4	Attorney	\$399800
5	Sheriff	\$778044

7	Recorder	\$202261
21	Veterans Affairs	\$ 68987
22	Conservation Board	\$761667
23	Health Board	\$118460
25	Social Services	\$ 49400
27	Dept. of Human Service Adm.	\$ 650
28	Medical Examiner	\$ 25000
29	Correctional Services	\$406189
31	District Court	\$ 20000
37	Communications Center	\$385810
51	General Services-Courthouse	\$ 91273
52	Data Processing	\$102750
55	General Services-Annex II	\$ 17900
56	Economic Development	\$ 55000
60	Mental Health – Sub. Abuse	\$ 11000
61	Juvenile Justice	\$ 46000
74	Zoning & Sanitation	\$223137
99	Non-Departmental	
	Emergency Management	\$ 15603
	Fairgrounds	\$ 42000
	Other Educational Services	\$ 10000
	Services to the Elderly	\$ 34300
	Discovery House	\$ 2750
	Flood & Erosion Contr. Struct.	\$ 11990
	GIS	\$ 18050
	Township Officers	\$ 2700
	Other Policy & Adm.	\$ 80150
	General Services	\$ 30400
	Capital Projects	\$ 68000
	Insurance	\$ 121000
	MH-DD Services Fund	
60	Mental Health Adm. (Disb. To Region)	\$ 288100
	Palo Alto Economic Development	
56	Economic Development	\$ 59177
	Rural Services Basic Fund	
73	IRVM	\$ 158870
99	County Library	\$ 81000
71	Solid Waste Disposal	\$ 510460
05	Sheriff	\$ 287372
99	Economic Development	\$ 50250
99	Insurance- Secondary Roads	\$ 90000
	Recorders Management Fund & Elect. Trans. Fund	
07	Recorder	\$ 5000
	County Attorney Collections Fund	
04	Attorney	\$ 3000
	Secondary Road & Rural Services Basic Fund	
20	County Engineer	\$6099454
	Capital Projects (Roadway Const.)	<u>\$ 320000</u>
	Total	\$6419454
	Secondary Road Capital Projects Bond Fund(30004)	\$ 0
	R.E.A.P. (Resource Enhancement & Protection)	
22	County Conservation	\$ 15255

Debt Service Fund			
99	Non-Departmental:		
	Principal		\$2157755
	Interest		<u>\$ 170000</u>
		Total	\$2327755

Health Insurance Fund		
99	Non-Department	\$1668930

Special Revenue Fund			
05	Sheriff Reserve	\$	3800
05	Sheriff Investigations	\$	0
32	Jail Room and Board	\$	7000
05	Forfeit Funds	\$	0

SECTION 2

Subject to the provisions of other county procedures and regulations and applicable State laws, the appropriations authorized shall constitute authorization for the department or office listed to make expenditures or incur obligations from the itemized fund effective July 1, 2020.

SECTION 3

In accordance with Section 331.437, 2017 Code of Iowa, no department or officer shall expend or contract to expend any money or incur any liability, or enter into any contract which by its terms involves the expenditures or monies for any purpose in excess of the amounts appropriated pursuant to this Resolution.

SECTION 4

If at any time during the 2020-2021 budget year the County Auditor shall ascertain that the available resources of a fund for the year will be less than said funds total appropriations, he/she shall immediately so inform the Board of Supervisors and recommend the appropriate corrective action.

SECTION 5

The County Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which account shall indicate the amount of appropriations, the amounts charged thereto, and the unencumbered balance. The County Auditor shall report the status of such accounts to the applicable departments and officers monthly during the 2020-2021 budget year.

SECTION 6

The Board approves FY 2021 funding for Elderbridge, Rides, Homeward Housing Trust, Upper Des Moines Opportunity, Discovery House, CAASA, Family Crisis Center and West Bend Historical Society.

SECTION 7

All appropriations authorized pursuant to this Resolution lapse at the close of business on June 30, 2021. The above Resolution was passed and adopted with all Supervisors voting aye in a roll call vote.

The above Resolution adopted by the Palo Alto County Board of Supervisors. Voting in favor thereof: Ron Graettinger, Craig Merrill, Keith Wirtz, Linus Solberg, Roger Faulstick.

The chairperson declared the Resolution duly adopted.

Motion by Craig Merrill, seconded by Keith Wirtz to introduce and approve the following Resolution 6-23-2020(B). Ayes: Graettinger, Merrill, Wirtz, Solberg, Faulstick. Nays: none. Resolution passed.

RESOLUTION 6-23-2020 (B)

WHEREAS, it is desired to authorize the County Auditor to periodically transfer sums from the Rural Services Basic Fund to the Secondary Road Fund during the 2020-2021 budget year, and

WHEREAS, said transfers must be in accordance with Section 331.432 and 331.429, 2019 Code of Iowa,

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Palo Alto County, Iowa as follows:

SECTION 1

That the total maximum transfer from the Rural Services Basic Fund to the Secondary Road Fund for the fiscal year beginning July 1, 2020 shall not exceed the sum of \$1,719,522.

SECTION 2

That within five days of being notified of the apportionment of current property taxes, delinquent tax, State replacements against levied property taxes, mobile home taxes, military services tax credit replacements to the Rural Services Basic Fund, the County Auditor shall order a transfer from said fund to the Secondary Road Fund.

SECTION 3

That the amount of the transfer required by Section 2 shall be equal to the apportionment made under Section 2 to the Rural Services Basic Fund, respectively, multiplied by the ratio of .76044 of the said funds total maximum transfer to the Secondary Road Fund, to the sum of the said funds total current property tax levy, total delinquent tax, total mobile home taxes and total military service tax credit replacements.

SECTION 4

That notwithstanding the provisions of Section 2 & 3 of this Resolution the total transfers to the Secondary Road Fund shall not exceed the amounts specified in Section 1.

SECTION 5

That notwithstanding the provisions of Section 2 & 3 the amount of any transfer shall not exceed available fund balances in the transferring fund.

SECTION 6

That the Auditor is directed to correct his/her books when said operating transfers are made and to notify the County Treasurer and County Engineer of the amounts of said transfers.

The above Resolution was passed and adopted by the Palo Alto County Board of Supervisors. Voting in favor thereof: Ron Graettinger, Craig Merrill, Keith Wirtz, Linus Solberg, Roger Faulstick.

The Chairperson declared the Resolution duly adopted.

Jeff Lorenz, Cost Advisory Services, met with the Board by conference call to review the Cost Advisory Services Contract for DHS reimbursement to the county.

Motion by Ron Graettinger, seconded by Keith Wirtz to approve a 3-year contract with Cost Advisory Services. Motion Carried.

Committee Reports: Ron Graettinger: Upper Des Moines; Craig Merrill: NW Iowa Care Connections.

Walter Davis-Oeth, County Engineer, met with the Board. Walter discussed potential road bond projects with the Board and gave an update on road projects.

Motion by Wirtz, seconded by Graettinger to approve a utility permit for Northwest Telephone Cooperative Association for Curlew exchange in Great Oak, Rush Lake, and Booth Townships Carried.

Motion by Merrill, seconded by Graettinger to approve a utility permit for Northwest Telephone Cooperative Association for West Bend exchange in Nevada, Fern Valley, West Bend and Ellington Townships. Motion Carried.

Motion by Graettinger, seconded by Merrill to approve a utility permit for Iowa Lakes Electric Cooperative in Section 18 of Fern Valley Township. Motion Carried.

Motion by Wirtz, seconded by Merrill to approve a utility permit for Iowa Lakes Electric Cooperative in Section 15 and 22 of Booth Township. Motion Carried.

Motion by Graettinger, seconded by Wirtz to approve a utility permit for Iowa Lakes Electric Cooperative in Section 21 of Nevada Township. Motion Carried.

Motion by Graettinger, seconded by Merrill to adjourn. Motion Carried.

Roger Faulstick, Chairman

Carmen Moser, County Auditor