

**PERMIT NO.** \_\_\_\_\_

**PALO ALTO COUNTY OVERHEAD ELECTRIC LINE  
PERMIT APPLICATION**

This is an Overhead Electric Line Application for electric utilities. The applicant agrees to comply with the following permit requirements. The County reserves the right to inspect and approve any construction work performed within its right-of-way as it relates to the condition of the highway; compliance shall be determined by the sole discretion of the County Engineer. These requirements shall apply unless waived in writing, due to unique local conditions, by the County Engineer prior to installation; any such waiver shall be attached to the permit. This permit is not intended to conflict with any utility owner's rights or duties mandated in Chapters 388, 390, 474, 476A, 477, 478, 479, 479A, and 480 or by the Iowa Utility Board or other state or federal regulations.

Applicant Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, & Zip Code: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ FAX: \_\_\_\_\_

Email Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Township and Section #: \_\_\_\_\_

Brief Description (type facility, location) \_\_\_\_\_

**1. Location Plan.** An applicant shall file a completed location plan as an attachment to this Utility Permit Application. The location plan shall set forth the location of the proposed line on the secondary road system and include a description of the proposed installation. **This form shall be submitted in triplicate for approval.**  
**Notice to Proceed.** At least two (2) working days prior to the proposed installation, an applicant shall file with the County Engineer a notice stating the time, date, location, and nature of the proposed installation.

**2. Call our foreman two (2) days prior to start of construction.**

- a. Art Mueller @ (712) 298-0927 -- Independence, Fairfield, Fern Valley, & West Bend Twps.
- b. Pat Corley @ (712) 298-0245 -- Emmetsburg, Freedom, Great Oak, & Nevada Townships
- c. Al Grange @ (712) 260-4115 -- Highland, Lost Island, Vernon, & Walnut Townships
- d. Mike Hartman @ (712) 298-1105 -- Booth, Ellington, Rush Lake, & Silver Lake Townships

**3. Inspection.** The County Engineer may provide an inspector during the installation of all lines to insure compliance with this Utility Permit. The inspection shall be limited to any construction work performed within the right-of-way as it relates to the condition of the right-of-way; the utility facility owner shall provide reasonable cooperation.

**4. Inspection Fees.** Upon approval of the application by the Board of Supervisors, the Utility Permit will be issued by the County Engineer contingent upon the applicant's agreement to pay the actual costs directly attributable to the installation inspection, if any, conducted by the County Engineer. Prepayment of such costs is not required if the applicant posts a surety bond or other proof of financial responsibility, which posting or showing may be made on an annual basis. Otherwise, a prepaid inspection fee of \$1,000 made payable to the County Treasurer's office may be assessed. Upon completion of the installation, the County Engineer shall provide a statement for services rendered to the applicant. Such statement shall be paid within thirty (30) days of receipt. In the event of a prepaid inspection fee, the County Engineer shall provide a statement for services rendered and refund any excess payment to the applicant within forty-five (45) days.

**5. Requirements.** The applicant shall meet the following requirements:

- a. Construction signing shall comply with the Manual on Uniform Traffic Control Devices.
- b. Pole Placement will be adjacent to the right-of-way ("R.O.W.") line. The back of pole shall be no further than one foot from the ROW line without written consent of the County Engineer.
- c. No guy wires will be placed in foreslope of road.

- d. Lines crossing road will be of sufficient height to allow County to maintain the road in no case less than 21' under 1/2" ice conditions. The County will not assume responsibility for any lines damaged because of maintenance operations.
- e. All tile line locations encountered during construction shall be protected in accordance with I.A.C. 199-9(479).
- f. Residents along the utility route shall have uninterrupted access to the public roads. An all weather access shall be maintained for residents adjacent to the project.
- g. Areas within the R.O.W. damaged by the installation shall be repaired and restored to at least its former condition by the applicant or the cost of the repair work caused to be performed by the County will be assessed against the applicant.
- h. Areas disturbed during construction which create an erosion problem shall be solved by the applicant in a manner approved by the County Engineer.

- i. Base of poles to be located no further than one foot from road ROW line.
6. **Non-conforming Work.** The County Engineer may halt the installation at any time if the applicant's work does not meet the requirements set forth in this Overhead Electric Permit.
  7. **Emergency Work.** In emergency situations, work may be initiated by an applicant without first obtaining an Overhead Electric Permit. However, the County Engineer shall be notified via telephone or FAX as soon as possible and an Overhead Electric Permit must be requested within five (5) days of initiation of the work. All emergency work shall be done in conformity with the provisions of this permit and may be inspected for full compliance.
  8. **County infraction.** Violation of this permit is a County infraction under Iowa Code section 331.307, punishable by a civil penalty for each violation.
  9. **Hold Harmless.** The utility company shall save this County harmless from any damages resulting from the negligence of the applicant. A copy of a certificate of insurance naming this County as an additional insured for the permit work or proof of self insurance shall be provided to the County Engineer prior to installation. The minimum limits of liability under the insurance policy or proof of self-insurance shall be \$1,000,000.
  10. **Permit Required.** No applicant shall install any lines unless such applicant has obtained an Overhead Electric Permit from the County Engineer. Applicants agree to hold the county free from liability for all damage to applicant's property which occurs proximately as a result of the applicant's failure to comply with said ordinances or requirements.

**11. Process.** *Applicant to provide three (3) legal sized copies of completed and signed permit as well as any applicable maps or plans to the Palo Alto County Engineer's Office, PO Box 389, 2105 Main St. Suite 103, Emmetsburg, IA 50536.*

**12. Relocation.** The applicant shall, at any time subsequent to installation of electric lines, at the applicant's own expense, relocate or remove such lines as may become necessary to conform to new grades, alignment or widening of R.O.W. resulting from maintenance or construction operations for highway improvements.

DATE: \_\_\_\_\_ Name of Company

BY: \_\_\_\_\_

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**RECOMMENDED FOR APPROVAL:**

**PALO ALTO COUNTY ENGINEER**

APPROVAL DATE: \_\_\_\_\_

**Chairman of the Board of Supervisors**

ATTEST: \_\_\_\_\_

**Palo Alto County Auditor**