

Courthouse
Emmetsburg, Iowa
June 22, 2021, 8:00 a.m.

The Palo Alto County Board of Supervisors met in regular session. Members present: Linus Solberg, Chair; Ronald Graettinger, Roger Faulstick, Craig Merrill, Keith Wirtz. Present: Peter Hart, County Attorney; Jacob Oliver and Joe Schany, Reporter/Democrat.

Unless otherwise indicated, all of the motions offered at this meeting were carried with the following vote: Ayes: Graettinger, Faulstick, Merrill, Wirtz, Solberg. Nays: None. Abstentions: None.

Motion by Merrill, 2nd by Faulstick to approve the agenda for June 22, 2021. Motion Carried.

Motion by Graettinger, 2nd by Wirtz to approve the minutes for June 15, 2021. Motion Carried.

Motion by Wirtz, 2nd by Merrill to approve pay estimate No. 2 and change order to Reutzel Excavating for FEMA repairs. Motion Carried.

Dan Scheffler, Vestas Wind, met with the Board for introductions. Present: Lou Clark, Dean Gunderson. The proposed area of the wind farm is in Lost Island, Highland, Walnut and Emmetsburg Townships.

No one was present for public comment.

Walter Davis-Oeth, County Engineer, met with the Board for the following items.

Motion by Faulstick, seconded by Merrill to approve a utility permit for Iowa Lakes Electric Cooperative in Section 23,24,25 of Walnut Township. Motion Carried.

Motion by Merrill, 2nd by Wirtz to approve the amended Secondary Roads Entrance Policy. Motion Carried.

Motion by Graettinger, 2nd by Faulstick to approve the purchase of a motor grader from Ziegler Cat for FY22. Motion Carried.

Motion by Graettinger, 2nd by Merrill to approve the final voucher for L-B(EB19)—73-74, EB 19 Bridge replacement. Motion Carried.

Rick Hopper, Jacobson-Westergard, met with the Board for the completion hearing on Drainage District No. 162. Present: Sam Brownlee & Pat Kibbie.

Motion by Merrill, 2nd by Wirtz to approve the crop loss report with adjustments for Drainage District No. 162. Motion Carried.

Motion by Graettinger, 2nd by Faulstick to approve a claim to John Peters for replacing fencing and seeding of \$413.47. Motion Carried.

Motion by Merrill, 2nd by Wirtz to accept the completion of the contract with Healy Excavating and to direct the Auditor to release the retainage funds of \$44,190.55 in 30 days. Motion Carried.

Collin Klingbeil, Bolton & Menk, met with the Board to review bids for Drainage District No. 61 Main Open Ditch. Collin recommending awarding the bid to Reutzel Excavating. Present: Aletha King, Jason King, Morgan McCarty.

Motion by Wirtz, 2nd by Graettinger to award the bid to Reutzel Excavating for \$958,382.80 for improvements to Drainage District No. 61 Main Open Ditch. Ayes: Wirtz, Graettinger, Faulstick. Nays: Merrill, Solberg. Motion carried.

Linus Solberg, Chair, opened the continued reclassification hearing at 10:00 a.m. on June 22, 2021, for Drainage District No. 28. Present: Vernon Smith, Myron Bruhn, Wade Lundgren, Alice Underwood, Sam Brownlee; Joe Schany and Jacob Oliver, Reporter/Democrat.

Collin Klingbeil, Bolton & Menk, reviewed several maps and explained the process of reclassification and assessment of benefits. The commissioners reviewed the classification. The opinion of the commission is the combined benefit schedule, as originally filed, is the most equitable assessment of dollars for the recent improvement project. Colin presented possible options to consider. An adjustment to the wet factor was not recommended. The other options for the Board to consider were to give a reduction for high elevation. The other option was to shift engineering dollars from the laterals to the lower main tile.

Motion by Merrill, 2nd by Graettinger to introduce and approve the following Resolution: The Board finds it equitable to make the following adjustments to the combined benefits schedule:

1. Reduce the Branch Lower A, Upper A, B, C, & E tile benefit schedules by 7.4% and transfer the dollars to the Lower Main tile. This is to transfer the engineering, legal and county auditor costs for farm program conservation compliance, state and federal regulatory compliance, and public hearing and report amendment costs after 2018 from the drains tributary to the Lower Main tile, to the Lower Main tile.
2. Increase the assessments to the lands tributary to the upper main tile that was removed by the board from the construction project after the hearing, on an equal per acre basis, the engineering costs incurred for the upper main tile consistent with the revised engineering costs percentages assessed to Lower Branch A and its tributaries after first reducing the Lower Main tile assessment by the same amount.

The Board acknowledges that the revised combined benefits schedule produced by the engineer and dated May 21, 2021 reflects these ordered adjustments and it is hereby approved. Ayes: Wirtz, Graettinger, Faulstick, Merrill, Solberg. Resolution Passed.

Motion by Merrill, seconded by Faulstick to overrule objections filed on Drainage District No. 28. Motion Carried.

Motion by Faulstick, seconded by Wirtz to adjourn the hearing. Motion Carried.

Mary Barrick, County Conservation, met with the Board to discuss upcoming conservation projects. Present: Sam Henkelvig. Mary discussed proposed projects and ideas for gravel pit areas in the county and near Huston Park.

Motion by Faulstick, 2nd by Graettinger to adjust the levy on Jt 63 Branch Main Tile as previously approved on June 15th, 2021, from 101% to 102% of the benefits schedule for the improvements on the Jt 63 Branch Main Tile. Motion Carried.

Motion by Wirtz, 2nd by Merrill to approve the salary letters for FY22. Motion Carried.

Motion by Ron Graettinger, seconded by Craig Merrill to introduce and approve the following Resolution 6-22-2021 (A) for appropriations for FY2022. Ayes: Merrill, Wirtz, Graettinger, Faulstick, Solberg. Nays: none. Resolution passed.

Resolution 6-22-2021 (A)

SECTION 1

BE IT RESOLVED BY THE BOARD OF SUPERVISORS of Palo Alto County that they hereby appropriate from the resources of each fund for each of the different officers and departments for the fiscal year beginning July 1, 2021 and in accordance with Section 331.434, Sub. 6, 2019 Code of Iowa, the amounts itemized by department or office as listed below:

General Basic and General Supplemental Fund

<u>Dept. Code</u>	<u>Department</u>	<u>Appropriations</u>
1	Board of Supervisors	\$ 311752
2	Auditor	\$ 315542
	Elections	\$ 76900
3	Treasurer	\$ 209077
	Vehicle	\$ 245757
4	Attorney	\$ 435564
5	Sheriff	\$ 792648
7	Recorder	\$ 205517
21	Veterans Affairs	\$ 69612
22	Conservation Board	\$ 628196
23	Health Board	\$ 128000
25	Social Services	\$ 44300
27	Dept. of Human Service Adm.	\$ 650
28	Medical Examiner	\$ 30000
29	Correctional Services	\$ 463320
31	District Court	\$ 20000
37	Communications Center	\$ 395617
51	General Services-Courthouse	\$ 96107
52	Data Processing	\$ 107850
55	General Services-Annex II	\$ 18200
56	Economic Development	\$ 55000
60	Mental Health – Sub. Abuse	\$ 11000
61	Juvenile Justice	\$ 44000
74	Zoning & Sanitation	\$ 110671
99	Non-Departmental	
	Emergency Management	\$ 15603
	Fairgrounds	\$ 42000
	Other Educational Services	\$ 0
	Services to the Elderly	\$ 34550
	Discovery House	\$ 2750
	Flood & Erosion Contr. Struct.	\$ 11990
	GIS	\$ 22350
	Township Officers	\$ 2700
	Other Policy & Adm.	\$ 83350
	General Services	\$ 16400
	Capital Projects	\$ 317000
	Insurance/Bond	\$ 112500
MH-DD Services Fund		
60	Mental Health Adm. (Disb. To Region)	\$ 368783
Palo Alto Economic Development		
56	Economic Development	\$ 59177
Rural Services Basic Fund		
73	IRVM	\$ 168053
99	County Library	\$ 81000
71	Solid Waste Disposal	\$ 540196
05	Sheriff	\$ 308125
99	Economic Development	\$ 50250
99	Insurance- Secondary Roads	\$ 70200
Recorders Management Fund & Elect. Trans. Fund		
07	Recorder	\$ 5000
County Attorney Collections Fund		

04	Attorney	\$ 3000
Secondary Road & Rural Services Basic Fund		
20	County Engineer	\$6703314
	Capital Projects (Roadway Const.)	<u>\$ 300000</u>
	Total	\$7003314
Secondary Road Capital Projects Bond Fund(30004)		\$ 0
R.E.A.P. (Resource Enhancement & Protection)		
22	County Conservation	\$ 15255
Debt Service Fund		
99	Non-Departmental:	
	Principal	\$1770000
	Interest	<u>\$ 84362</u>
	Total	\$1854362
Health Insurance Fund		
99	Non-Department	\$1520200
Special Revenue Fund		
05	Sheriff Reserve	\$ 3800
05	Sheriff Investigations	\$ 0
32	Jail Room and Board	\$ 7000
05	Forfeit Funds	\$ 0

SECTION 2

Subject to the provisions of other county procedures and regulations and applicable State laws, the appropriations authorized shall constitute authorization for the department or office listed to make expenditures or incur obligations from the itemized fund effective July 1, 2021.

SECTION 3

In accordance with Section 331.437, 2017 Code of Iowa, no department or officer shall expend or contract to expend any money or incur any liability, or enter into any contract which by its terms involves the expenditures or monies for any purpose in excess of the amounts appropriated pursuant to this Resolution.

SECTION 4

If at any time during the 2021-2022 budget year the County Auditor shall ascertain that the available resources of a fund for the year will be less than said funds total appropriations, he/she shall immediately so inform the Board of Supervisors and recommend the appropriate corrective action.

SECTION 5

The County Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which account shall indicate the amount of appropriations, the amounts charged thereto, and the unencumbered balance. The County Auditor shall report the status of such accounts to the applicable departments and officers monthly during the 2021-2022 budget year.

SECTION 6

The Board approves FY 2022 funding for Elderbridge, Rides, Homeward Housing Trust, Upper Des Moines Opportunity, Discovery House, CAASA, Family Crisis Center and West Bend Historical Society.

SECTION 7

All appropriations authorized pursuant to this Resolution lapse at the close of business on June 30, 2022. The above Resolution was passed and adopted with all Supervisors voting aye in a roll call vote.

The above Resolution adopted by the Palo Alto County Board of Supervisors. Voting in favor thereof: Merrill, Wirtz, Graettinger, Faulstick, Solberg.
The chairperson declared the Resolution duly adopted.

Motion by Craig Merrill, seconded by Roger Faulstick to introduce and approve the following Resolution 6-22-2021 (B). Ayes: Faulstick, Merrill, Wirtz, Solberg, Graettinger. Nays: none. Resolution passed.

RESOLUTION 6-22-2021 (B)

WHEREAS, it is desired to authorize the County Auditor to periodically transfer sums from the Rural Services Basic Fund to the Secondary Road Fund during the 2021-2022 budget year, and

WHEREAS, said transfers must be in accordance with Section 331.432 and 331.429, 2019 Code of Iowa,

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Palo Alto County, Iowa as follows:

SECTION 1

That the total maximum transfer from the Rural Services Basic Fund to the Secondary Road Fund for the fiscal year beginning July 1, 2021 shall not exceed the sum of \$1,763,768.

SECTION 2

That within five days of being notified of the apportionment of current property taxes, delinquent tax, State replacements against levied property taxes, mobile home taxes, military services tax credit replacements to the Rural Services Basic Fund, the County Auditor shall order a transfer from said fund to the Secondary Road Fund.

SECTION 3

That the amount of the transfer required by Section 2 shall be equal to the apportionment made under Section 2 to the Rural Services Basic Fund, respectively, multiplied by the ratio of .76044 of the said funds total maximum transfer to the Secondary Road Fund, to the sum of the said funds total current property tax levy, total delinquent tax, total mobile home taxes and total military service tax credit replacements.

SECTION 4

That notwithstanding the provisions of Section 2 & 3 of this Resolution the total transfers to the Secondary Road Fund shall not exceed the amounts specified in Section 1.

SECTION 5

That notwithstanding the provisions of Section 2 & 3 the amount of any transfer shall not exceed available fund balances in the transferring fund.

SECTION 6

That the Auditor is directed to correct his/her books when said operating transfers are made and to notify the County Treasurer and County Engineer of the amounts of said transfers.

The above Resolution was passed and adopted by the Palo Alto County Board of Supervisors. Voting in favor thereof: Faulstick, Merrill, Wirtz, Solberg, Graettinger. The Chairperson declared the Resolution duly adopted.

Committee Reports: Keith Wirtz: North Racoon Watershed.

Motion by Graettinger, seconded by Wirtz to approve the claims and drainage claims for June 22nd, 2021. Motion Carried.

General Basic Fund

Amazon Capital Services	Stationery/Forms/Gen Ofc	67.35	
Bauer Plumbing & Heating Inc.	Buildings	85.00	
BD Construction Services LLC	Park Maintenance & Suppli	1339.00	
Bohl's Small Engine & Marine	Shop Equipment	1079.90	
Bomgaars	Fertilizer & Seed	1219.88	
BRENT MEHAN CONSTRUCTION	Buildings	6350.00	
Brown Winick ATTN: Accounts Re	Consultants	3010.50	
C&R Distributing	Buildings	13483.30	
CellSite Solutions, LLC	Buildings	17451.00	
Central Ia Juv Detention Ctr	Foster Family Home	900.00	
Chosen Valley Testing Inc	Buildings	3275.00	
Wes Christensen	Wages-Temp, Pt. Time Empl	575.00	
CJ COOPER & ASSOCIATES, INC	Secret Investigations	117.55	
Community Lumber	Buildings	5846.61	
JUDD DUHN	Engineering Services	394.83	
E-Pride	Stationery/Forms/Gen Ofc	1884.96	
Electronic Specialties	Buildings	360.00	
Emmet Co Public Health	Salary-Regular Employees	2622.97	
E.M.U.	utilities	428.79	
Emmetsburg Publishing Co.	Official Pub & Legal Noti	2814.11	
Fareway	Food & Provisions	505.46	
GALLS, LLC	Wearing Apparel & Uniform	219.97	
Graettinger Times	Board Proceedings	1368.64	
COREY GRAMOWSKI GRAMOWSKI CONS	Buildings		1400.00
Growmark FS	Chemicals & Gases-Herb.	676.05	
Peter C Hart	Employee Mileage & Subs.	225.00	
Henry-Olson Funeral Homes	Medical & Health Services	700.00	
TAMMY HORST	Park Maintenance & Suppli	900.00	
IA Lakes Electric Coop	Electric Light & Power	1205.00	
Iowa Lakes Regional Water	Water & Sewer	444.52	
IA Law Enforcement Academy	Educational/Training Serv	150.00	
IA STATE COUNTY TREAS ASSOC Ch	Dues & Memberships		250.00
Inman Electric Co Inc	Engineering Services	144.40	
Iowa County Attorneys Case Mgt	Data Processing Equipment	24000.00	
NICK JACKSON	Wages-Temp, Pt. Time Empl	500.00	
JACO PROPERTIES	Cash Allowances	250.00	
Jere Kay Gravel	Permanent Landscaping	282.00	
Aletha King	Employee Mileage & Subs.	219.00	
Language Link	Audio/Visual Supplies	6.84	
Loffler Companies - 131511	Photocopy & Dup. Serv.	42.05	
Matt's Cleaning Service	Salary-Regular Employees	500.00	
MEDIACOM LLC	Telecommunications Serv.-	200.70	
MidAmerican Energy	electricity	2106.62	
MIDWEST CONSTRUCTION CONSULTAN	Buildings		13043.42
Miles High Shooting	Safety Items	588.57	
Mr. B's Flooring	Buildings	6145.98	
NASP, Inc.	Buildings	335.00	
NSG,LLC Norgaard Sand & Gravel	Permanent Landscaping		683.58
North Iowa Lumber & Design,Inc	Buildings	82.98	
Outdoor Recreation Products	Park Maintenance & Suppli	14279.66	
Palo Alto Co Comm Health Ser	Board of Health	2806.85	
Palo Alto Co Sec Road	Agric/Hort. Services	887.80	
PITNEY BOWES	Postage & Mailing	1166.55	
Pro Cooperative	Chemicals & Gases-Herb.	1606.10	
Quill Corporation	Equipment	4138.75	
Reserve Account	Postage & Mailing	500.00	

River Valley Telecommunication	Telecommunications Serv.-	332.07
Rooney's Auto & Custom Exhaust	Tires & Tubes	317.22
Ruthven Coop Oil Co	Natural & LP Gas, Fuel Oi	750.00
Ruthven Zipcode	Official Pub & Legal Noti	457.82
Schumacher Elevator Company	Fixed Plant Equipment	633.63
SHIELD TECHNOLOGY CORPORATION	Contract Carriers	5000.00
Skid Pro Attachments	Operating/Construction Eq	6339.57
SLASH POINT SALES	Stationery/Forms/Gen Ofc	41.98
Solutions Inc.	services	50950.90
STATE HYGIENIC LABORATORY	Engineering Services	335.00
SUNSET LAW ENFORCEMENT	Safety Items	277.00
Swanson Hardware	Minor Equip & Hand Tools	567.39
U.S. Postal Service	Postage & Mailing	320.00
UMB BANK, N.A. Attn: Diana Van	Misc Expense	750.00
VISA	Postage & Mailing	3089.04
Vortex Optics	Minor Equip & Hand Tools	2329.97
Wash Bay Emmetsburg	Car Wash Minor MV Parts & Access	360.00
Rick A. Weidner, AIA	Buildings	55546.33
West Bend Journal	Official Pub & Legal Noti	158.05
Windstream	phone	1927.95
WOODFORD EQUIPMENT	Operating/Construction Eq	4034.04
WOODWARD YOUTH CORPORATION % F	Foster Family Home	979.65
Youth Shelter Care of	Foster Family Home	272.58
Coty Zimmerman	Wages-Temp, Pt. Time Empl	150.00

General Supplemental Fund

Election Source	Misc Expense	269.29
E.M.U.	utilities	47.90
IA Secretary of State	Data Processing Services	298.76
MidAmerican Energy	electricity	33.07

Rural Services Basic Fund

IA Lakes Electric Coop	Electric Light & Power	204.00
Aletha King	Employee Mileage & Subs.	187.00
Northern Rolloff	Sanitation & Disposal Ser	555.00
Palo Alto Co Sec Road	Fuels	687.10
PRO-TAINER, INC	Equipment	11800.00
River Valley Telecommunication	Telecommunications Serv.-	85.47
Shamrock Recycling, Inc	Sanitation & Disposal Ser	2537.62
Swanson Hardware	Minor Equip & Hand Tools	267.14

Special Revenue-Sheriff Reserve

IA Lakes Community College	Educational/Training Serv	75.00
SUNSET LAW ENFORCEMENT	Safety Items	277.00

Secondary Road Fund

Alliant Energy	Engineering Services	9.75
Arnold Motor Supply ATT: Sue	Engineering Services	99.84
Bomgaars	Engineering Services	1323.12
Carroll Construction Supply Ac	Engineering Services	1030.88
Cemstone	Engineering Services	7056.00
Cintas	Engineering Services	167.16
Walter Davis-Oeth	Engineering Services	62.50
Deitering Bros Inc	Engineering Services	1725.50
City of Emmetsburg	Engineering Services	58.97
E.M.U.	Engineering Services	100.17
Fareway	Engineering Services	74.65
Fox International, Inc.	Engineering Services	230.75
Gordon Flesch Company Inc GFC	Engineering Services	445.42
Graettinger Hardware	Engineering Services	93.07
Graham Tire	Engineering Services	666.64
IA Drainage District Assn c/o	Engineering Services	250.00
IA Lakes Electric Coop	Engineering Services	26.36
Jack's OK Tire	Engineering Services	2572.44
K.C. Nielsen Ltd	Engineering Services	288.00
Kirkham Michael	Engineering Services	3996.68
KRISTAT AUTO PARTS LLC	Engineering Services	52.19
Lube Tech Accelerating Perform	Engineering Services	1794.68
Merryman Bridge Construction	Engineering Services	48418.93
MidAmerican Energy	Engineering Services	574.35

Murphy Tractor & Equipment	Engineering Services	3777.86
North Iowa Lumber & Design, Inc	Engineering Services	49.99
Northern Safety Co., Inc.	Engineering Services	234.55
Palo Alto Co Health System	Engineering Services	224.00
Rouse Tire and Repair, LLC	Engineering Services	225.00
Ruthven Coop Oil Co	Engineering Services	12672.49
Solutions Inc.	Engineering Services	3000.00
Swanson Hardware	Engineering Services	216.80
Unity Point Clinic- Occ Med	Engineering Services	294.00
Universal Field Services	Engineering Services	2098.50
Ziegler Inc	Engineering Services	85.00

Res Enhance & Protection

Pilot Rock	Park Maintenance & Suppli	2472.00
------------	---------------------------	---------

E911 Surcharge Fund

William Hunefeld	Stationery/Forms/Gen Ofc	22.00
Ia Dept of Public Safety	Miscellaneous Repair	276.00
Mainstay Systems Inc	Miscellaneous Repair	23.70
Verizon	phone service	3.69
Windstream	phone	80.44

Drainage Claims

Bolton & Menk, Inc.	DD 132-FEMA Eng Exp	390.00
Bolton & Menk, Inc.	DD 175-FEMA Eng Exp	1700.00
Bolton & Menk, Inc.	DD 180 Lat 1-Eng Exp	2971.00
Bolton & Menk, Inc.	DD 28-Eng Exp	8067.50
Bolton & Menk, Inc.	DD 48-FEMA Eng Exp	1992.00
Bolton & Menk, Inc.	DD 61 Main-Eng Exp	13907.00
Bolton & Menk, Inc.	DD 62-FEMA Eng Exp	337.50
Bolton & Menk, Inc.	DD 7-FEMA-Eng Exp	831.00
Bolton & Menk, Inc.	DD 80 Low-FEMA Eng Exp	1882.50
Bolton & Menk, Inc.	DD 80 Up-FEMA Eng Exp	67.50
Bolton & Menk, Inc.	DD 84-Eng Exp	1785.00
Bolton & Menk, Inc.	DD 98 Sub 1-FEMA Eng Exp	337.50
Bolton & Menk, Inc.	DD 98-FEMA Eng Exp	819.00
Emmetsburg Publishing Co.	DD 61 Main-Pub Exp	116.07
Emmetsburg Publishing Co.	FEMA Repairs-Pub Exp	56.46
Hudson Law Firm	DD 28-Attny Fees	210.00
Reutzel Excavating Inc	DD 132-FEMA repairs #2	811.27
Reutzel Excavating Inc	DD 175-FEMA repairs #2	54748.00
Reutzel Excavating Inc	DD 180-FEMA Repairs #2	850.03
Reutzel Excavating Inc	DD 21 Lat 1-FEMA Repairs	1501.42
Reutzel Excavating Inc	DD 21-FEMA Repairs #2	743.78
Reutzel Excavating Inc	DD 5-FEMA Repairs #1	32621.76
Reutzel Excavating Inc	DD 7-FEMA Repairs #2	6655.78
Reutzel Excavating Inc	DD 80 Low-FEMA repairs #2	57787.58
Reutzel Excavating Inc	DD 80 Up-FEMA Repairs #2	3426.88

Motion by Faulstick, seconded by Wirtz to adjourn. Motion Carried.

Linus Solberg, Chairman

Carmen Moser, County Auditor