

Courthouse
Emmetsburg, Iowa
July 12, 2022, 8:00 a.m.

The Palo Alto County Board of Supervisors met in regular session. Members present: Keith Wirtz, Chair; Ronald Graettinger, Roger Faulstick, Craig Merrill, Linus Solberg. Present: Diane Weiland, Reporter/Democrat; Jim & Sharon Neighbors; Delray & Jan Bredehoeft; Carla Larson, Laura Winter, Linda Koppie, Wayne Knutson, Jr.; Missy Knutson, Chloe Knutson, Christopher Knutson.

Unless otherwise indicated, all of the motions offered at this meeting were carried with the following vote: Ayes: Graettinger, Faulstick, Merrill, Wirtz, Solberg. Nays: None. Abstentions: None.

Motion by Solberg, 2nd by Graettinger to approve the agenda for July 12, 2022; with cancellation of Rob Allen, Conservation Director. Motion Carried.

Motion by Graettinger, 2nd by Merrill to approve the minutes for June 28, 2022; with correction to Mental Health transfer amount of \$121,597.80. Motion Carried.

Motion by Merrill, 2nd by Solberg to approve the Veteran Affairs' claims report for 6-30-2022 & quarterly report ending 6-30-2022. Motion Carried.

Motion by Graettinger, 2nd by Merrill to reappoint Dick Sample to the Veteran Affairs Commission. Motion Carried.

Motion by Merrill, 2nd by Graettinger to approve the transfer from General Basic fund to the Economic Development fund for \$55,000. Motion Carried.

Motion by Graettinger, 2nd by Solberg to approve a liquor license for Backpocket Brewing LLC for a 5-day license. Motion Carried.

The following were present for public comment: Christopher Knutson, Wayne Knutson, Chloe Knutson, Carla Larson.

Walter Davis-Oeth, County Engineer, met with the Board. Walter presented the 23E County Line Agreement for Clay & Palo Alto County.

Motion by Merrill, 2nd by Graettinger to approve the 28E County Line Agreement for Clay & Palo Alto County. Motion Carried.

The Board reviewed and considered claims for rock pickup on Drainage District 61 Main Open Ditch.

Motion by Graettinger, 2nd by Merrill to approve the following claims: Martin & Doris Farms LLC for 20 hrs. at \$20/hr. for rock pickup & caterpillar work for \$2,053.75 total; and Wirtz Farm Partnership LP for 37.5 hrs. at \$20/hr for \$750 total. Motion Carried.

Kent Malm, IRVM, met with the Board to request using county equipment for Ragbrai. Kent was granted permission to use the ranger for Ragbrai.

The Board considered the resolution to participate in the NW Iowa Regional Housing Trust Fund.

Motion by Graettinger, 2nd by Solberg to introduce & approve the following resolution to participate in the NW Iowa Regional Housing Trust Fund. Ayes: Graettinger, Merrill, Solberg, Wirtz, Faulstick. Resolution Passed.

A RESOLUTION RECOGNIZING PALO ALTO COUNTY AS A PARTICIPATING COUNTY OF THE NORTHWEST IOWA REGIONAL HOUSING TRUST FUND

WHEREAS, The Northwest Iowa Regional Housing Trust Fund (NWIRHTF) is a certified Regional Housing Trust Fund, whose mission and purpose is to address the affordable housing needs within its nine-county region which includes Palo Alto County, by securing and allocating resources that addresses unmet housing needs.

WHEREAS, The Palo Alto County Board of Supervisors desires to partner with the Northwest Iowa Regional Housing Trust Fund to assist in addressing unmet housing needs within Palo Alto County.

WHEREAS, the area served by of the Northwest Iowa Housing Trust Fund includes the same nine counties served by the Northwest Iowa Planning and Development Commission which according to the Housing Assistance Plan (HAP) gives Palo Alto County the option to become affiliated with the NWIRHTF.

WHEREAS, Palo Alto County desires to affiliate with the Northwest Iowa Regional Housing Trust Fund as a participating county beginning with Fiscal Year 2023.

THEREFORE, BE IT RESOLVED that the Northwest Iowa Regional Housing Trust Fund recognizes Palo Alto County as a participating county with the Northwest Iowa Regional Housing Trust Fund.

APPROVED AND ADOPTED this 12th, day of June, 2022.

/s/Keith Wirtz, Chairperson
Palo Alto County

ATTEST:

/s/Carmen Moser, Auditor

Palo Alto County

Motion by Solberg, 2nd by Merrill to approve change order #1 & pay application #2 for Drainage District No. 180. Motion Carried.

Collin Klingbeil, Jacobson-Westergard, met with the Board to give an update on DD 119 tile improvement project.

Motion by Faulstick, 2nd by Merrill to approve change order for Drainage District No. 119. Motion Carried.

Robin Jamison, County Treasurer, met with the Board to present the semi-annual report for January to June, 2022.

Motion by Solberg, 2nd by Merrill to approve the Treasurer semi-annual report for January to June 2022. Motion Carried.

The Board discussed the options for filling the County Sheriff vacancy. Present: Lynn Schultes, Sheriff, John King, Deputy Sheriff, Mel Rouse.

Carmen Moser, County Auditor, reviewed the Iowa Code Section 69.14A(2) for the guidelines on filling the vacancy. Lynn Schultes, Sheriff, recommended appointment for the vacancy.

The Board of Supervisors may fill vacancy by appointment or special election.

- 1. Appointment:** If the Board fills the vacancy by appointment, then the people have the right to petition for a special election. The Board would publish notice on August 18th, 2022, to fill the vacancy by appointment on September 1, 2022. (public can petition for special election)

The Board can make the appointment to fill the vacancy on September 1, 2022, at 8:00 a.m. in the Courthouse Boardroom. After the appointment, the public has 14 days to file a petition to call for a special election. The number of signatures required for the petition is 496.

2. Board can call for a Special Election: date of Special Election would be December 13, 2022.

The Board will consider to make an appointment or call for a special election on August 2nd, 2022.

Committee Reports: Merrill—Care Connections meeting; Graettinger—annual meeting Upper Des Moines.

At 10:00 a.m., the Board held a conference call with Pocahontas County for discuss on Jt. Drainage District No. 63. The Board discussed the engineer's report for outlet relief-Pilot Creek repairs. Motion by

Motion by Clarence Siepker, 2nd by Linus Solberg to appoint Louis Stauter, Chair and Kelly Jepsen, Secretary of the joint conference call for Jt Drainage District 63. Motion Carried.

John Rosengren, Bolton & Menk, was present on conference call and presented the engineer's report for repairs to Pilot Creek outlet. John stated the permits are secured for doing the repairs in the outlet. Motion by Jeff Ives, 2nd by Craig Merrill to tentatively approve the report and set the hearing date for August 23, 2022, at 1:30 p.m. at the Pocahontas County Assembly Room. Motion Carried.

Motion by Linus Solberg, 2nd by Kyle Smith to adjourn the joint conference call. Motion Carried.

In accordance with Section 349.18, Code of Iowa, the following wages were paid to full time and part time employees of Palo Alto County for fiscal year ending 6-30-2022.

Robert P Allen	\$52,013.32
Nathan M Andersen	\$32,498.08
Gary N Anderson	\$50.00
Kaitlin J Anderson	\$46,575.88
Byron L Anliker	\$50.00
Donald E Banwart	\$25.00
John A Banwart	\$50.00
Marlene K Banwart	\$180.00
Dennis R Barber	\$25.00
Jay L Bargman	\$50.00
Mary K Barrick	\$39,488.38
Curtis D Berkland	\$25.00
Daniel A Berven	\$55,716.84
Joey D Boevers	\$25.00
Ryerson J Boevers	\$1,336.00
David A Bolte	\$50.00
Trevor C Bormann	\$2,496.00
Donald P Bruch	\$50.00
Lance J Bruch	\$25.00
Myron C Bruhn	\$50.00
Dawn M Buettner	\$45,673.16
Terry L Chamberlain	\$600.00
Renee M Chism	\$12,875.58
Kevin R Christensen	\$47,936.41
Seth M Christensen	\$20,087.82
Kyle S Cook	\$19,256.12
Brady A Cooke	\$1,560.00
Patrick J Corley	\$16,213.02
Philip M Currans	\$180.00
George D DeMoss	\$42,049.67
Todd R Ditch	\$40,378.84
Christina R Doidge Clausen	\$500.00
Margaret A Drost	\$47,857.92
Jennifer M Dykshoorn	\$39,519.84
Martin J Elbert	\$25.00
Carl N Fank	\$50.00
Chad N Fank	\$50.00
Roger V Faulstick	\$29,700.96

Michael L Flaherty	\$288.00
Lindsay N Frambach	\$48,022.92
Kay Frerk	\$48,022.92
Thomas W Fuchs	\$47,944.15
Thomas J Gambell	\$25.00
William N Gappa	\$28,405.69
Gary L Garrelts	\$75.00
Leo F Geelan	\$50.00
Therese M Geelan	\$48,022.92
David P Geerdes	\$53,586.57
Christine R Gerdes	\$7,084.00
Douglas A Girres	\$48,622.59
Staci L Girres	\$1,484.50
Ronald D Graettinger	\$29,725.96
Alan D Grange	\$51,094.53
Elizabeth M Grose	\$180.00
David R Groshens	\$75.00
Kyle K Hagen	\$66,854.89
Melissa A Hall	\$49,118.67
Troy M Hall	\$47,969.12
Andrew M Hampson	\$26,557.65
Amanda S Hansen	\$45,165.00
Daniel L Harr	\$8,613.05
Cheryl L Harris	\$8,051.98
Peter C Hart	\$92,488.80
Mike J Hartman	\$52,309.26
Neal M Heldt	\$50.00
Shayne D Hoch	\$41,133.27
Carson J Hoffman	\$1,432.00
Jeff L Hoffman	\$47,944.21
Teresa G Holdefer	\$40,485.40
Michelle A Howing	\$2,921.96
George A Hubbell	\$25,704.80
Stephanie L Hudson	\$48,022.92
William M Hunefeld	\$49,883.88
Robin A Jamison	\$63,807.96
Marie K Jensen	\$8,420.79
Jodi S Jergens	\$48,022.92
Blake R Jesse	\$45,739.36
Bruce V Johnson	\$25.00
Keegan M Johnson	\$755.70
Robby A Johnson	\$47,967.03
Donald T Joyce	\$5,252.00
Gary M Kauffman	\$25.00
Tiffani R Keller	\$47,359.69
Justin P Kibbie	\$25.00
Aletha M King	\$22,760.61
Johnathon D King	\$75,782.64
Mackenzie J Kollasch	\$2,203.31
Austin I Krause	\$12,103.29
Brody A Krieg	\$6,708.00
Ronald D Kropf	\$25.00
Travis R Lampe	\$67,547.00
Donald C Larsen	\$9,273.00
Luke J Larson	\$19,250.00
David C Laudner	\$14,920.20
Bryan A Long	\$47,944.13
David C Loomis	\$25.00
Kent D Malm	\$43,522.84
Kevin M Malm	\$34,755.84
Steven L Malm	\$93.24
Gary L Manwarren	\$47,944.15
John A Marcellus	\$42,049.64
Jana J Mathisen	\$50.00
Timothy S McCarthy	\$25,635.56

Kaden M McCoy	\$1,176.00
Craig D Merrill	\$29,700.96
Victoria L Merwald	\$21,891.37
Duane E Meyer	\$50.00
Nathan D Meyer	\$44,702.96
Paul A Molitor	\$50.00
Robin K Moore	\$2,119.21
Benjamin H Morey	\$66,553.86
David H Morey	\$50.00
Jordan J Morey	\$40,924.32
Wesley C Morse	\$31,857.13
Kathryn A Mortenson	\$48,022.92
Kathryn A Mortenson	\$75.00
Carmen L Moser	\$63,807.96
Arthur E Mueller Jr	\$52,484.72
Carter D Murray	\$2,808.00
Lois A Naig	\$69,889.80
Ronn A Naig	\$25.00
Tim D Naig	\$50.00
David R Neilson	\$48,765.42
Seth C Nelson	\$73,790.28
Stewart W Ohtman	\$50.00
Adam J Osborn	\$50.00
Shannon J Pascual	\$22,374.00
Sandra K Pelzer	\$57,404.88
Lena M Peters	\$48,441.96
Clinton W Petersen	\$9,140.82
Anne J Quail	\$56,559.36
Michael J Reding	\$50.00
Darrel E Reed	\$75.00
Sheryl A Rehm Chamberlain	\$1,417.35
Debora A Rouse	\$25,139.27
Melanie K Rouse	\$49,176.96
Brad S Rubel	\$50.00
Penelope A Rubel	\$112.50
Coleen R Ruddy	\$50.00
Susan E Ruppert	\$63,807.96
Richard H Sample	\$600.00
James R Schoning	\$50.00
Lynn J Schultes	\$86,167.96
Thomas M Schultes	\$12,256.90
Kenneth O Sikora	\$50.00
Megan A Sikora	\$41,934.12
Jessica A Sinning	\$6,853.10
Andrew J Soenen	\$50.00
April J Soenen	\$50.00
Chase N Soenen	\$48,044.93
Robert J Soenen	\$3,889.50
Robert J Soenen	\$50.00
Linus J Solberg	\$29,700.96
RICHARD L STAFFORD	\$50.00
Allen J Stangl	\$50.00
Mark T Steier	\$50.00
James L Stillman	\$25.00
Jeffrey W Stillman	\$50.00
Andrew M Stolley	\$58,917.71
Robert D Subbert	\$700.00
Claude A Thayer	\$43,425.84
Todd W Thompson	\$45,804.03
Robin R Thomsen	\$48,022.92
Craig N Thu	\$25.00
Christopher J Towell	\$84,664.19
Jacob A Treybal	\$20,942.01
Mike P Vaughan	\$47,967.18
Matthew J Veon	\$66,253.61

Todd A Wegener	\$50.00
Ali M Weir	\$870.39
Jane M Wentzel	\$13,240.06
Steven W Westfall	\$49,291.18
Rowan J Whitaker	\$2,116.00
Jeremy J Wickman	\$48,150.58
LaDonna R Wildeman	\$48,022.92
Justin D Williams	\$59,435.27
Brooke E Williamson	\$44,152.73
Keith B Wirtz	\$29,725.96
Wyatt L Wirtz	\$50,174.81
Angela M Wise	\$42,489.53
Daniel F Zeigler	\$50.00

Motion by Solberg, seconded by Merrill to approve the claims and drainage claims for July 12, 2022. Motion Carried.

General Basic Fund

Amazon Capital Services	Stationery/Forms/Gen Ofc	314.98
Central Ia Juv Detention Ctr	Crisis Stab Comm Based Se	11742.00
City of Emmetsburg	Contract Carriers	275.00
Christina Clausen	Employee Mileage & Subs.	36.00
Cost Advisory Services, Inc.	Acct/Audit/Clerical Servi	4125.00
Counsel Office & Document	Stationery/Forms/Gen Ofc	631.30
Discovery House	Contrib to Other Gov & Or	2750.00
Domain Listings	Misc Expense	288.00
Electronic Specialties	Radio & Related Equip	290.60
E.M.U.	utilities	299.22
Emmetsburg Publishing Co.	Misc Expense	2614.87
Family Crisis Center	Contrib to Other Gov & Or	2750.00
Fareway	Custodial Supplies	47.78
Ronald D. Graettinger	Employee Mileage & Subs.	605.30
Vincent H. Heller	Bus	42.00
Ronald Hersom	Bus	224.40
IA COUNTY ATTORNEYS ASSN	Educational/Training Serv	370.00
Ia Dept of Veteran Affairs	Misc Expense	32.32
IA Drainage District Assn c/o	Flood & Eros.Contr.Struct	3495.00
IA State Assn of Counties	Educational/Training Serv	6360.00
IMWCA	Workmens' Comp Insurance	11021.15
K.C. Nielsen Ltd	Parts	115.43
KLGA	Misc Expense	32.97
Kossuth Co Jail	Inmate Housing-out of cou	3600.00
KRISTAT AUTO PARTS LLC	Minor MV Parts & Access	86.40
Mail Services, LLC	Postage & Mailing	340.89
Martin-Mattice Fun. Home	Medical & Health Services	750.00
MEDIACOM LLC	Telecommunications Serv.-	858.84
Victoria Merwald	Postage & Mailing	5.28
Carmen Moser	Employee Mileage & Subs.	8.97
North Iowa Lumber & Design, Inc	Buildings	344.84
Northwest Communications	Telecommunications Serv.-	1637.71
Palo Alto Co Comm Health Ser	Board of Health	8534.76
Palo Alto Co.Econ.Dev.Corp.	Educational/Training Serv	40.00
Palo Alto Co Emergency Mgmt	Misc Expense	3310.75
Palo Alto Co Fair Assn	Contrib to Other Gov & Or	477.43
Palo Alto Co Sec Road	Fuels	3985.98
PICTOMETRY International Corp.	Misc Expense	12522.42
Piper Sandler Capital Markets	Misc Expense	1000.00
Quill Corporation	Custodial Supplies	64.49
Randy's Repair	Minor Equip & Hand Tools	101.00
River Valley Telecommunication	Electric Light & Power	64.80
Melanie Rouse	Postage & Mailing	28.57
Secretary of State Notary Divi	Stationery/Forms/Gen Ofc	30.00
SLASH POINT	Office Equip & Furniture	249.00
HOWARD SMITH	Bus	650.40
Spencer Office Supplies	Stationery/Forms/Gen Ofc	619.96
Swanson Hardware	Minor Equip & Hand Tools	659.19
Thomson Reuters West Payment C	Legal Research Service	296.23
Verizon	phone service	320.16
VISA	Fuels	20.00
West Bend Historical Society	Contrib to Other Gov & Or	1000.00
West Bend Journal	Stationery/Forms/Gen Ofc	34.00
Windstream	phone	262.60
Keith Wirtz	Employee Mileage & Subs.	860.60
WOODFORD EQUIPMENT	Minor MV Parts & Access	137.95

General Supplemental Fund

E.M.U.	utilities	84.45
IA PRECINCT ATLAS CONSORTIUM	Other	3753.04

American Rescue Plan Act 2021

Microfilm Imaging Systems, Inc	Misc Expense	25.00
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Rural Services Basic Fund

Emmetsburg Library	Contrib to Other Gov & Or	289.01
Graettinger Library	Contrib to Other Gov & Or	122.83
IMWCA	Workmens' Comp Insurance	20467.85
KRISTAT AUTO PARTS LLC	Equipment	191.57
Mallard Library	Contrib to Other Gov & Or	101.15
Nuss Truck & Equipment	Equipment	1537.42

Palo Alto Co Sec Road	Fuels	643.91
Ruthven Library	Contrib to Other Gov & Or	101.15
Samson Development	Other	200.00
Swanson Hardware	Custodial Supplies	11.96
West Bend Library	Contrib to Other Gov & Or	108.38
<u>Secondary Road Fund</u>		
Akon LLC	Engineering Services	154.15
Amazon Capital Services	Engineering Services	59.96
Arnold Motor Supply ATT: Sue	Engineering Services	202.11
Ayrshire Farmers Mut Telephone	Engineering Services	41.24
Calhoun-Burns & Assoc. Inc.	Engineering Services	4444.80
Cemstone Bin # 131462	Engineering Services	1981.75
Cintas	Engineering Services	43.29
City of Cylinder	Engineering Services	55.00
Deitering Bros Inc	Engineering Services	133.60
Diamond Mowers, Inc.	Engineering Services	143.40
Don's Truck Sales Inc	Engineering Services	490.34
Emmet County Engineer	Engineering Services	8102.72
Fareway	Engineering Services	11.92
Fleet Pride Truck & Trailer	Engineering Services	486.65
City of Fort Dodge	Engineering Services	5513.06
Graettinger Hardware	Engineering Services	10.21
Graettinger Mun. Utilities Gra	Engineering Services	234.12
HCI Imaging	Engineering Services	1560.00
Iowa Lakes Regional Water	Engineering Services	105.49
Interstate Batteries	Engineering Services	137.96
IOWA WORKFORCE DEVELOPMENT ATT	Engineering Services	7.42
KRISTAT AUTO PARTS LLC	Engineering Services	258.60
Lube Tech Accelerating Perform	Engineering Services	3249.43
City of Mallard	Engineering Services	91.49
Martin Marietta Agg	Engineering Services	158.26
MidAmerican Energy	Engineering Services	419.18
MSC INDUSTRIAL SUPPLY CO	Engineering Services	253.08
Murphy Tractor & Equipment	Engineering Services	354.99
Newman Traffic Signs	Engineering Services	4814.20
North Central International Fo	Engineering Services	442.72
North Iowa Lumber & Design, Inc	Engineering Services	28.15
Northern Safety Co., Inc.	Engineering Services	553.26
Nuss Truck & Equipment	Engineering Services	218.06
Northwest Communications	Engineering Services	41.97
River Valley Telecommunication	Engineering Services	95.67
Ruthven Coop Oil Co	Engineering Services	17910.30
Seth Christensen	Engineering Services	59.40
SLASH POINT	Engineering Services	369.05
Solutions, Harris Local Gov	Engineering Services	72.50
Swanson Hardware	Engineering Services	110.93
Ten Point Construction Co.	Engineering Services	155982.96
Wessels Oil Company	Engineering Services	825.00
Windstream	Engineering Services	543.71
Ziegler Inc	Engineering Services	2439.96
<u>Road Cap. Proj. Sec Roads</u>		
Croell Inc	Roads	557073.68
<u>E911 Surcharge Fund</u>		
Ia Dept of Public Safety	Miscellaneous Repair	462.62
River Valley Telecommunication	Engineering Services	645.98
SHIELD TECHNOLOGY CORPORATION	Miscellaneous Repair	3700.00
Verizon	phone service	3.47
Windstream	phone	358.05

Drainage Claims

Bolton & Menk, Inc.	DD 180 Lat 1-Eng Exp	7298.00
Bolton & Menk, Inc.	DD 61 North-Eng Exp	935.00
Hancock Concrete Products	DD 180 Lat 1 Tile-Tile	57489.16
Jacobson-Westergard&Assoc, Inc.	DD 119-Eng Exp	5629.00
Jacobson-Westergard&Assoc, Inc	DD 160-Eng Exp	384.40
Jacobson-Westergard&Assoc, Inc.	DD 162-Eng Exp	578.00
Jacobson-Westergard&Assoc, Inc.	DD 81- Eng Exp	675.00
Reutzel Excavating Inc	DD 119-Improve Pay #2	139264.47
Reutzel Excavating Inc	DD 180 Lat 1-Improve #2	92416.96

Motion by Solberg, seconded by Graettinger to adjourn. Motion Carried.

Keith Wirtz, Chairman

Carmen Moser, County Auditor