

Courthouse  
Emmetsburg Iowa  
January 3rd, 2017, 8:00 a.m.

The Palo Alto County Board of Supervisors met on January 3rd, 2017, the first working day of the Calendar Year to approve all resolutions and appointments for the 2017 year. Supervisors present: Keith Wirtz, Roger Faulstick, Linus Solberg, Ron Graettinger, and Craig Merrill.

Unless otherwise indicated, all of the motions offered at this meeting were carried with the following vote: Ayes: Merrill, Wirtz, Graettinger, Solberg, Faulstick. Nays: None. Abstentions: None.

Motion by Merrill, seconded by Wirtz to approve agenda for January 3rd, 2017. Motion Carried.

Motion by Graettinger, seconded by Wirtz to approve minutes for December 20th, 2016. Motion Carried.

Motion by Merrill, seconded by Solberg to appoint Ron Graettinger as Chair Pro-Tem for the 2017 year. Motion Carried.

Motion by Graettinger, seconded by Merrill to appoint Keith Wirtz as Chairman for 2017. Motion Carried.

Elected county officials Lynn Schultes, County Sheriff and Carmen Moser, County Auditor and Board of Supervisors Ron Graettinger and Roger Faulstick were all sworn in and completed Oath of Office.

Walter Davis-Oeth, County Engineer, met with the Board and presented Resolutions for calendar year 2017.

Motion by Solberg, seconded by Merrill to introduce and approve the following Resolution 1-3-2017 (A). Ayes: Solberg, Merrill, Faulstick, Graettinger, Wirtz. Resolution Passed.

**RIGHT OF WAY ASSURANCE STATEMENT  
1-3-2017 (A)**

County of Palo Alto

To comply with the provisions of the 1970 Uniform Relocation Assistance and Land Acquisition Policies Act, as amended by Title IV of the Surface Transportation and Uniform Relocation Assistance Act of 1987, the Board of Supervisors of Palo Alto furnishes the following:

Assurances to the Iowa Department of Transportation.

1. It is the policy of the Palo Alto County to acquire right of way in accord with Title III of said 1970 Act, as amended by Title IV of the Surface Transportation and Uniform Relocation Assistance Act of 1987, and applicable state laws.
2. It is the policy of the Palo Alto County to provide relocation assistance benefits in accord with Title II of said 1970 Act, as amended by Title IV, and applicable state laws.
3. The above named county will contact the Iowa Department of Transportation for assistance as needed to assure compliance with applicable laws which are summarized in the instructions entitled "Uniform Manual, Real Property Acquisition and Relocation Assistance."

1-3-2017  
Date Approved

/s/ Keith Wirtz  
Chairperson, Board of Supervisors

Motion by Solberg, seconded by Graettinger to introduce and approve the following Resolution 1-3-2017 (B). Ayes. Solberg, Merrill, Faulstick, Graettinger, Wirtz. Resolution Passed.

**RESOLUTION NO. 1-3-2017 (B)**

**AUTHORIZATION FOR THE COUNTY ENGINEER TO CLOSE ANY SECONDARY ROAD FOR THE PURPOSE OF ROUTINE MAINTENANCE PROCEDURES OR CONSTRUCTION DURING 2017**

**WHEREAS:** The Palo Alto County Board of Supervisors is concerned about tort Liability involved during construction and maintenance of the Secondary Road System, and

**WHEREAS:** They are further interested in accommodations for the traveling public, adjacent landowners, and related users during construction maintenance operations.

**NOW THEREFORE, BE IT RESOLVED,** the Palo Alto County Board of Supervisors on this 3<sup>rd</sup> day of January 2017, that the Palo Alto County Engineer is hereby authorized to temporarily close sections of highway in Palo Alto County's road system when necessary because of construction, maintenance, or natural disaster.

**PALO ALTO COUNTY  
Board of Supervisors**

/s/Keith Wirtz  
/s/Ron Graettinger  
/s/Roger Faulstick  
/s/Craig Merrill  
/s/LJ Solberg

**Recommended:**

/s/Walter Davis-Oeth  
Palo Alto County Engineer

**Attest:**

/s/Carmen Moser  
Palo Alto County Auditor

Motion by Merrill, seconded by Solberg to introduce & approve Resolution 1-3-2017 (C). Ayes: Solberg, Merrill, Faulstick, Graettinger, Wirtz. Resolution Passed.

**RESOLUTION 1-3-2017 (C)**

BE IT RESOLVED by the Board of Supervisors of Palo Alto County, Iowa, that Walter Davis-Oeth, P.E., the County Engineer of Palo Alto County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the certification of completion of work and final acceptance thereof in accordance with plans and specifications in connection with all Farm-to-Market and Federal or State aid construction projects in this county.

Dated at Palo Alto County, Emmetsburg, Iowa, this 3<sup>rd</sup> of January 2017.

Board of Supervisors

Palo Alto County, Iowa /s/Keith Wirtz  
/s/Ron Graettinger  
/s/Roger Faulstick  
/s/Craig Merrill  
/s/LJ Solberg  
Attest: /s/Carmen Moser, County Auditor

Don Etler, Bolton & Menk, met with the Board. Don filed the bid specifications for Jt 1 PA&K Lat B Open Ditch, DD South 15, and DD 23 for repairs to drainage districts.

Motion by Merrill, seconded by Faulstick to approve bid specifications on Jt 1 PA&K Lat B Open Ditch, DD South 15, and DD 23, and to set the bid letting for January 24<sup>th</sup>, 2017, at 10:00 a.m. in the Courthouse Boardroom. Motion Carried.

Peg Martini, General Assistance, met with the Board to review general assistance claims and discussed funding for Homeward Housing Trust.

Motion by Graettinger, and seconded by Merrill to introduce and approve the following Resolution.

RESOLUTION 1-3-2017 (D)

BE IT RESOLVED, By the Board of Supervisors of Palo Alto County, Iowa, that they do hereby designate the following banks to be depositories and the Elected Officials named below shall deposit funds in the amounts not to exceed the amounts named opposite each of said designated depositories and said Officials are hereby authorized to deposit the funds in each bank as follows:

Iowa Trust & Savings	Sue Ruppert, Recorder	\$100,000
Iowa Trust & Savings	Lynn Schultes, Sheriff	\$300,000

Resolution Carried. With all Supervisors voting “Aye” in a roll call vote.

Motion was made by Faulstick and seconded by Graettinger to introduce and approve the following resolution.

Resolution 1-3-2017 (E)

BE IT RESOLVED, By the Board of Supervisors of Palo Alto County, Iowa that they do hereby designate the following banks to be depositories for the County Treasurer’s Funds in the amounts not to exceed that amount named opposite each designated bank or depository and the County Treasurer is hereby authorized to deposit County Funds in the amounts not to exceed aggregate amounts named for said banks or depositories as follows:

Wells Fargo	Emmetsburg Iowa	\$15,000,000
Iowa Trust & Savings	Emmetsburg Iowa	\$20,000,000
Laurens State Bank	Emmetsburg Iowa	\$15,000,000

Resolution Carried. With All Supervisors voting “Aye” in a roll call vote.

Motion by Merrill, seconded by Solberg to appoint Tim McCain as Palo Alto County Tax Agent for the 2017 year. Motion Carried.

Motion by Faulstick, and seconded by Graettinger to designate the combined Emmetsburg Democrat and Reporter, and the combined Graettinger Times, The Ruthven Zipcode and West Bend Journal as the two Official Newspapers for the 2017 year. Motion Carried.

Motion was made by Graettinger and seconded by Merrill to inform Township Trustees and Clerks that while engaged in Official County Business, they shall be compensated \$10.00 per hr. plus mileage, however the minimum daily pay for attending a scheduled meeting shall be \$20.00 per meeting. Motion Carried.

Motion was made by Solberg and seconded by Faulstick to appoint the following persons to serve as members of the Compensation Commission for the Eminent Domain cases for the 2017 year. Motion Carried.

BUSINESS PERSONS

Ted Wentzel 801 Palmer St. Emmetsburg, Iowa	712-852-3503
John Spies 302 Lakeshore Drive, Emmetsburg, Iowa	712-852-4023
JoAnn Schoning, 1006 Bruce St, Ruthven, Iowa	712-837-4655
Wm. S. Brown 4577 280 <sup>th</sup> St. Graettinger, Iowa	712-859-3880
Jeff Treveer 1208 South St. Box 264, Ayrshire, Iowa	712-426-2202
Joe Noonan, 42125 360 <sup>th</sup> Ave, Ruthven, Iowa	712-298-1504
Mike Gehrt 803 Micawber St. Mallard, Iowa	712-425-3560
Ron Larson 707 Inman St. Mallard, Iowa	712-425-3364

FARMERS

Ray Brown 5612 475 <sup>th</sup> St. West Bend, Iowa	515-887-4054
Gerald Thatcher 407 4 <sup>th</sup> St. West Bend, Iowa	515-887-5959
Fred Schmidt, 4169 580 <sup>th</sup> Ave, Whittemore, Iowa	515-884-2549
Dan Chism, 4791 380 <sup>th</sup> St, Emmetsburg, Iowa	712-852-2840
Kathy Cramer 4283 440 <sup>th</sup> St. Curlew, Iowa	712-855-2874
Jerome Kuyper 5728 500 <sup>th</sup> St. West Bend, Iowa	515-887-3457
Craig Thu, 102 Ford Rd, Emmetsburg, Iowa	712-415-1072

CITY AND TOWNSHIP PROPERTY OWNERS

Chad Clausen, 4957 490 <sup>th</sup> Ave, Mallard, Iowa	712-298-2359
Mike Flaherty, 410 N Maple Ave, Graettinger, Iowa	712-859-3578
Matt Greene, 3765 380 <sup>th</sup> Ave, Ruthven, Iowa	712-837-4843
David Morey, 4812 510 <sup>th</sup> Ave, Mallard, Iowa	712-425-3234
David Neilson 104 South Elder Ave. Graettinger, Iowa	712-859-3860

REALTORS

Jerry Besch 4420 510 <sup>th</sup> St. Mallard, Iowa	712-852-3690
Judy Johnson 3586 450 <sup>th</sup> Ave. Emmetsburg, Iowa	712-852-4921
Vic Johnson 3586 450 <sup>th</sup> Ave. Emmetsburg, Iowa	712-852-4921
Jack Nolan, 1107 Lake St, Emmetsburg, Iowa	712-852-4667
Mike Wentzel 104 Lake St. Emmetsburg, Iowa	712-852-2294
Jerry Holland 3502 1 <sup>st</sup> .Emmetsburg, Iowa	712-852-2877
Norlyn Stowell 2 North Madison St. Emmetsburg, Iowa	712-852-3604
Roger Wagner 3856 440 <sup>th</sup> Ave. Emmetsburg, Iowa	712-852-4257
Brian Jackson 212 North Wallace St. Emmetsburg, Iowa	712-852-3211
Jay Bargman, 5579 430 <sup>th</sup> St, West Bend, Iowa	515-887-5579

Motion was made by Merrill and seconded by Solberg to reappoint Dr. Frank Veltri, Emmetsburg, to the Local Health Board for a 3 year term expiring December 31, 2019. Motion Carried.

Motion was made by Solberg and seconded by Graettinger to reappoint Tim O'Leary to the Palo Alto County Planning & Zoning Board of Adjustment for a 3 year term expiring December 31, 2019. Motion Carried.

Motion was made by Graettinger and seconded by Faulstick to reappoint Karen Spies to the County Conservation Board for a 5 year term expiring on December 31, 2021. Motion Carried.

Motion by Solberg and seconded by Faulstick to reappoint the following Township Trustees to 4 year terms expiring December 31, 2020. Motion Carried.

Booth Township: Allen Stangl and Brad Rubel  
Ellington Township: Dave Morey and Gary Anderson  
Emmetsburg Township: Bob Soenen and April Soenen  
Fern Valley Township: Byron Anliker and John Banwart  
Freedom Township: Jeff Stillman and Don Bruch  
Great Oak Township: Justin Kibbie and Bruce Johnson  
Highland Township: Duane Meyer and James Schoning  
Independence Township: Tim Naig and Stewart Ohrtman  
Lost Island Township: Curt Berkland  
Nevada Township: Lance Bruch and Kenneth O. Sikora  
Rush Lake Township: Marvin Schnieders and Jerry Wickman  
Vernon Township: Ritchie L. Berkland and Joey Boevers  
Walnut Township: Steven Dobbins and Gary L. Swanson

Motion by Faulstick and seconded by Merrill to appoint Andy Soenen as Freedom Township Trustee to fill unexpired term through 2018 and Dan Zeigler as Freedom Township Clerk to fill the unexpired term through 2018. Motion Carried.

Motion by Graettinger, seconded by Faulstick to appoint the following supervisors to various committees and boards as follows for the year 2017.  
Motion Carried.

<u>Committee/Board</u>	<u>Appointment</u>	<u>Alternate</u>
Ag Committee	Ron Graettinger	Linus Solberg
Central Iowa Juvenile Detention Commission	Roger Faulstick	Craig Merrill
Compass Pointe Board	Ron Graettinger	Linus Solberg
Courthouse Security Committee	Craig Merrill	
DECAT Board	Ron Graettinger	
Drainage Advisory Board	Keith Wirtz	Linus Solberg
Economic Development Board	Craig Merrill	Roger Faulstick
Enterprise Zone Board	Craig Merrill	
Empowerment Board	Keith Wirtz	
Emergency Management Board	Linus Solberg	Ron Graettinger
E 911 Board	Linus Solberg	Craig Merrill
Grotto Board	Keith Wirtz	
HIPAA Compliance Board	Keith Wirtz	
Homeward Housing Trust Fund	Roger Faulstick	
IDDA	Keith Wirtz	
NW Iowa Care Connections	Craig Merrill	Linus Solberg
North Central Regional Emergency Response Commission	Linus Solberg	Craig Merrill
NW Iowa Regional Housing Authority	Roger Faulstick	
NW Planning & Development	Roger Faulstick	
RIDES Board	Roger Faulstick	
Resource Conservation & Development Board (RC&D)	Keith Wirtz, Miriam Patton	
Solid Waste Task Force	Ron Graettinger, Linus Solberg	
Safety/Wellness Committee	Keith Wirtz	Craig Merrill
Season's Center	Keith Wirtz	Ron Graettinger
Third Judicial District Department of Correctional Services	Craig Merrill	
Upper Des Moines Opportunity Board	Ron Graettinger	Linus Solberg
Green Ribbon Committee	Craig Merrill	
Iowa Workforce Development	Roger Faulstick	
Mid Iowa Growth Partnership	Craig Merrill	

The Board reviewed budget request amounts for FY 17-18. The first budget workshop date was set for January 24<sup>th</sup>, 2017.

Linda West, Holmes Murphy, met with the Board to discuss health insurance rates. Linda reviewed the FY2018 ISAC Group Health rates.

There were no committee reports.

Motion by Solberg, seconded by Faulstick to approve claims and drainage claims for January 3<sup>rd</sup>, 2017. Motion Carried.

**General Basic Fund**

Lucas Brown	Animal Bounties & Apiaris	500.00
Central Ia Juv Detention Ctr	Foster Family Home	4209.31
Central Iowa Distributing Inc	Custodial Supplies	217.00
Counsel Office & Document	Office & Data Processing	537.70
Custom Tape & Texture, LLC	Buildings	6268.00
DISTRICT III TREASURERS JERI V	Dues & Memberships	25.00
E-Pride	Stationery/Forms/Gen Ofc	191.00
Emmetsburg Ford	Minor MV Parts & Access	175.45
E.M.U.	utilities	1360.14
Emmetsburg Publishing Co.	Official Pub & Legal Noti	29.75
EMS Auto	Buildings	444.36
Fareway	Food & Provisions	1493.83
Galens Pro-Mow	Operating/Construction Eq	73.84
Hardware Hank	Minor MV Parts & Access	101.88
HOLIDAY INN	Educational/Training Serv	221.76
Hometown Convenience	Cash Allowances	30.00

Hughes Pharmacy	Acute & Emergency Treat.	736.71
IA Drainage District Assn c/o	Educational/Training Serv	50.00
IMWCA	Workmens' Comp Insurance	5340.00
INNOVATIVE RESCUE SOLUTIONS	Buildings	1913.21
IOWA NARCOTICS OFFICERS ASSOC	Dues & Memberships	25.00
IOWA WATER WELL ASSOCIATION	Educational/Training Serv	145.00
Brian Jackson James L. Kibbie	Buildings	750.00
Janitor's Closet LTD	Custodial Supplies	2.32
Knight Protection	Buildings	577.00
BILL KOENIG	Engineering Services	442.45
Koenig Portable Toilets	Water & Sewer	125.00
Louscher Family Dentistry	Acute & Emergency Treat.	275.00
Mail Services	Postage & Mailing	282.45
MEDIACOM LLC	internet	1013.19
MidAmerican Energy	electricity	1308.99
N.A.D.A. Appraisal Guides	Stationery/Forms/Gen Ofc	186.00
Joseph F. Neary	Educational/Training Serv	366.72
Terry Neary	Engineering Services	108.00
David R. Neilson	Animal Bounties & Apiaris	150.00
Northwest Communications	Telecommunications Serv.-	79.95
Office Elements	Stationery/Forms/Gen Ofc	178.50
Palo Alto Co Comm Health Ser	Board of Health	761.80
Palo Alto Co Health System	Acute & Emergency Treat.	145.00
Palo Alto Co Sec Road	Fuels	2164.84
Palo Alto Co Sheriff	Legal & Ct-Related Servic	214.50
PITNEY BOWES	Postage & Mailing	1076.82
Plymouth County Sheriff	Legal & Ct-Related Servic	16.50
The Print Shop	Stationery/Forms/Gen Ofc	98.95
Pro Cooperative	Natural & LP Gas, Fuel Oi	998.47
Quill Corporation	Stationery/Forms/Gen Ofc	220.69
RESERVE ACCOUNT	Postage & Mailing	5000.00
Susan Ruppert	Stationery/Forms/Gen Ofc	84.07
City of Ruthven	Permanent Landscaping	329.04
Schneider Service	Tires & Tubes	15.00
JESSICA SINNING	Other	173.79
SITE SERVICES, INC.	Buildings	200.00
Solutions Inc.	services	673.90
STATE HYGIENIC LABORATORY	Engineering Services	37.50
Melanie Summers Bauler	Postage & Mailing	5.00
The Cartridge Connection, Inc.	Stationery/Forms/Gen Ofc	68.95
VAN HEUVELEN PROPERTIES	Rent Payments	177.00
VISA	Educational/Training Serv	820.26
KATHRYN A. WEBER	Legal & Ct-Related Servic	64.75
Wentzel's True Value	Engineering Services	62.04
West Bend Ford	Minor MV Parts & Access	191.35
Windstream	phone	362.06
<b><u>General Supplemental Fund</u></b>		
E.M.U.	utilities	70.46
MidAmerican Energy	electricity	38.91
<b><u>Rural Services Basic Fund</u></b>		
Bomgaars	Equipment	74.03
IA Lakes Electric Coop	Electric Light & Power	232.01
IMWCA	Workmens' Comp Insurance	9916.00
Palo Alto Co Extension Office	Educational/Training Serv	90.00
Shamrock Recycling, Inc	Sanitation & Disposal Ser	1990.42
SLASH POINT SALES	Stationery/Forms/Gen Ofc	54.95
Weights & Measures Bureau	Misc Expense	46.50
Wentzel's True Value	Equipment	38.34
Windstream	phone	103.09

**Secondary Road Fund**

Alliant Energy	Engineering Services	166.52
Allied Oil & Tire Company	Engineering Services	1791.50
Arnold Motor Supply ATT: Sue	Engineering Services	236.21
Ayrshire Farmers Mut Telephone	Engineering Services	40.73
Building Center	Engineering Services	36.55
Central Iowa Distributing Inc	Engineering Services	338.90
Central Salt, LLC	Engineering Services	5297.22
Class C Solutions Group	Engineering Services	244.66
Heritage-Crystal Clean, LLC	Engineering Services	318.30
Don's Truck Sales Inc	Engineering Services	644.04
Dyno Oil Co	Engineering Services	785.74
Emmet County Engineer	Engineering Services	20300.67
E.M.U.	utilities	114.84
Fox International, Inc.	Engineering Services	13.70
G&K Services	Engineering Services	32.00
Gateway Hotel	Engineering Services	866.88
Hughes, Brennan & Wirtz Inc	Engineering Services	240.99
IA Dept Transportation	Engineering Services	2890.00
Interstate Batteries	Engineering Services	439.85
Kirkham Michael	Engineering Services	2553.84
KRISTAT AUTO PARTS LLC	Engineering Services	79.78
MidAmerican Energy	Utilities-	387.27
Newman Traffic Signs	Engineering Services	2852.00
Northwest Communications	Engineering Services	60.03
Palo Alto Co Extension Office	Engineering Services	135.00
Ruthven Coop Oil Co	Engineering Services	11867.58
Staples Credit Plan	Engineering Services	271.59
Chris Towell	Engineering Services	140.00
Verizon Wireless	phone service	160.04
City of West Bend	Engineering Services	139.06
Windstream	phone	606.65
WOODFORD EQUIPMENT	Engineering Services	76.03
Ziegler Inc	Engineering Services	4604.65

**Bond #4 Cap. Proj. Sec. Roads**

Cedar Valley Corp	Roads	91787.40
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**Emergency Mgmnt Agency**

EMS Auto	Parts	9.37
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**E911 Surcharge Fund**

Ayrshire Farmers Mut Telephone	Engineering Services	154.30
Century Link	Engineering Services	336.74
E-Pride	Stationery/Forms/Gen Ofc	32.36
Northwest Communications	Engineering Services	618.24
Windstream	phone	80.59
WINDSTREAM COMMUNICATIONS ATTE	phone	131.88

**Drainage Claims**

Hudson Law Firm	DD 19 Main Tile Attorney Fees	\$180.00
King Excavation	DD 28 Main Tile Repairs	\$734.50
Erpelding Exc. Enterprise	DD 48 Main Open Repairs	\$1,600.00
Joseph F. Neary	Tri Jt 73 mileage	\$26.00
Sindergard Exc.	Tri Jt 73 Repair	\$651.21
Ryan Veldboom	DD 114 Main Open beavers	\$100.00
Sindergard Exc.	DD 173 Tile Repairs	\$240.00
King Excavation	Jt 1 PA&K Lat B Tile repairs	\$1,905.00

Motion by Graettinger and seconded Solberg to adjourn. Motion Carried.

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Keith Wirtz, Chairman

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Carmen Moser, County Auditor